

**Town of West Jefferson - Board of Aldermen**  
**Special Meeting Minutes**  
**April 22, 2019 | 5:30 p.m.**

**Board Members Present:** Mayor Dale Baldwin, Alderman Calvin Green, Alderman Jerry McMillan, Alderman John Reeves, Alderman Stephen Shoemaker, Alderman Brett Summey, Sr.

**Town Staff Present:** Town Manager Brantley Price, Town Clerk Rebecca Eldreth

At 5:30 p.m. Mayor Baldwin called to order the special meeting of the Board of Aldermen.

**Presentation of Budget – Fiscal Year 2018-19** – Brantley Price, Town Manager, presented the FY 19-20 budget, along with the budget message to the board. The property tax rate will remain the same as FY 2018-19 at \$.42/\$100 in valuation. Brantley then highlighted the following items in each fund:

**General Fund Revenues:**

- Gained \$53 million in tax value personal property values increased
- Increase in Tax Revenue (GE Equipment) – \$224,000
- NC Commerce Grant for Signage – \$11,000
- Local option sales tax – 4% increase
- Utility franchise tax – Flat
- Fund Balance – \$0 with increase in Tax Revenue

**General Fund Expense – Highlights:**

- Health Insurance – 10.4% decrease
- LGERS – Employer contribution rate increase – \$10,000
- Paving – \$62,250
- 3% COLA

**Administration-**

- Attorney Fees - \$20,000
- Audit - \$26,000
- Façade Grants - \$4,000
- Downtown Directional Signage - \$25,000
- Election - \$3,000
- Planter for Town Hall - \$2,600
- Loan Payment for Parking Lot Land - \$25,775
- Replace Christmas Lights and Banners - \$3,000
- Add Banners to 3<sup>rd</sup> Avenue - \$3,000
- Library Parking Lot Project - \$19,700 (3 way split between Library/Town/County)
- Ceiling Fans to Town Hall - \$3,000
- GE Incentive per Agreement - \$145,000 (ends FY 20-21 \$125,000)
- Fire Department Contribution - \$44,000
- Lions Club Parade Donation - \$1,250

**Police-**

- Overtime - \$3,000
- Part-Time Salaries - \$2,000

- Uniforms - \$8,000
- Department Supplies - \$13,000 (tasers, vests, belt gear/duty gear-2 rifles)
- Dues/Subscriptions - \$2,200
- Carolina West/Internet - \$4,800
- New Vehicle Fully Equipped \$59,000
- Viper Radio - \$7,500
- Police Office Renovation - \$7,000
- Narcotics Fund - \$2,000
- Detective Vehicle - \$15,000 (+ \$12,673 from Insurance claim = \$27,673)

### Maintenance-

- Part-time Employee - \$12,600
- Tool Box and Tools for Shop - \$8,000
- Chains/Cutting Edges - \$2,500
- Increase Vehicle Maintenance
- Road Salt - \$10,000
- Street Patching - \$5,000
- Barricades and Cones - \$2,000
- Landscape Bumpouts - \$2,000
- Mulch Bumpouts - \$1,000
- Paint Downtown Restrooms - \$1,850
- Downtown Flower Baskets on Poles - \$7,980
- Replace Sidewalks
  - Main Street by Ashe County Cheese - \$28,560
  - Brew House - \$18,700
  - Repair Area in Front of RT Morgan - \$5,250
  - North Jefferson Avenue to Seventh Street - \$220,000 per DOT
    - Second Street to Pear Street - \$179,300
    - End of existing sidewalk at Pear Street - \$67,550
  - South Jefferson Avenue Extend to ABC Store or Across to Antique Store
- Additional Paving - \$62,250 Plus \$43,000 from Powell Bill
- Storm Drain Replacement School avenue/High Drive - \$4,000
- Kiosks - \$1,000
- Replace Door on Salt Bin - \$ 3,800
- New 1 Ton Dump Truck - \$60,000 without Blade
  - Truck - \$45,600
  - Dump - \$12,500
  - Blade - \$5,000
- ~~Trade Skidsteer - \$35,000~~
- ~~Trade Ranger for Used Small Truck - \$15,000~~
- Dump Truck Payment - \$12,030
- Trackhoe Payment - \$8,825
- Street Sweeper - \$36,015

### Park-

- Replace Bridge - \$2,500
- Tennis Court Repair - \$3,000
- Mulch - \$2,500
- Contingency - \$37,000 (for projects to be completed by 06/30/19)

## **Fire Department**

- Grants - \$30,000 (matching grant)
- Paint Interior of the Fire House
- Natural Gas Heaters - \$4,000
- Increase Fire Call Pay from \$5 to \$15 (Estimated \$15,000 Increase)
- Replace Flooring

## **Water-**

- Pipe Saw - \$3,000
- Sampling - \$8,000
- Training and Education - \$2,500
- Pressure Transducer, Detention Tank Sensors, Chemical Feed Pumps, New Well Meters - \$18,000
- Replacement Parts for Filter Plant - \$20,000
- Touch Read Radios - \$51,850 for 400 Transmitters
- West Tank Maintenance - \$12,000
- 20 Year Meter Replacement - \$10,000
- Scada Update - \$20,000
- Water Line/Valve Replacement - \$100,000
- Debt Service Reserve Fund – 1/120 of Debt Service Reserve Requirement

## **Sewer-**

- Lime for Fields - \$3,000
- Small Hand Tools - \$3,000
- Dumpster/Dump Truck Rental, Tipping Fees, Polymer New Dewatering System - \$25,000
- Beaver Creek Pump Station Pump - \$18,000
- 3" Trash Pump, Backwash Pump for Filters, 2 Hoist Bases for Pump Station - \$7,200
- UV Bulb Replacement - \$5,000
- Service Influent Pumps - \$3,000
- Return Pump Replacement - \$15,000
- Maintenance Bearings on Oxidation Ditch - \$5,000
- Debt Service Reserve Fund – 1/120 of Debt Service Reserve Requirement - \$150
- Push Camera for Sewer Lines - \$8,000
- Replace 2005 F150 - \$27,500
- Replace Sand in Filters - \$30,000
- Skid Steer - \$41,000
- I and I Elimination Project - \$50,000

**Closed Session per G.S. 143.318.11(a) (6) to Discuss Personnel** – Alderman Green asked for the Board to enter into closed session per G.S. 143.318.11(a) (6). The Board would return to open session following closed session, and any items in need of a vote would be addressed. Alderman Green made the motion to enter into closed session, seconded by Alderman Reeves. The vote of 5-0 in favor. The time was 6:07 pm.

The Board returned to open session at 7:10pm.

A public hearing will be held at the regular Aldermen meeting on Monday, June 3, 2019 at West Jefferson Town Hall at 6:00 pm for anyone wishing to comment on the proposed budget for FY 2019-20. Following the public hearing, the FY 2019-20 Budget Ordinance will be considered by the Board.

**Adjournment-** With nothing further, Alderman Shoemaker made the motion to adjourn the special meeting. Alderman Reeves seconded with a unanimous vote in favor. The time was 7:12 pm.

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Dale Baldwin, Mayor

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Rebecca Eldreth, Town Clerk