



WESTERN STYLE DRESSAGE ASSOCIATION OF CANADA

CHAPTER OR PROVINCIAL/TERRITORIAL REPRESENTATIVES

This document details the Responsibilities of Chapter or Provincial/Territorial Representatives and the process of appointing or electing the Representatives

SECTION A: RESPONSIBILITIES OF REPRESENTATIVES

- To serve as the Representative for a one year term from Mar 1st to Feb 28th (or Feb 29th in leap years) of each year.
- To attend all Representative conference calls and submit a chapter or Province/Territory report to the WSDAC Board of Directors prior to the conference calls.
- To be available to answer any questions from WSDAC Members in the respective Province/Territory or refer them to the National Board.
- To know and understand WSDAC Rules.
- To be a source of information for any new members interested in forming a new Chapter within the respective Province/Territory.

SECTION B: HOW REPRESENTATIVES ARE CHOSEN

1) CHAPTER REPRESENTATIVE

- Each Chapter in good standing will elect a Chapter Representative.
- This person must be a member of the Chapter's Board of Directors and be a WSDAC Member in good standing.
- This person does not have to be the main Chapter contact.
- This person must reside within the respective Province/Territory that the Chapter exists in.

2) PROVINCIAL/TERRITORIAL REPRESENTATIVE

- A Provincial/Territory representative will only be elected in a Province/Territory where there are no approved WSDAC Chapters in existence.
- This person must be a WSDAC member in good standing.
- This person must reside within the respective Province/Territory.
- Nominations for Provincial/Territorial Representative will be accepted from WSDAC members in good standing in the respective Province/Territory.
- WSDAC will facilitate an electronic voting process for the accepted nominations. All WSDAC members in good standing in the respective Province/Territory will be eligible to vote.
- **Important:** At such time that a Chapter in the respective Province/Territory is formally approved by WSDAC, the Provincial/Territorial Representative's term will expire immediately and a Chapter Representative will be elected (see Chapter Representative Appointment above).