North Texas Therapy Innovations, P.C.

Pat	Patient Information Adult Wellness						
Patient Name	DOB	Age Gender					
Address							
City	State	Zip Code					
Phone #'s (H)	(Cell)	(W)					
E-mail							
Occupation	Emplo	oyer					
Spouse Information							
Name	Emergency Cont	act					
Phone	Alternate Phone						
Employer	Occupation						
Physician Information							
Name							
Phone	Fav						
Diagnosis							
Who may we thank for your ref	ferral?surance Information Req						
Insurance: Yes / No	• •						
Address: City/State/Zip							
Benefit/Claims Phone #							
Member ID #	Gr	oup #					
Name of Insured							
Insured DOB	Relat	ionship to Patient					
Authorized Person's Signature. I auth rendered. I understand that NTTI files further recognize that Secondary Insu	for the patient's primary insurance	to the undersigned provider for services plan only as Out-Of-Network providers. by the policy holder. [] FILE MY CLAIMS					

Please read and sign/initial the following.
Treatment Sessions Half hour sessions of therapy are equal to 25 minutes of therapy; forty-five minute are equal to 35 minutes therapy; one hour sessions are equal to 50 minutes of therapy (initials)
Please dress in comfortable loose clothing for each session. No hard soled shoes or high heels are worn in the gym (tennis shoes are fine.) If gym equipment is used, patient will go barefoot to have grounded footing on the equipment (initials)
Payment And Billing Payment of services is due on the day the service is provided. We accept cash, checks, Visa and Mastercard. Please make checks payable to North Texas Therapy Innovations (NTTI). A Credit Card on File form must be completed in order to charge treatment sessions to your credit card. If your credit card information changes, please notify us immediately and a new form must be completed. A copy of the patient's driver's license must accompany the form. There will be a \$40 charge for all returned checks and denied credit cards. Your superbill at the time of servicis your receipt. Patient detail reports are provided upon request only (initials)
No Shows And Late Cancellations Our professional standard is to begin and end each session in a timely manner. Please be punctual so that we can optimize our appointment schedules. Patients arriving more than 10 minutes late may be rescheduled. Patients arriving more than 15 minutes late are considered NO SHOWS. In the case of an emergency or illness we can make exceptions to this policy. However, it is your responsibility to contact your therapist as soon as possible to eliminate extra fees. Please reschedule if you are ill with a fever, diarrhea, vomiting, the common cold or a rash.
Late Cancellations: Appointments not cancelled within 24 hours will be charged a fee of half of the scheduled session. No Shows: Appointments not scheduled at all are considered a NO SHOW and are charged at the full rate of the scheduled therapy session.
Cancellations are to be made directly to your therapist. Emails and phone calls to the business office are not recognized (initials)

Pati	ient	Recor	d Of	Disc	osures
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In general, the HIPAA privacy rules give individuals the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communication or that a communication of PHI be made by alternate means.

Please indicate the manner in which you would like to be contacted (check all that apply)
☐ Home Phone Number:
O.K. to leave message with detailed information Leave message with call-back number only
☐ Work/Cell Phone Contact:
O.K. to leave message with detailed information Leave message with call-back number only
☐ Written Communication
O.K. to mail my home address O.K. to fax to this number:
Patient Record of Disclosures: (initials)
Patient Release For Interns & Volunteer Staff NTTI is a teaching clinic. On occasion we may have students from Texas Women's University and Washington University accompany your therapist, observe treatment and have sight of their notes. Students are background checked through each respective institution.
NTTI periodically allows volunteers to assist in the clinic. They are in place to learn and assist the therapist in the patient's treatment. Because they are not employees of NTTI they cannot assist you in scheduling, billing, medical or insurance information. Each volunteer has HIPAA Privacy instructions.
By initialing, I understand that my treatment, testing, evaluations, daily notes and superbills will be seen by student interns and by volunteer staff. I understand that the student interns and/or volunteers will be involved in my treatment (initials)
Patient Name 2 -

service. _____ (initials)

Patient Signature

Adult Wellness Clinic Policies remaining balance after payment has been received from the insurance company. Any noncovered services are the financial responsibility of the patient. In the event that payment for a service performed is denied by the insurance carrier, it is the patient's responsibility to pursue action with their insurance carrier, as the policy is a legal contract between the patient and the insurance company. _____ (initials) If a patient has insurance carriers other than those listed above or has no insurance coverage, they are responsible for all charges incurred at the time of service and payable at the time of I understand that payment is expected at the time of service. I must provide a photo copy of my insurance card annually and also at any time my insurance plan changes. It is my responsibility to notify NTTI of changes that affect the billing process. I understand that I am responsible for any amount not covered by my health plan without limitation of the out-of-network deductible,

coinsurance and/or out-of-pocket maximum visits/amounts. _____ (initials) **Notice Of Privacy Practices** I acknowledge that I have received a copy of the Notice of Privacy Practice from NTTI. I have read this notice and am aware of my rights and obligations. _____ (initials) Signing below validates your initials on each of the above clinic policies. Thank you for your time in completing these forms. **Patient Name Printed**

Date

North Texas Therapy Innovations Notice of Privacy Practices

This notice describes how health information about you may be used and disclosed and how you can get access to this information. *Please review this carefully.*

If you have any questions about this notice, please contact the Facility Privacy Officer by calling our office number.

Who Will Follow These Practices?

- Protected Health Information (PHI) will be disclosed by NTTI and therapists.
- These policies do not apply to information that NTTI and therapists receive while in a non-health care provider capacity.
- These require NTTI, employees, and any third parties that participate to comply with the privacy rules while engaging in other activities.
- NTTI employees providing services are required to protect each patient's PHI. This is information we have created or received relating to health conditions, all of the health care payments that identify you or provides basis to believe the information can identify you.
- PHI does not include individually identifiable information contained in the Family Education Rights and Privacy Act and the Health Insurance Portability and Accountability Act (HIPAA).
- We provide you with this notice to explain how, when, and why we disclose your PHI. We will not disclose any more than is necessary.
- We reserve the right to change the terms of this notice at any time that will apply to what we already have. We will make the change in this notice and post a new one at our location and on the website.
- NTTI is required to notify affected individuals in the case of any breach of their unsecured PHI.

How We May Disclose and Use Your Protected Health Information

- Certain uses and disclosures do not require your authorization for these reasons:
- **For Treatment**-It may also be disclosed to educational facilities, your referring physician, and those participating in the delivery of health care.
- For Payment-It may be disclosed so your services are billed and payment is collected properly. We may tell the clinic about treatment to be received to obtain prior approval and determine if your plan covers treatment.

 We may discuss PHI with a pharmacist as well to determine correct dosage and administration of medical information.
- **For Health Care Operations**-It may be disclosed to review services to evaluate the performance of the staff and make sure all patients receive quality care. We may combine the PHI of several patients to determine if additional services need to be offered, which services are not needed, and if treatments are effective. Identifiable information may be removed for educational facilities to use.
- When Disclosure Is Required By Law-Under HIPAA, we must make PHI disclosures to the Secretary of the Department of Health and Human Services if the law requires us to do so. It is for them to investigate our compliance with the requirements of the Privacy Rule with HIPAA.
- **For Public Health Activities**-It may be disclosed if information is reported about births, deaths, various diseases, etc. to government officials collecting this information. Information will also be provided to necessary medical providers.
- For Health Oversight Activities-It may be disclosed to a health oversight agency for activities authorized by the law.

 This is necessary to assist government conduction of investigation or inspection of a health care provider or organization.
- For Research Purposes-It may be disclosed to approved researchers with reviewed and accepted protocols. This will include no unique identification of the subject of the information.
- **To Avoid Harm**-It may be disclosed when we believe it will prevent a serious threat to the health and safety of a person or the public. We may provide PHI to law enforcement able to prevent or lessen harm.
- **For Specific Government Function**-It may be disclosed for military personnel or veterans for intelligence, counter-intelligence, and national security purposes.

For Workers compensation Purposes-It may be disclosed to comply with these laws that benefit work-related injuries or illnesses.

Appointment Reminders and Health-Related Benefits-It may be disclosed for reminders and give information about treatment alternatives or services we offer.

Inmates-It may be disclosed about an inmate or the person having lawful custody. This is necessary to provide them with health care, protect their and others health and safety, and provide law enforcement on institution premises.

To You and Your Personal Representative-It may be disclosed to your representative if you are a minor. We will obtain documentation that supports your representation prior to disclosure. We do have the right not to accept this person if we have reason to believe they are a danger to you in some form.

Uses and Disclosures with Prior Written Authorization:

In situations not referenced above, we will ask for written authorization before using or disclosing your PHI. If you choose to authorize PHI disclosure, you can later revoke the authorization in writing to stop any further disclosure.

What Rights You Have Regarding Your PHI

To See and Get Copies of Your PHI-The request must be made in writing and we will respond to you within 30 days of receiving it. We may deny the request in writing in certain situations. We may charge a fee for copying, mailing or supply costs.

To Correct or Update Your PHI-If you think there may be a mistake or information is missing, you may submit a request in writing to change it and we will respond to it within 60 days. We may deny it if the PHI is complete and correct, not created by us, not allowed to be disclosed, or is not part of our records. If we approve it, we will make the change, tell you that we have, and make sure others know.

To Get a List of the Disclosures We Have Made-We will respond within 60 days of your written request. This list will include disclosures made in the last 6 years unless you request a shorter time. It includes the date of disclosure, to whom it was disclosed, description of the information, and the reason for disclosure.

To Request Limits on Uses and Disclosures of Your PHI-A written request must be submitted to NTTI. It must tell us the PHI you would like to limit, the reasons why, and to whom the limits apply. We will consider this request but are not legally required to accept it.

To Choose How We Send PHI to You-You can request that we send information to an alternate address or by alternate means. We must agree to this request as long as it is reasonable and can easily provide the requested information. It must be submitted in writing to NTTI.

To Get a Paper copy of This Privacy Notice-Request must be submitted or you may look on our website for a copy at www.sensorytherapydallas.com

How to Complain About Our Privacy Practices

If you think we may have violated your privacy rights or you disagree with a decision made about access to your PHI, you may file a complaint with the NTTI Privacy Officer. We will take no retaliatory action against you if you file a complaint about our Privacy Practices.

Signature of Patient or Personal Representative	Date

North Texas Therapy Innovations

11886 Greenville Ave, Suite 110 Dallas, TX 75243

Communication Consent Form

I give permission to NTTI to contact me in the following methods regarding my private health information, evaluation, treatment, and appointments. I authorize NTTI to leave messages for me when I am not available.

	Home Phone ()	<u>.</u>
	☐ Message with information	☐ Message with call-back number only
	Cell Phone ()	<u> </u>
	☐ Message with information	☐ Message with call-back number only
	Work Phone ()	<u> </u>
	☐ Message with information	☐ Message with call-back number only
	Text Messages ()	
	☐ Message with information	☐ Message with call-back number only
	Email	
	☐ Message with information	☐ Message with call-back number only
und	thorize NTTI and therapists to discuss my health ca lerstand that by leaving these spaces blank, I am ind myone else.	
Nan	ne Relationship to Patien	t Phone Number
Allo	signing, I acknowledge that I have read and underst w NTTI to contact me by these means and give per ent health care information.	

NORTH TEXAS THERAPY INNOVATIONS, P.C.

CREDIT CARD AGREEMENT

North Texas Therapy Innovations, P.C. can process your payment via Master Card & Visa both Credit & Debit cards and personal checks. **SORRY, WE CANNOT ACCEPT DISCOVER & AMERICAN EXPRESS.**

We ask you to pay us promptly. Payment is due upon receipt of your invoice (Encounter Form) at the end of each week of treatment. It is your responsibility to keep a copy of your Encounter form for your records. You may choose to have us charge your credit card at the end of each week for services rendered. Once you authorize NTTI to charge your credit card for services rendered, your charges will automatically be processed each week according to the services rendered. If you choose to discontinue Automatic Credit Card Services, it is your responsibility to notify the Main Business Office of NTTI in writing.

We at NTTI are diligent to protect your privacy. Therefore, this document will remain at the Business Office in Dallas. Your therapists will not have access to this document so if you need to make changes, please contact the NTTI business office at 214-349-6178.

CREDIT CARD I agree to have	AYER: Patient:
	charged for inactive/declined credit cards.
· · · · · · · · · · · · · · · · · · ·	Name of Cardholder as it appears on the card
Card Type: Ma	ster Card Visa Sorry, WE CANNOT ACCEPT DISCOVER & AMERICAN EXPRESS
Credit Card #:	Please print clearly!
Exp. Date: (ex: 0	4/10) Security #: (last 3 digits from back of the Card)
Credit Card Holde	r's Billing Address:
Address	1
City	State Zip
Cardhaldau / Dan	onsible Party Signature Date

MEDICAL HISTORY FOR THERAPY EVALUATION

Patient: _				DOB:	DOB: Today's Date:		Date:
Occupation: Physical requirements for work: Current physical restrictions for work:					#Hrs/day # Days/wk		
Native Lan	ysicai guage	restri :	ctions for we	ork:	Languag	e spoken most o	often:
CURREN Date of inju Chief comp What cause Previous Te Results of the	T INJU Iry/pro plaint: _ ed you esting:	JRY/I blem r pro □M	PROBLEM : blem? RI □CAT	□X-Ray □O	Work F	Related? □Yes	
Related Co	mplai	nts c	of Pain:				
		9	Constant	Intermittent	<u>Improving</u>	Unchanged	Worsening
Headaches Neck Mid Back Low Back Arms Legs	R	L L	_ _ _ _ _		0 0 0 0	0 0 0 0	
1. Mark	k throu	gh th	ne line below	where you pain	is <u>right now</u>		
No Pain 2. Mark	throu	gh th	e line below	where you <u>pain</u>	Extrem		
No Pain					Extrem	e Pain	
3. Mark	throu	gh th	e line below	where you <u>pain</u>	is when <u>at its</u> l	best:	
No Pain					Extrem	e Pain	
ist all medic	cations	you	are current	ly using (prescrip	tion and over th	ne counter):	
		:					
	<u>-</u>						
					-		

medical instity (cont.) Patient Name		DOB	Page 2
What makes/When is your pain better? (Check all that are	annronriat/	,)	
□ Bending □ Standing □ Walkin		<i>□</i> Lying Down	
□ Stationary □ On the move □ Mornin		□ Evenings	
□ Sitting □ Stand → Sit □ Sit → S			
What makes/When is your pain worse? (Check all that are	sanu Santonriote	☐ As day progr	69969
□ Bending □ Standing □ Walkin			
□ Stationary □ On the move □ Mornin		□ Lying Down	
□ Sitting □ Stand → Sit □ Sit → S		□ Evenings□ As day progre	0000
	tand	- As day progr	53553
Does the pain awake you at night? □Yes □ No If	yes, how fre	equently?	
Do you have pain 24 hours/day? □Yes □ No	,,	, q., o., m., r	
Please give any other information you feel is important conce	rning your i	njury/problem:	
			. <u> </u>
			
CENEDAL MEDICALISTS			
GENERAL MEDICAL HISTORY			
Please check yes or no to the following questions, and check	whether it is	related to your in	jury. This will help us
understand your present and past medical history. This infor	rmation will r	maximize the saf	ety and effectiveness
of your evaluation and/or treatment and is strictly confidential	•		•
ALL PATIENTS:			
Do you have indigestion or heart burn?	□ Yes	□ No	
Do you have any heart problems or disease?	□ Yes	□ No	
Do you have a pacemaker?	□ Yes	□ No	
Do you have a heart murmur/heart valve problem?	□ Yes	□ No	
Do you have frequent or easy bruising or bleeding?	□ Yes	□ No	
Do you have high blood pressure?	□ Yes	□ No	
Have you had a stroke?	□ Yes	□ No	
Do you have diabetes?	□ Yes	□ No	
Do you have scoliosis?	□ Yes	□ No	
Do you have swelling in your arms or legs?	□ Yes	□ No	□ Injury Related
Do you have any fainting, dizziness, or light-headedness?	□ Yes	□ No	□ Injury Related
Do you have any nausea or vomiting?	□ Yes	□ No	□ Injury Related
Do you have any motion sickness?	□ Yes	□ No	□ Injury Related
Do you have epilepsy, a history of seizures, or convulsions?	□ Yes	□ No	□ Injury Related
Have you had changes in memory/orientation?	□ Yes	□ No	□ Injury Related
Do you have ringing in your ears?	□ Yes	□ No	□ Injury Related
Do you have any hearing problems/impairment?	□ Yes	□ No	□ Injury Related
Do you have visual problems or impairment?	□ Yes	□ No	□ Injury Related
Do you wear contacts, dentures, or hearing aids?	□ Yes	□ No	□ Injury Related
Do you have any difficulty swallowing?	□ Yes	□ No	□ Injury Related
Do you have any lung problems, breathing difficulty/disease?	□ Yes	□ No	□ Injury Related
Do you have bronchitis, asthma, emphysema, or COPD?	□ Yes	□ No	□ Injury Related
Are you awakened frequently at night?	□ Yes	□ No	□ Injury Related
Have you had any changes in your sleeping pattern?	□ Yes	□ No	□ Injury Related
Do you have unusual or frequent headaches?	□ Yes	□ No	□ Injury Related
Do you have extreme fatigue or loss of energy?	□ Yes	□ No	□ Injury Related
Have you had any increase in thirst or hunger?	□ Yes	□ No	□ Injury Related
Have you had any recent weight loss or weight gain?	□ Yes	□ No	□ Injury Related
How much?			,, : .
Have you ever had pain in your back?	□ Yes	□ No	□ Injury Related

□ Injury Related

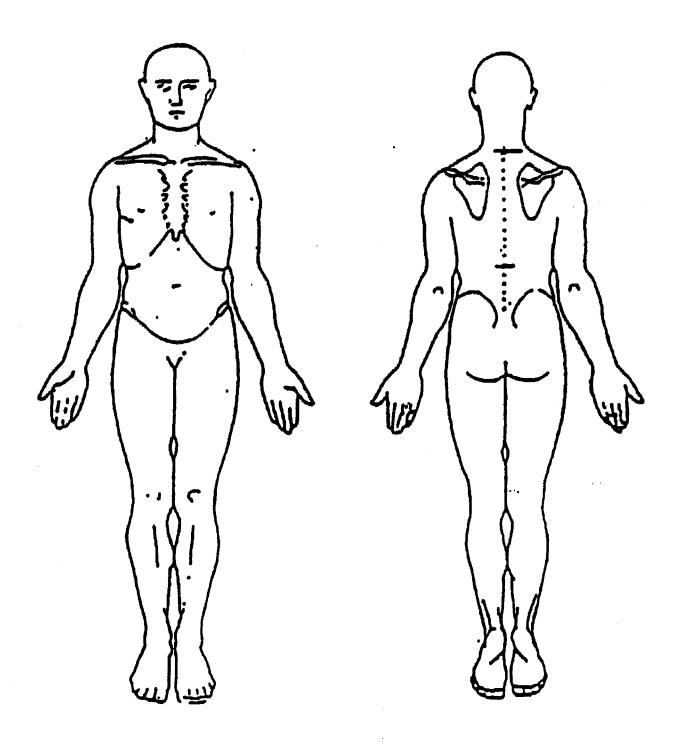
Medical History (cont.)	atient Name		DOB	Page 3
Have you ever had pain in your	neck?	□ Yes	□ No	□ Injury Related
Have you ever had pain in your		□ Yes	□ No	□ Injury Related
Have you had any fractured bon		□ Yes	□ No	□ Injury Related
Do you have arthritis or joint pro		□ Yes	□ No	□ Injury Related
Do you have Fibromyalgia?		□ Yes	□ No	□ Injury Related
Do you have osteoporosis?		□ Yes	□ No	□ Injury Related
Do you have any metal implants	?	□ Yes	□ No	□ Injury Related
Have you had any pain with urin		□ Yes	□ No	□ Injury Related
Have you had any changes in ur		□ Yes	□ No	- injury reduced
Do you leak feces?	g	□ Yes	□ No	
Do you have pain with intercours	se?	□ Yes	□ No	
Do you have irritable bowel synd		□ Yes	□ No	
Do you have constipation?		□ Yes	□ No	
Have you had any changes in yo	our bowel/bladder habits?	□ Yes	□ No	
Have you had any changes in st		□ Yes	□ No	
Do you have a history of cancer		□ Yes	□ No	
Have you ever had any blood dis		□ Yes	□ No	
Do you have a fever or chills?		□ Yes	□ No	
	# yrs	□ Yes	□ No	
Do you have a latex allergy?	<u>,</u> ,,,	□ Yes	□ No	
Do you have a rubbing alcohol a	lleray?	□ Yes	□ No	
Do you have other allergies?		□ Yes	□ No	
Do you have any difficulty comm	unicating?		_ ,,,	
(Getting your point across		□ Yes	□ No	
Are there any activities/hobbies/s		_ , 00	_ 110	
duties that you are unable to per		□ Yes	□ No	
Female Patients:				
Are you currently Pregnant?		□ Yes	□ No	
Do you have any pregnancy-rela	ted pain?	□ Yes	□ No	
Do you have any problems with r		□ Yes	□ No	
Do you have endometriosis?		□ Yes	□ No	
If you answered "yes" to any of	the above questions, please	describe:		·
				
			·	
				
				
		····		
				
			·	
		· · · · · · · · · · · · · · · · · · ·	 	

Medical History (cont.)	Patient Na	me	- , ,			DOB	Page 4
Surgical History: Check	all that apply						
	• • •						
☐ Back/neck surgery		-	_	terecto	my (abo	dominal, vagina	al)
☐ Gall bladder surgery	□ Appendector	ny	□ Her	nias			
☐ C-Section	□ Ovaries remo	oved	□ Bov	/el/recta	al surge	rv	
☐ Hemorrhoidectomy						.,	
•							
☐ Breast surgery (speci	fy type)	<u> </u>					
□ Other		· - ·		<u> </u>			
Was your surgery injury If you answered yes to t	he above list, ple	ase be	specific			outcomes.	
Prior to your injury/probl Where?	em did you exerc	ise regu	ularly?		Yes	□ No	
What exercises?							
Are you currently exercis	sing regularly?				Yes	□ No	
Where?							
What exercises?							
Have you ever had any f at time of injury and seve	erity						ist dates or age
DAILY FLUID INTAKE: (ent Water Caffeinated drinks Decaffeinated drin Alcohol Juices Cher	er number of 8 oz c	<i>ups/glas</i> , chocola	ses of flui				
BOWEL HABITS:							
How often do you have							
Do you strain having a			□ No				
Do you experience abo			□ No				
Do you leak/stain fece		☐ Yes	□ No	If yes,	how ofte	n?	
Do you experience dia	rrhea?	☐ Yes	□ No	If yes,	How ofte	en?	
Do you use laxatives?		☐ Yes	□ No	If yes,	how ofte	n/week?	
Do you use enemas? Do you include fiber in	your diat daily?	☐ Yes	□ No □ No		how ofte	n/week?	
	TOUL WIELDWING	C 1 P X	IAU	II VAC		3117	

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Medical History (cont.) Patient Name

Please draw in where you are affected by your injury/problem.



Date:	Patient Name		DOB	Page 6
each work group and plac	e a check (✔) by the gords that describes yo	<u>one</u> word in the section or pain. You do not h	ords used to describe pain. on which best describes you lave to choose a word in eve e next word group.	r present
1. □ Flickering □ Quivering □ Pulsing □ Throbbing □ Beating □ Pounding	2 □ Jumping □ Flashing □ Shooting	3. □ Pricking □ Boring □ Drilling □ Stabbing	4. □ Sharp □ Cutting □ Lacerating	
5. □ Pinching □ Pressing □ Gnawing □ Cramping □ Crushing	6. □ Tugging □ Pulling □ Wrenching	7. □ Hot □ Burning □ Scalding □ Searing	8. □ Tingling □ Itchy □ Smarting □ Stinging	
9. □ Dull □ Sore □ Hurting □ Aching □ Heavy	10. □ Tender □ Taut □ Rasping □ Splitting	11. □ Tiring □ Exhausting	12. □ Sickening □ Suffocating	
13. □ Fearful □ Frightful □ Terrifying	14. □ Punishing □ Grueling □ Cruel □ Vicious □ Killing	15. □ Wretched □ Blinding	16. □ Annoying □ Troublesome □ Miserable □ Intense □ Unbearable	
17. □ Spreading □ Radiating □ Penetrating □ Piercing	18. □ Tight □ Numb □ Drawing □ Squeezing □ Tearing	19. □ Cool □ Cold □ Freezing	20. □ Nagging □ Nauseating □ Agonizing □ Dreadful □ Torturing	
PRI (R) =	NWC =			

Page 6