



The National Coalition of 100 Black Women, Inc. Harrisburg Chapter

MEMBERSHIP REQUIREMENTS

We are a National organization of 61 chapters located throughout the US with over 2800 women who are committed to advocating for health, education, economic development and gender equity.

The list of Frequently Asked Questions (FAQs) is provided to address some of the inquiries about membership in NCBW Inc., Harrisburg Chapter. We hope that your specific question(s) will be answered; however, if you have further questions pertaining to membership please visit our website or contact us via email at: ncbwhbgmembership@yahoo.com

Requirements:

- Member must participate in a minimum of five (5) Chapter programs per membership year if seeking full/new, transfer or reinstatement membership.
- Member must submit timely payment of annual dues and assessment fee to NCBW Inc. Harrisburg Chapter by the deadline stated on the NCBW fee schedule document.
- Must complete a new member orientation meeting prior to official membership induction.
- Must attend new member induction ceremony
- Member is required to regularly attend monthly chapter meetings depending on membership level.
- Member must participate on at least one (1) standing chapter committee.
- Member must actively participate in chapter advocacy events and fundraisers including but not limited to selling tickets for chapter events.
- Member must attend at least one (1) National Leadership Conference and Biennial Conference every two (2) years from the date of induction into the Chapter as scheduled by the National Office.

*Additional leadership and biennial attendance requirements are mandatory for those members on or seeking Executive Board positions at the Chapter or National level



The National Coalition of 100 Black Women, Inc. - Harrisburg Chapter

Frequently Asked Questions (FAQs) 2022-2023

Q. *Is NCBW Inc. a non-profit organization?*

A. Yes, NCBW Inc., Harrisburg Chapter is a non-profit, 501(c) (3) organization with official status from the Internal Revenue Service (IRS).

Q. *What type of advocacy work does NCBW participate in?*

A. The Harrisburg Chapter focuses on advocacy work in several areas including health, gender equity, education, leadership and economic empowerment and development. It is always our goal to advocate on behalf of issues affecting minority women in our community and across the National. We work to identify the needs and concerns of our community and ensure that women and girls of color have a voice. Our Chapter actively participates in Legislative Days, voter registration, and closing disparity gaps in education, health, and economic empowerment and gender equity.

Q. *Who is membership open to?*

A. Membership is open to women at least 23 years of age who have demonstrated evidence of community involvement and leadership; and agree to support the mission and goals of NCBW both locally and nationally.

Q. *Membership Criteria?*

A. Criteria required for membership includes but is not limited to:

- Prospective members must live or work in the Central PA area
- Demonstrates actual or potential leadership ability.
- Reflect occupational and/or leadership endeavors
- Must be of good moral character, outstanding ethical standards, and integrity
- Possess available resources for chapter programs, such as time, constituencies, money, contacts, expertise, etc.
- Must have documented and proven leadership skills and a commitment to purposeful advocacy and service with the community

Q. *Is there an age limit to join?*

A. NCBW Inc. welcomes women 23 years of age and older into our advocacy organization.

Q. What are the benefits of NCBW membership?

Benefits of NCBW membership include:

- Leadership and professional development
- Direct involvement with advocacy initiatives in Central Pennsylvania and on a National level
- Continuous learning opportunities through National and local conferences and workshops
- Become a part of a sisterhood of leaders and change agents
- Participation in working groups to further the organization or in community focused programs
- Impact and influence legislative policies locally and nationally through advocacy initiatives
- Access to a vast network of professional colleagues
- Networking and collaboration with community partners and like-minded women
- Mentorship opportunities

Q. What is required to complete the membership intake process?

Requirements are as follows:

- Attend membership interest meeting
- Submit completed application along with application fee. (This application must be completed for the following levels of membership with the Harrisburg Chapter- New, Reinstatement and Transfer)
- Interview with membership committee and/or Chapter Executive Board.
**Membership requires the approval of the Board of Directors and a majority vote of all members in good standing along with paying the applicable annual chapter dues and assessments.
- Submit payment of annual membership dues and applicable fees
- Complete mandatory new member orientation
- Participate in mandatory new member induction ceremony

Q. Can I still become a member of the Harrisburg Chapter if I am unable to attend the interest meeting?

A. No, attendance at the membership interest meeting is mandatory for prospective members. You must attend the interest meeting to receive a membership application.

Q. What happens after I submit my former member reinstatement application?

A. Each former member seeking to reclaim membership must submit an updated reinstatement form for our files. If you left the Harrisburg Chapter as a member in good standing, the membership committee looks forward to welcoming you back into the Chapter. You will be notified within 7 business days of your acceptance back into the NCBW Inc., Harrisburg Chapter. Each former member must fulfill their financial obligation (membership dues) and attend a reintroduction meeting.

Q. How much are Harrisburg Chapter dues for the 2022-2023 membership year?

A. Dues are \$300.00 annually. Each new full active member is required to commit to a minimum of two (2) years of membership. The total amount assessed for dues upon initially joining the Chapter is \$600.00 not including any applicable new membership fees. Dues and fees are subject to change at the discretion of the Executive Board.

Q. Can I make payments on my dues?

A. Yes, dues do not have to be paid in full upon acceptance into the Harrisburg Chapter. However, they must be paid in full by the deadline to continue as a member in good standing. A partial payment of dues must be made prior to attending a new member meeting or Chapter meeting. Members are permitted to make payments per the fee schedule found in your invitation to join packet.

Q. Are dues assessed per calendar year?

A. No, our dues/fee schedule goes per the National membership year, which runs from October 1 – September 30.

Q. How is the dues amount allocated?

A. Each local chapter is required to send \$75 per member fee to the National Headquarters of NCBW Inc., as well as a payment of \$1,750 per chapter. National fee requirements are subject to change at the discretion of the National board. The remaining money, if any, stays with the local Harrisburg chapter for the implementation of advocacy/community programs. Dues are subject to increase at the discretion of the Chapters' Executive Board

Q. What is a fundraising assessment?

A. Each Chapter of NCBW assesses their members a fundraising assessment. The great news is-- these funds do not have to come directly out of your pocket! However, some members graciously choose to make NCBW a part of their personal charitable giving and satisfy the assessment in that manner. The assessment ensures that our Chapter members are actively doing their part to participate in our fundraising efforts by selling tickets and/or ads etc. to signature Chapter programs. Each level of membership except for associate and affiliate partnership levels are responsible for a fundraising assessment. Fundraising is how we maintain committed to offering various programs to our community free of charge. The assessment must be satisfied by the last calendar meeting of the membership year (June of each year). Fundraising assessment amount for the 2022-2023 membership year is to be determined.

Q. How often does NCBW meet?

A. The Harrisburg Chapter meets on the 3rd Thursday of each month. There are no meetings held during the months of July, August, and December of each year. A calendar of meeting dates will be provided during orientation.

Q. What is Associate Level Membership?

A. This level of membership applies only to current members who have completed one (1) full year of active membership in good standing. Associate level membership is designed for the woman unable to fully commit their time and service to the requirements necessary for full membership. Associate members must fully support the mission and initiatives of the Chapter. Under this level of membership, you are without all rights and privileges offered to those holding full membership status. Associate members cannot hold Chapter office, do not have voting rights or participate in Chapter meetings or serve on standing committees. Associate level members are listed as members of the Chapter and welcome to attend any NCBW Harrisburg programs. Additionally, this level of members has access to resources and trainings arranged by the National office.

Q. What is Affiliate Partnership Level Membership?

A. Affiliate partnership level membership is designed for the woman unable to be actively engaged in the requirements necessary for full membership. This level of membership is contingent upon fulfilling financial obligations individually or via strategic partnerships. Corporations sponsoring woman for affiliate partnership level will also be listed as sponsoring partner for NCBW programs. Affiliate partnership members must fully support the mission and initiatives of the Chapter. Under this level of membership, you are without all rights and privileges offered to those holding full membership status. Affiliate partnership members cannot hold Chapter office and do not have voting rights. However, affiliate partnership level members are listed as members of the Chapter and welcome to attend any NCBW Harrisburg programs. Additionally, this level of members has access to all resources and trainings arranged by the National office.

Q. Where can I find the most up-to-date information on the NCBW Harrisburg chapter?

A. Information on our local Harrisburg chapter can be found by visiting our website www.ncbwharrisburgpa.org. You may also visit our Facebook page listed under The National Coalition of 100 Black Women, Inc. Harrisburg Chapter www.facebook.com/ncbw100harrisburg. Our Instagram page can be found at www.instagram.com/ncbwharrisburg.

Information regarding the National branch of NCBW can be viewed at www.ncbw.org.



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The National Coalition of 100 Black Women, Inc. Harrisburg Chapter
CLASSES OF MEMBERSHIP

NCBW ACTIVE CHAPTER MEMBERSHIP

- ❖ Must be a woman at least 23 years of age.
- ❖ Must fully support the mission and goals of NCBW
- ❖ Must fulfill all active and/or new membership fees determined by the Executive Board
- ❖ Must have demonstrated leadership skills
- ❖ Must actively participate in membership meetings, events and committees
- ❖ Full voting privileges
- ❖ Mandatory attendance at least one (1) National Leadership Conference or Biennial Conference every two (2) years from the date of installation into the Chapter to be eligible to renew membership, Chapters' annual Strategic Retreat and all required new member meetings.
- ❖ Must actively participate on at least one (1) standing program committee
- ❖ Must actively participate with a minimum of five (5) Chapter programs per membership year.

NCBW TRANSFER MEMBERSHIP

- ❖ Must submit a letter of eligibility from former Chapter
- ❖ Must fully support the mission and goals of NCBW
- ❖ Must fulfill membership financial obligations at the local and national level
- ❖ Must have demonstrated leadership skills
- ❖ Must actively participate in membership meetings, events, and committees
- ❖ Full voting privileges
- ❖ Mandatory attendance at least one (1) National Leadership Conference or Biennial Conference every two (2) years from the date of installation into the Chapter to be eligible to renew membership and Chapters' annual Strategic Retreat.
- ❖ Must actively participate on at least one (1) standing program committee
- ❖ Must actively participate with a minimum of five (5) Chapter programs per membership year.

NCBW REINSTATEMENT MEMBERSHIP

- ❖ Must pay a reinstatement fee determined by the Executive Board
- ❖ Must pay any outstanding/owed assessments from previous membership period
- ❖ Must fulfill membership financial obligations at the local and national level
- ❖ Must fully support the mission and goals of NCBW
- ❖ Must actively participate in membership meetings, events and committees
- ❖ Full voting privileges
- ❖ Mandatory attendance at least one (1) National Leadership Conference or Biennial Conference every two (2) years from the date of installation into the Chapter to be eligible to renew membership and Chapters' annual Strategic Retreat.
- ❖ Must actively participate on at least one (1) standing program committee
- ❖ Must actively participate with a minimum of five (5) Chapter programs per membership year.

NCBW ASSOCIATE LEVEL MEMBERSHIP *(applicable to current NCBW members only after 1 full year of active membership)

- ❖ Must pay the associate member fee determined by the Executive Board
- ❖ Must pay any outstanding/owed assessments from previous membership period to switch from active membership to associate.
- ❖ Must fully support the mission and goals of NCBW
- ❖ Must fulfill membership financial obligations at the local and national level
- ❖ Must have demonstrated leadership skills
- ❖ No voting privileges
- ❖ Mandatory attendance at least one (1) National Leadership Conference or Biennial Conference every two (2) years from the date of installation into the Chapter to be eligible to renew membership and Chapters' annual Strategic Retreat.
- ❖ Cannot hold Chapter Office
- ❖ Membership is non-transferrable

NCBW AFFILIATE PARTNERSHIP LEVEL MEMBERSHIP

- ❖ Must pay the affiliate member fee determined by the Executive Board
- ❖ Must fully support the mission and goals of NCBW
- ❖ Must have demonstrated leadership skills
- ❖ Membership is contingent upon fulfilling financial obligations individually or via strategic partnerships

- ❖ Must fulfill any additional membership financial obligations at the local and national level
- ❖ Mandatory attendance at new member orientation, Induction ceremony, Chapters' annual Strategic Retreat and all required new member meetings.
- ❖ No voting privileges
- ❖ Cannot hold Chapter Office
- ❖ Membership is non-transferrable

