

# Approved Minutes

EVERETT TOWNSHIP  
SPECIAL BOARD MEETING  
APPOINT ZBA MEMBERS

August 15, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 10:05 am
2. **Roll call:** All Board Members present except Treasurer Brandy Fleming. Also in attendance – Applicants to the ZBA: Roger Smith and Ron Larson
3. **Pledge of Allegiance**
4. **Public Comment:** none
5. **Discussion:** Supervisor Maike declared that the purpose of the meeting was to appoint two people to the ZBA as Everett Township has received an appeal to the ZBA from Jerry's Towing and the only current member is Trustee Curt Chaffee. Trustee Chaffee asked that he remain the ZBA Secretary as he has experience in that position.
6. **Decision/Vote:** Supervisor Maike made the motion to appoint Roger Smith and Ron Larson to the ZBA. The motion was supported by Trustee Richard Long. Ayes all. Unanimously appointed: Roger Smith to a 3 year term and Ron Larson to a 2 year term.
7. **Discussion:** Supervisor Maike informed the new ZBA that Zoning Administrator Mike Mohr will get packets to them. Trustee Chaffee suggested that Ryan Coffey-Hoag be asked to provide training to the new ZBA and the Planning Commission. Supervisor Maike will make the request to Ryan to provide training on September 5<sup>th</sup> or 6<sup>th</sup> for the ZBA and Planning Commission (Board members will be invited but will not be compensated for attending). Clerk Chaffee agreed to invite neighboring municipalities to attend. Ron Larson asked that packets be available prior to the training.
7. **Public Comment:** none
8. **Adjournment:** at 10:30 am.

Respectfully submitted by Clerk Pam Chaffee