



December 16, 2015 Meeting Minutes

Meeting called to order at 2:013 PM by Chair Sarah VanCleve

*Attendance: Sarah Van Cleve-Chair, Dave Frederick – Vice Chair, Chris Brunell – Secretary, Trudy Stacy-Member At Large, Monica Bernhard, Kirsten Jewell, Holly Paterson, Renee Kimball, Penny Lamping, Sheryl Piercy, Sabina Wagner, Jennifer Landsberger, Beverly Kincaid, Sandra Paulino-Winborn, Bethany Plummer, Linda Hollingsworth, Marcus Lans, Marta Holt, Patricia Peterson, Jenell DeMatteo, Jackie Fojtik, Lynette Bird, Shaylynn Houston, Angie Zimmerman, Terry Schroeder, Major James Baker, Major Marcia Baker*

Introductions were made around the table.

Agenda Review: Sarah added a discussion about Priorities for the Kitsap Continuum of Care Coalition

Bev Kincaid moved and Jackie Fojtik seconded to approve the minutes from November as presented.

**Kitsap CoCC Priorities – Sarah VanCleve:** Sarah passed out the sheet giving the three priorities that the Executive Committee agree to work on over the next year. Below those three, there are 10 additional goals/priorities. The Executive Committee would like members to rank their top three priorities and send them to Terry or Sarah. If there is something else that you feel strongly should be included, write it in and choose two others from the list. Terry will put it on the Kitsap CoCC website. It would be helpful if your agency name is included when you complete it.

**Homeless Housing Plan – Kirsten Jewell:** Kirsten made another pitch for people to be on a committee to look at the Homeless Housing Plan and determine the action steps that would be most important to work on in the coming year. They committee will only meet for a couple of months. Chris Brunell and Bev Kincaid agreed to assist. If other members are interested, let Kirsten know. She will send out a summary of the action steps from the Homeless Housing Plan before the next Kitsap CoCC meeting.

**Kitsap CoCC Awards – Sarah VanCleve:** Sarah presented the awards to honor individuals or programs that have stood out over the past year. Several nominations were received from Kitsap CoCC members. The winners were:

- **Elected Official ~ Friend of Homelessness - Bremerton Mayor Patty Lent** was nominated for her tremendous support of programs serving people who are experiencing homelessness.

- **Volunteer of the Year – Dr. Steffan Tolles** was nominated for volunteering his time by providing routine check-ups, flu shots, blood pressure checks, providing medication if necessary and following up in his office.
- **Innovative Project/Program ~ The New Start Program** was nominated for being the first coordinated re-entry program at the Kitsap County jail with full spectrum case management services. They have had 153 persons who have expressed interest in participating in the program and as of September 30<sup>th</sup> and had two persons successfully complete the nine month to one-year program.
- **Community Impact ~ Kirsten Jewell** was nominated for expert guidance and leadership to the agencies who work with people experiencing homelessness. Specifically, this year she helped make a smooth transition of the homelessness and housing program coordinator from a private agency to the county.
- **Sally Santana Lifetime Achievement Award ~ Major James Baker** was nominated for his lifetime of service with The Salvation Army and fifteen years of service in Kitsap County, including bringing together the funding to remodel The Salvation Army including a hygiene center.

It is hoped the Kitsap CoCC awards will continue from year to year.

**Homes for All Who Served – Kirsten Jewell:** There was a meeting to discuss the PIT count for veterans in order to try to get as accurate a count as possible. There was also a nice editorial about the Homes for All Who Served committee. Their next meeting will be on January 19.

**Severe Weather Shelter – Sheryl Piercy:** The Severe Weather Shelter is operational and will be open on Thanksgiving Day. The Bremerton shelter is now located at the Salvation Army with overflow at the Kitsap Rescue Mission. There is also a Kingston shelter at the Kingston Community Center. There was discussion about opening the shelter all winter. Department of Emergency Management, which provides the volunteer recruitment and training and the liability insurance is not able to do this as it needs to fall under an emergency designation. In order for the Salvation Army to do it, they would need more volunteers; currently DEM has 60 trained volunteers. It is supposed to be cold next week, so the shelter could be activated, in addition to Thanksgiving.

**Project Connect – Sue Battin:** They are working on developing a business card with the date, location and contact information about Project Connect. These will be provided to agencies to hand out to clients. Vendor letters are being sent out, reminding them to save the date. Flyers for the various donation categories have been done for this year. Terry will add them to the Thursday Journal and put them on the web site. The Salvation Army will again be the food vendors and the youth will serve the food.

**Coordinator Report – Terry Schroeder:** Terry reported she has primarily been working on the HUD CoC funding, helping with leverage letters, the Consistency with CDBG, and the questions for the Balance of State. She also attended the BOS CoC Steering Committee meeting and CHS Grantee forum.

### Agency Updates

**Peninsula Community Health Services – Renee Kimball and Lynette Bird:** Their new dental clinic in Port Orchard is going well with a small wait list at this time. They will be starting in February with services at Kitsap Mental Health Services.

**The Salvation Army – Sheryl Piercy:** Their Breakfast with Santa will occur on Saturday December 19<sup>th</sup>. The Severe Weather Shelter will be open on Christmas Eve and Christmas day.

**Coffee Oasis – Dave Frederick:** They will be having a Christmas Party for youth at all locations, with 187 youth signed up.

**Kitsap County Human Services – Kirsten Jewell:** There is some additional information coming out about the Medicaid expansion waiver. There is some information about project that could be used under this program; more information to come. +Grant contracts for the Affordable Housing and Homeless Housing grant programs for 2016 are in process. The reimbursement process will be basically the same with minor changes. The deadline for submitting reimbursement requests for 2015 will be January 9, 2016.

**West Sound Treatment Center – Marta Holt:** They did not receive funding for the Balance of State Bonus Funds, but wanted to thank all who provided letters of support for their project. .

**West Sound Baby Corner ~ Bev Kincaid:** They will be a branch of the Eastside Baby Corner, who will be changing their name so that it is not geographic. Bev thanked all who completed the survey regarding priorities and needs. The highest priority was diapers, with car seats second and baby formula third. Eastside Baby Corner will give a “dowry” of items to help West Sound Baby Corner open. West Sound Baby Corner has been collecting items and a couple of churches are helping with storage for now. Lease negotiations will be starting next week. Once that is finalized they will let us know the location. They plan to launch in April, starting slow with several agencies.

**Veterans Administration – Sabina Wagner-Lewis:** Sabina is working with local landlords to have them rent to some of her clients. The next push she will be working on is to assist them in finding employment once they are housed.

**Kitsap Community Resources– Monica Bernhard:** They applied for and received funding to have a Housing Solutions Center presence on Bainbridge Island. They are still working out the details, but will be collaborating with Helpline House.

**Kitsap Community Resources, Housing Solutions Center ~ Jackie Fojtik:** Send persons who are at risk of homelessness or who are currently experiencing homelessness. They have some rental assistance available. Energy assistance is booking for January, February and March.

**Goodwill – Shaylynn Houston:** Goodwill partners with a lot of agencies for their classes, which will be starting on January 4<sup>th</sup>.

**Georgia’s House – Jennifer Landsberger:** They have received a lot of donations for the holidays.

**Housing Kitsap ~ Holly Paterson:** Housing Kitsap is in desperate need of two to three maintenance persons. Housing Kitsap will be opening up their Section 8 list, which is managed by Bremerton Housing. Applications will be done through the Housing Kitsap website and will be a lottery with 100 slots. The same rules as Bremerton Housing will be used. Applications will be accepted beginning February 8<sup>th</sup> for about five days. More information to come.

**Bremerton Housing Authority ~ Sarah VanCleve:** BHA will likely open their Section 8 list in March.

**Benedict House – Chris Brunell:** They have a full house and many who have medical conditions that require extra care so have had difficulties with moving them into permanent housing. Many are over 50 and very unstable. .

**Housing Resources Bainbridge – Penny Lamping:** They have a new finance manager and will be starting a new program with KCR and North Kitsap Fishline.

**Bremerton Foodline – Patti Peterson:** They have a new Executive Director, Kim Faulkner.

**DSHS – Bremerton CSO – Sandra Paulino-Winborn:** The new TANF Orientation time is 8:30 am for new applications or ones that have been closed for more than 30 days.

**WorkSource – Linda Hollingsworth:** Linda distributed a list of the classes offered through WorkSource including Introduction to Word/Excel, Resume Writing, Communication in the Work Place, and Dress for Success. They also will be holding a Veterans Reverse Job Fair on January 28<sup>th</sup> from 10 am to 1 pm. Veterans, Veteran Spouses and those getting out of the military are welcome to attend. They set up a table to sell themselves to prospective employers who attend the Job Fair. Linda will send a flyer to Terry to post on the Kitsap CoCC website.

Meeting adjourned at 3:45 pm

Respectfully Submitted,

Chris Brunell, Secretary