



## May 22, 2013 Meeting Minutes

1. Meeting called to order at 2:00 PM by Chair Rochelle Doan.
2. Attendance: *Rochelle Doan – Chair, Chris Brunell – Member at Large, Monica Bernhard, Kirsten Jewell, Gina Lindal, Daniel Mitchell, Michael O’Shaughnessy, Robin O’Grady, Denise Agee, Raelenea Rodriguez, Sherryl Hawes, Jackie Brown, Terry Schroeder*
3. Introductions were made around the table.
4. **Agenda Review:** No changes made.

**Minutes:** There was not a quorum, so no action was taken on the minutes.

**Conference to End Homelessness:** All who attended the conference were invited to provide feedback as to what was interesting to them. Some of the topics that were felt to be highly attended and/or interesting to those who attended included:

- Housing First
- Coordinated Entry – several counties are in the early planning stages
- Affordable Care Act
- Family Assessment Response from DSHS/Children’s Administration – used in place of a CPS investigation for those complaints that are determined to be low to moderate.
- It was also felt that there was a sense that we need to be innovating; there has been a tendency to go with the tried and true. Workshops that were about new, innovative ideas seemed to be well attended.

**HHGP and AHGP Priorities – Kirsten Jewell:** Kirsten went over the process in developing the priorities. The CoCC had a brainstorm session; those ideas were taken to the Housing Funding Leadership group. That group then made recommendations to the Housing Advisory Team (HAT). The Housing Advisory Team’s recommendations go to the full KRCC Board next week. The 2014 priorities consist of three aspects as follows:

1. Program Resources/Innovation
  - a. Partnership and collaboration
  - b. Leveraging resources
  - c. Specific outcomes and metrics
  - d. Innovation
2. Balance support for existing program AND new programs. The Housing Leadership recommended, “Grant awards should be prioritized to utilize 80% of available funds to support

existing programs and up to 20% for new programs.” The Housing Advisory Team recommended changing that language to read, “The 2014 grant awards should balance the need to support existing successful programs with funding for new programs.”

3. Funding focus areas, with specific focus areas for the Homeless Housing Grant Program (Prevention, Crisis and Stabilization) and the Affordable Housing Grant Program (Operation and Maintenance, Acquisition, construction or rehabilitation, Rental Assistance vouchers, similar to Section 8, Emergency Shelter operating costs).

There was also a priority regarding coordination/organization/system efficiency, which is supported by the two set aside requests. The HAT recommended that the CoCC coordination activities go through the competitive grant process. They recommended that the HSC receive a set aside, with two contingencies.

There is a public hearing on the Priorities, the Policy Plan and the NOFA. Information on all is on the KRCC web site, [www.kitsapregionalcoordinatingcouncil.org](http://www.kitsapregionalcoordinatingcouncil.org)

**Coordinated Grant Application – Kirsten Jewell:** This year there was a program review of the Homeless Housing Grant Program and the Affordable Housing Grant Program. The Housing Advisory Team (HAT) recommends changing how appointments are made to the Grant Recommendation Committee (GRC), which will help address the issue of geographic equity and ensure that knowledge about all Kitsap jurisdictions is present on the GRC. Their recommendation is to have them appointed as follows: 1 by City of Bainbridge, 1 by City of Poulsbo, 1 by City of Port Orchard, 3 by Kitsap County Commissioners (one per district), 2 by City of Bremerton. They recommend that the CoCC recommend candidates to the cities/county for consideration. There was discussion about geographic equality versus having persons on the committee who actually have some knowledge about what is going on. If anyone is interested in sending in written comment, they are welcome to do so and/or to present verbal comment next Tuesday, May 28, at the KRCC Board Meeting. There is a job description for the GRC and Terry will send it out; if you have anyone that would be interested in participating, please encourage them to apply. The application should be sent to Kirsten, who will forward it to the public officials.

Kirsten also stated that the HAT also recommended that the request for a set aside for the coordination of activities of the Continuum of Care Coalition not be funded as a set aside but apply through the competitive grant process. All those present at the meeting felt that the coordination activities should be funded through a set aside. After discussion, it was decided to write a letter to the KRCC Board, asking them to not accept the HAT recommendation and to fund through a set aside. It was also decided to get as many agency signatures as possible. Denise Agee offered to drive around getting the signatures. Rochelle said she would try to have a letter ready tomorrow morning. The HAT did recommend that a set aside be approved for the Housing Solutions Center with some recommended requirements for the HSC Advisory Committee.

**Nomination Committee– Rochelle Doan:** Rochelle stated that it is time to start thinking about serving on the Nomination Committee. It is a time-limited group that needs to contact people and determine who is willing and able to run for office in the coming year. Anyone who is interested in participating on this committee or has additional questions, contact Terry.

**Project Connect – Rochelle Doan:** We need to look at this event and determine if there is energy to put on the event this year and determine who will be the leaders. We will also need to determine what areas need someone to take responsibility. A meeting date and time will be set and will be put in Thursday Journal; all are welcome to attend.

## **AGENCY UPDATES**

**Housing Kitsap – Julie Graves:** Julie announced that Housing Kitsap is establishing a minimum rent, which they have not had in the past. There will be a minimum rent charge of \$25/month. For those with no income, this will reduce their utility reimbursement benefits, which are paid directly to utility departments. It will likely result in an increased need for food and/or non-food items from the food banks.

**Bremerton Food Line – Patti Peterson:** Patti stated that she has met with representatives from Real Change and is working to move forward with this project. She is very interested in trying this in Kitsap County. There are still some details that need to be worked out. Any other organizations that are interested in working on this project with her, please contact Patti; she welcomes anyone who is interested in helping bring this resource to Kitsap County.

The meeting adjourned at 4:00 pm.

Respectfully Submitted,

Sarah VanCleve, Secretary