

The Moran City Council met in regular session on Monday, July 6, 2020. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

<u>Mayor</u> Jerry D. Wallis	<u>Elected Officials Present:</u> <u>Council Members Present</u> Bill C. Bigelow Kenneth D. Kale Corliss E. Lynes James A. Mueller Kris R. Smith	<u>Council Members Absent</u>
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City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Phillip Jarred and Lee Roberts. Richard Luken arrived after the meeting began.

Council members Kale and Bigelow and Michael Stodgell left the meeting immediately after the call to order.

### **CONSENT AGENDA**

Council member Mueller moved to approve the July 2020 consent agenda as follows:

- June 2020 Minutes
- June 2020 Petty Cash Report
- July 2020 Pay Ordinance totaling \$103,920.16
- June 2020 Utility Audit Trail Report
- June 2020 Certificate of Deposit Report

Lynes seconded the motion, motion passed with all approving.

### **1978 CHEVY BID OPENING**

Mayor Wallis opened and read the following bids:

1. \$659.00	Scott Welch	6. \$626.00	Bruce Cook
2. \$327.01	Arlyn Briggs	7. \$655.00	Tammy Miller
3. \$800.00	Zachary Anderson	8. \$800.00	Barbara Lutz
4. \$301.00	Leo Nilges	9. \$303.00	Barry Maley
5. \$400.00	Bruce Jackson	10. \$400.00	Ira Orton-Bid not sealed

Council member Lynes moved to offer the high bidders the opportunity to rebid the truck as the high bid was a tie at \$800.00. Bidders will be given one week to bring their best bid for the truck with highest bidder winning. Mueller seconded the motion, motion passed with all approving.

### **VISITORS**

All visitors were present for agenda topics or had no business to bring before the Council.

## **OLD BUSINESS**

2021 Proposed Budget – Phil Jarred presented the proposed budget for 2021. He noted the financial forecasts were based on data received for the first five months of 2020 compared to 2019. Reports from the Allen County Clerk shows the assessed property values in Moran have risen allowing for an increase in the budget of \$1530 without exceeding the tax lid set by KSA 79-2925c. The proposed budget for 2021 would levy 38.681 mills, up from the 2020 rate of 38.353. Each mill will bring in \$1,601 in tax dollars. Council Member Mueller asked the Council to consider buying additional playground equipment for the Park. The Council also discussed purchasing infield conditioner for the ball fields.

Mr. Jarred reviewed income for 2019 and noted Water and Electric receipts are down slightly for the first five months of 2020. He noted the utility funds are doing ok but the general fund needs to be watched as the fund relies on transfers from the Electric fund which were reduced in 2019. Council member Mueller moved to adopt the 2021 proposed budget as presented and to publish the budget in the Iola Register. Council member Lynes seconded the motion, motion passed with unanimous approval.

Council member Smith moved Mayor Wallis sign the Audit Engagement Letter with Jarred, Gilmore, and Phillips to audit the City 2020 records for \$4,750 and Budget Engagement Letter to prepare the 2021 budget for \$1400. Mueller seconded the motion, motion passed with all approving.

Moran Museum – Topic tabled until the August meeting.

Utility Payments – Clerk Evans review two commercial utility accounts who were two months behind on payments. Council member Mueller moved that utilities should be disconnected for the commercial accounts if they are not paid by July 15<sup>th</sup>. Smith seconded the motion, motion passed with all approving.

54 Fitness Center – The Council discussed operations at 54 Fitness and compliance with Governor Kelly's mask mandate. Council member Mueller moved to close the fitness center if Allen County Commissioners do not opt out of the mask requirements at their July 7<sup>th</sup> meeting. Smith seconded the motion, motion passed with all approving.

Cyber Security Coverage – Council member Mueller moved to decline the coverage offered by Employer Mutual Casualty. Lynes seconded the motion, motion passed with all approving.

City Storm Drainage – Topic was tabled until the August meeting.

## **NEW BUSINESS**

Iola Register Legal Publication – Clerk Evans reported the Iola Register has outsourced their legal publications to E-notice. E-notice will prepare all affidavits and legal

notices and send them to the Register for publication. E-notice will provide billing services for the publication and affidavits along with adding a 10% processing fee.

Moran Days Cancellation – Clerk Evans reported the Moran Day Committee has announced the cancellation of this year’s festivities due to Covid 19.

Evergy – Clerk Evans informed the Council that Evergy had replaced the meter, PT’s, and CT’s feeding Moran’s electrical system in late May. These changes were made just before the contract between Moran and Kansas Municipal Energy Agency (KMEA) commenced. These changes were made without Evergy giving Moran advanced notice. The City crew noticed the meter was changed the day after when making their rounds. Evergy has advised these upgrades were necessary as the previous meter would not provide the daily usage information needed by KMEA. Total cost to the City for these upgrades are \$12,123.47. KMEA has offered to pay the costs upfront and allow the City to reimburse them over a 5 month period. Additionally, Evans reported receiving a telephone call from an Evergy representative advising that Evergy is replacing the transformer and doing other upgrades at the substation south of town. Estimated upgrades at the substation are \$750,000.00 with the City’s share estimated to be just under \$200,000.00. The City will not be assessed charges for the upgrades until September 2021.

## DEPARTMENTAL REPORTS

Fire Chief – Mayor Wallis informed the Council that Phillip Merkel was resigning as fire chief effective August 1st. Council member Mueller moved to accept Merkel’s resignation. Smith seconded the motion, motion passed with all approving. Mayor Wallis asked the Council if they had any suggestions for filling the chief position. The Council agreed to invite Assistant Chief Craig Miller to the August meeting.

Police Chief – Chief Smith reported the 4<sup>th</sup> of July was relatively quiet with no major complaints or EMS calls. Smith suggested the Council consider changing the discharge times Monday through Thursday during the work week as the current code allows for fireworks to be discharged until 11:00 PM. Chief Smith asked the Council to allow the fire department to purchase Chief Merkel a plaque or award in recognition for his years of service to the Fire Department. Council member Mueller moved to approve the department spending up to \$200.00. Smith seconded the motion, motion passed with all approving.

Superintendent – The following activity report for the month of June was included with the Council’s packet:

- Loaded poles
- Ran new phone line into city shop
- Replaced fuse due to electric outage (Houk & Mueller)
- Lifted line up and repaired at 543 N Spruce
- Marked utilities at 536 N Cedar
- Changed out electric meter at 129 S Cedar, 341 N Pine and 127 N Franklin
- Washed 3033 mower, 5083 J.Deere and backhoe
- Hauled rock and concrete from library and unloaded 70’ of 4” PVC
- Replaced starter on mosquito sprayer
- Took blade off 5083 J.Deere and put brush hog attachment on
- Installed new toilet valve and flapper in the women’s bathroom at the Library
- Took out water service south side of 209 E Church – old trailer at the main

- Marked utilities at 308 N Spruce
- Marked water service at 207 N Linn
- Trimmed bushes at City Hall
- Sprayed at City Hall, shop, old water plant, up town, Randolph street by the Marmaton Market
- Mowed properties at Elm & First, First & Birch
- Sprayed for mosquitos x1
- Brush hogged drainage ditch from Randolph south to the city limits
- Replaced 60' culvert at 308 N Franklin
- Painted curb West of offset handicap walk way on Randolph
- Cut tree limbs and mowed at 203 S Elm and 304 N First
- Sprayed #2 Lift Station
- Replaced drivers side spot light and put decals on the doors of new truck
- Brush hogged Lagoons and North of Park area
- Filled in a hole at 308 N High
- Mowed & trimmed at ball field areas, parks, museum, fitness center, old water plant, city hall, water tower
- Picked up limbs, trash at parks
- Pushed up brush pile
- Worked on backhoe toy in sand box and dumped trash cans
- Opened bathrooms
- Replaced toilet parts in girls restroom and painted

**City Clerk – Clerk Evans reported income for the month of June as follows:**

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	20.72	Sales To Customers	12,444.37
Refuse	1,788.00	Water Protection Fee	35.68
Court Fines	1,648.00	Connect Fee	150.00
Tax Disbursement-General	17,555.88	Water Tower Fee	50.00
ATV/Building Permits	95.00	Bulk Water Sales	117.64
Special Assessment	1,225.00	Penalties	395.46
KS Sales Tax	4,439.96	Reimbursed Expense	99.47
54 Fitness Fee/Fobs/Ovpd	230.00	Reconnect Fee	225.00
Interest Earned Checking/CDL	46.23	<b>Sewer Fund</b>	
Dog Tag	146.00	Sales To Customers	7,132.26
Reimbursed Expense (Police)	60.00	Debt Collection Fee	0.68
Franchise Fee	252.98	<b>Sales Tax</b>	
<b>Electric Fund</b>		Sales Tax Receipts	1,177.79
Sales To Customers	37,418.66	<b>Employee Benefit</b>	
Connect Fee	196.56	Tax Disbursement-Emp Benefit	2,539.77
Overpaid	294.88	<b>Gross Sales</b>	<u>93,604.69</u>
Fuel Adjustment	2,331.72	<i>Add: Interest to CD 44526614</i>	<u>10.98</u>
Light Rent	168.00	<b>Gross Receipts</b>	<u>93,615.67</u>
Reconnect Fee	73.71	<i>Less: LIEAP Credit</i>	295.32
Reimbursed Expense	138.00	<i>Setoff Credits</i>	2.28
<b>Library Fund</b>		<i>Utility Credits</i>	605.13
Tax Disbursement-Library	1,107.27	<i>Leak Adjustment</i>	<u>22.75</u>
		<b>Net Receipts</b>	<u>92,690.19</u>

**Clerk Evans presented bids from Worton Painting for the following projects:**

Paint City Hall	\$4900.00
Paint Front Shop Roof	\$4700.00
Replace Front Shop Skylights	\$1500.00

Discussion followed with the topic tabled until the August meeting as the Council needed additional input from Superintendent Stodgell.

There being no further business to discuss, Council member Mueller moved, seconded by Smith, to adjourn the regular meeting at 8:40 PM. Motion passed with unanimous approval.