***Claim Procedures:***

1. **Notify Dorsey’s Warranty Administrator, Jered Agee immediately upon discovery of defect by phone (334) 897-2525 Ext. 221, or email** [warranty@dorseytrailer.net](mailto:warranty@dorseytrailer.net) **or fax 334-897-2526**
2. **Please provide the following information:**
   1. **Trailer Vin Number**
   2. **Complete Description of problem(s)**
   3. **Pictures of problem area (where applicable)**
   4. **Location of Trailer**
   5. **Let Dorsey locate a shop, or let Dorsey know if you have a shop**
3. **Get Dorsey a complete estimate of repairs and let Dorsey Approve.**
4. **Dorsey may require equipment or certain parts be returned to our location at purchaser’s expense. Replacement parts will be furnished, conditions permitting; that is, if Dorsey or parts manufacturer determine part(s) to be defective.**
5. **All warranty work must be performed at the location approved by the Dorsey Administrator. Warranty work will be limited to work specifically authorized.**
6. **Any work that has not been approved will not be paid, no exceptions.**
7. **Labor time will be reviewed and approved according to our shop manual**
8. **Labor rate is $85.00**

***\*\* ANY WORK PREFORMED BEFORE CONTACTING WARRANTY DEPARTMENT WILL NOT BE PAID\*\****

**Trailer Serial Number:**

In Service Date:

**Date of Claim:**

**Owners Name: Contact:**

**Address: City: State: Zip:**

**Phone: Fax:**

**Repair Facility: Contact:**

**Address : City: State: Zip :**

**Phone: Fax:**

**Description of Repair or Replacement**

**Part Number: Part Description: Quantity: Unit Cost: Total Cost:**

**Labor Hours: Total Material Cost:**

**Total Labor Cost: Total Claim Cost: Claim Number**: