

**BOROUGH OF HAMPTON**

**REGULAR MEETING**

**DECEMBER 12, 2016**

Mayor Cregar called the meeting of the Hampton Borough Council to order at 7:30 p.m. The flag salute was observed. Mayor Cregar gave the Open Public Meetings Act Statement. The annual notice is posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

|            |          |                 |                |
|------------|----------|-----------------|----------------|
| Roll Call: | Present: | Mayor Cregar    | Bob Baker      |
|            |          | John Drummond   | Doug Rega      |
|            |          | Carroll Swenson | Rob Wotanowski |
|            | Absent:  | Jeff Tampier    |                |

The following people were also present: Alan Brower, Director of Public Works, Kathy Olsen, Chief Financial Officer, Tara St. Angelo, Borough Attorney, Butch Eick, Fire Chief, Frank Klemser, Violations Officer, Pam Bailey and Andrew Hurley, Planning Board.

The minutes of the regular meeting of November 14, 2016 were approved as presented by the Municipal Clerk.

**Comments and Questions from the Public:** Pam Bailey questioned if the holiday street lights will be put up. Cm Drummond offered that the Department of Public Works is going to try to schedule having ten lights placed along Main Street during the next week.

**Communications:** Mr. Hurley provided a brief update of the Master Plan. The Planning Board formed a sub-committee to review the Master Plan as required every ten years. Some of the elements that were reviewed included the Highlands Plan Conformance, COAH, Hampton Water Company, forestry program and the Heights of Hampton development. Suggested changes in the ordinance concerning landscaping requirements for minor/major subdivisions was provided to Council at this time for review. The Planning Board will make themselves available to answer any questions following the review of the information. The Mayor and Council thanked Mr. Hurley and the Master Plan sub-committee members for the work that was done to keep us in compliance.

NJDOT is accepting applications for FY 2017 for State Aid for traditional and non-traditional initiatives. Mr. Brower suggested that we apply for grant funding for Main Street, Valley Road (sections of) and perhaps Mackenzie Road. Motion by Cm Drummond second by Cm Baker to authorize the Borough Engineer to apply for grant.

NJ Division of Fish and Wildlife, Trout in the Classroom, request for signature of the owner. Motion by Cm Wotanowski second by Cm Drummond to authorize the Mayor to sign the request for the owner to allow the program to release trout from our park into the Musconetcong River. Voice Vote: All ayes, motion carried.

Request from Representative Leonard Lance for the date and time for the 2017 Reorganization Meeting of the Hampton Borough Council. Motion by Cm Rega second by Cm Wotanowski to set January 2, 2017 at 7:30 p.m. for this meeting and to include the cost of advertising same. Roll Call Vote: All ayes, motion carried.

Request from Laura Esty for access to the rear of her property through property owned by the Borough of Hampton. At this time Cm Swenson recused himself and stepped down from the podium and left the meeting room. Jim Esty explained the need to access his property through the adjoining borough owned property. Following a brief discussion, a motion was made by Cm Rega second by Cm Drummond to allow access through the borough owned property to the rear yard of the Esty property. Tara St. Angelo will prepare a letter to authorize this access. The contractor will need to provide proof of liability insurance naming the borough as the additionally insured as well as provide the certificate of liability insurance. The property must be restored following the access. Small trees and brush do not need to be replaced. Roll Call Vote: Cm Baker, YES, Cm Drummond, YES, Cm Rega, YES, Cm Wotanowski, YES. Motion carried. Cm Swenson returned to his seat at the podium.

**Old Business:** Chief Eick questioned the following ordinance:

ORDINANCE NO. 07-2016 ORDINANCE AUTHORIZING THE BOROUGH OF HAMPTON FIRE DEPARTMENT TO SEEK REIMBURSEMENT FOR COSTS INCURRED IN PROVIDING CERTAIN EMERGENCY SERVICES FOR HAZAROUS ABATEMENT INCIDENTS as adopted on September 26, 2016. Chief Eick explained that EF Recovery has informed the fire company that the ordinance as adopted would limit the ability for them to process claims for collection as the fire companies billing agent. Ms. St. Angelo explained that the ordinance was written so that the fees would not be challenged by insurance companies. Following further discussion, it was determined that EF Recovery will be contacted directly by our attorney so that they may discuss any possible revisions to the existing ordinance. This discussion will be placed on the agenda for an upcoming meeting once the information is gathered. The Mayor and Council offered their thanks to Chief Eick for his service to the borough.

**Reports of Committees:** Cm Baker had nothing to report at this time.

Cm Drummond reported that a member of the DPW passed his test for his Commercial Driver's License. He asked if Council would continue with the past practice of paying the \$1,000 one-time only stipend for having gotten this license. Motion by Cm Rega second by Cm Baker to pay this stipend. Roll Call Vote: All ayes, motion carried.

Full time employees of the DPW receive a yearly clothing allowance of \$450.00 for the purchase of work related boots and clothing. The DPW has had a per diem employee working steadily during this past year. Motion by Cm Rega second by Cm Drummond to provide a \$200.00 clothing allowance for the purchase of work related boots and clothing. Roll Call Vote: All ayes, motion carried.

The plans for the installation of the generator at the Municipal Building will be provided to Alan Brower so that the footings may be completed.

Cm Wotanowski had nothing to report at this time.

Cm Rega asked the Mayor and members of Council to make a personal contribution of \$10 each towards the employee's holiday gathering.

Cm Swenson reported that we are waiting on information from the NJEIT so that we may go out to bid shortly.

**New Business:** Motion by Cm Drummond second by Cm Baker to adopt the following resolution:

RESOLUTION NO. 70-2016 TAX SALE REDEMPTION, TAX SALE CERTIFICATE NO. 16-008 Roll Call Vote: All ayes, motion carried.

Motion by Cm Drummond second by Cm Baker to adopt the following resolution:

RESOLUTION NO. 71-2016 TRANSFER RESOLUTION Roll Call Vote: All ayes, motion carried.

Motion by Cm Rega second by Cm Baker to adopt the following resolution:

RESOLUTION NO. 72-2016 RESOLUTION MEMORIALIZING THE APPROVAL FOR THE PURCHASE OF THE EMERGENCY GENERATOR THROUGH STATE CONTRACT AND THE INSTALLATION BY OLIVER COMMUNICATIONS. Roll Call Vote: All ayes, motion carried.

**Bills and Claims:** Motion to authorize the Chief Financial Officer to pay the bills as presented and to authorize the payment of bills and claims that may be received prior to the next regular meeting of the Council. Roll Call Vote: all ayes, motion carried.

**Adjournment:** Motion by Cm Swenson second by Cm Baker to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. The meeting adjourned at 8:22 p.m.

Respectfully submitted,



Cathy Drummond, RMC  
Municipal Clerk