

# US EDUCATIONAL TECHNOLOGY PURCHASING ALLIANCE

Benefits of using  **USETPA** convenience contract

- ❑ General Users- Including all Schools (public and private), Libraries, Head Start, Local Governments/Agencies, and other government entities as allowed by state/federal purchasing regulations
- ❑ Subscribers- Users who have given USETPA the explicit permission to seek bids on their behalf

## WHO CAN USE THE CONTRACT?

- ❑ Contracts are prebid and meet most state and local competitive bidding requirements thus eliminating the need for individual RFPs
- ❑ All awarded contracts have discounted pricing for everyday purchases
- ❑ All contracts are awarded on a too not exceed basis and USETPA is often able to aggregate demand and negotiate the lowest possible pricing
- ❑ RFPs are open ended which allows USETPA to add new vendors as user demand dictates
- ❑ Awards are made to multiple vendors thus ensuring competition on both national and local level
- ❑ No cost to user

## BENEFITS FOR GENERAL USERS

- ❑ All the benefits of General Users
- ❑ Schools and Libraries qualify for the use of USETPA E-Rate Form 470 which streamlines the E-Rate process
- ❑ Subscription helps USETPA negotiate further discounts for users by displaying potential demand to vendors
- ❑ Allows subscribers to be notified when vendors are offering exclusive USETPA specials
- ❑ No cost or obligation

## BENEFITS FOR SUBSCRIBERS

- ❑ Subscribers give the USETPA the right to seek bids on their behalf but not the authority to enter into contracts on their behalf
- ❑ Subscribers may use USETPA Form 470 in place of an individual 470
- ❑ New Form 470 is issued every January to update subscriber list and notify potential vendors of new demand
- ❑ Subscribers may only use the USETPA 470 after they have subscribed and 28 days have passed before issuing an individual Form 471
- ❑ Subscription is valid for the life of the USETPA contract
- ❑ Users may use contract pricing as a response to individual Form 470 without subscribing
- ❑ Subscribers must conduct a “mini-bid” between vendors on contract who are eligible to provide service
- ❑ USETPA E-Rate consultant (New Hope Technology Foundation) is available to provide assistance with conducting mini-bid and with guidance on the correct use of the USETPA Form 470

## USETPA E-RATE FORM 470

[WWW.usetpa.org](http://WWW.usetpa.org)

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