

SUGAR BUSH TOWNSHIP CEMETERY POLICY

FEES: \$ 50 Residents
 \$150 non-residents with a township connection
 \$1000 with no township connection

Each purchase will be individually evaluated. Recording of deeds is the responsibility of the person owning the plot.

DIGGING: All graves are to be hand dug, by a qualified grave digger, under the supervision of the Township Board.

RECORDS: To be retained by the Township Clerk.

- 1) Map of cemetery.
- 2) Burial book containing purchaser and the name of the person buried, lot and site numbers.
- 3) Book containing Disposition Permits.

PURCHASE PROCEDURE: A cemetery plot is purchased from the Township, who writes up the title to the plot. After being signed by the Clerk/Cemetery President, whose signatures are notarized, the original is sent to the purchaser and a copy is kept at the Clerks residence.

GROUNDS MAINTENANCE:

- 1) Grounds will be raked and cleaned up in May
- 2) Grounds mowed once a month, or as needed.
- 3) Trees & shrubs planted at the discretion of the Township Board
- 4) Flowers left on gravesites:
 - a. Must be placed near monument to facilitate mowing
 - b. Wilted/faded flowers may be disposed of by Groundskeeper
 - c. All flowers must be removed by September 15th.

MARKERS: 1) Tombstones & flat markers are allowed in any part of the cemetery.
 2) Tombstones & markers must be set on a foundation at least 3" thick and have a 4-6" base border to facilitate mowing.
 3) No gravel or decorative rock is allowed around grave

markers.

- 4) Must be made of bronze, granite, marble, concrete or other suitable material approved by the Township Board.
- 5) Should be installed under the supervision of the Township Board.
- 6) The owner of the burial plot shall assume all responsibility for repair and maintenance of the marker or monument. This includes damage caused by vandalism.

Revised 6-1-2010
Sugar Bush Township
Cemetery Board