

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES AND BUDGET WORKSHOP MINUTES  
DECEMBER 20, 2011**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Deputy Mayor D. Coranoto at 6:02 P.M.

**ROLL CALL:** Present: Committeeman D. Coranoto, Committeeman, T. Dooley, Committeeman K. Gourlay, and Committeeman D. Hansen. Also Present: Township Administrator E. Klose. Absent: Mayor P. Yetter.

**STATEMENT** – Deputy Mayor D. Coranoto stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** – Deputy Mayor D. Coranoto stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – November 29, 2011

- **Correspondence**

1. Township of Hardyston - Hardyston Township's Opposition to Senate Bill S-2794
2. Hampton Township Planning Board – December 15, 2011 Agenda and November 17, 2011 Minutes
3. Kittatinny Regional High School Board of Education – November 3, 2011 Workshop Minutes
4. NJ League of Municipalities – November 2011 Legislative Bulletin
5. County of Sussex Department of Environmental and Public Health Services – Re: Tie a Ribbon Campaign

- **Reports**

1. Hampton Township Construction Official – Permit Activity Report for November 2011

**APPROVAL OF THE CONSENT AGENDA**

Committeeman D. Coranoto requested that Correspondence #1 be removed from the Consent Agenda for further consideration.

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda as listed above with the item referenced removed for further discussion.

**Correspondence #1- Township of Hardyston: Hardyston Township's Opposition to Senate Bill S-2794** – Committeeman D. Coranoto requested that the Hampton Township Committee support Hardyston Township's efforts to oppose Senate Bill S-2794 based on its intent to force municipalities in the State of New Jersey to merge with other municipalities.

**A MOTION** was made by Committeeman T. Dooley and Committeeman K. Gourlay, with all members in favor, to support Hardyston Township's efforts to oppose Senate Bill S-2794.

Prior to the Budget Workshop commencing, Township Employee Russell (Rusty) Bellis was present with his family to express appreciation for the assistance they received from the Township Committee, Township Administrator E. Klose, and the Township Staff after Hurricane Irene and Hurricane Lee destroyed their home. Several fire departments held fundraisers on behalf of the Bellis family, raising approximately \$50,000 for needed renovations to their home. Mr. R. Bellis explained that the renovations were almost complete and that he and his family would be able to move back into their home in the near future.

Mr. R. Bellis stated that he was sorry to have missed the Hampton Township Annual Recognition Dinner earlier this month, but family obligations that prevented him from attending.

The Township Committee and Township Administrator E. Klose wished the Bellis family well in the New Year and thanked them for extending their appreciation.

**BUDGET WORKSHOP COMMENCES AT 6:20 P.M.**

Township Administrator E. Klose reported that Hampton Township is fiscally sound with zero debt going in to FY 2012. In addition, the township is able to cancel \$169,000 to surplus. Increases to line items are limited to just a few, i.e., the Municipal Court, Solid Waste Services, and Dispatching Services. The line item relating to cleaning services has remained the same for more than a decade. Administrator E. Klose explained that although Chelbus Cleaning Services has not increased their fees in over ten years, they have increased the level of service offered to the township.

Township Auditor T. Ferry will attend the Township's Reorganization Meeting to provide information regarding the Township's Tax Levy Cap.

Township Administrator asked the Township Committee to consider a 2% salary increase for the Township employees in FY 2012.

The Township Committee expressed their pleasure with the result of the 2011 Fiscal Report presented by Township Administrator E. Klose.

**REGULAR AGENDA**

***FINAL ADOPTION AND PUBLIC HEARING***

**ORDINANCE 2011-12 – AN ORDINANCE TO VACATE ALL PUBLIC RIGHTS IN A PORTION OF LAKE ROAD AND MARY ROAD IN THE TOWNSHIP OF HAMPTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

A MOTION was made by Committeeman T. Doolay and seconded by Committeeman K. Gourlay to adopt at final reading Ordinance #2012-12.

**PUBLIC HEARING**

No public comments were made.

**PUBLIC HEARING CLOSED**

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Doolay, yes; Committeeman Keith Gourlay, yes; and Committeeman Dave Hansen, yes. Motion Carried.

**ORDINANCE #2011-13 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF HAMPTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO INCLUDE CHAPTER 21 ENTITLED “PUBLIC CONTRACTS PAY-TO-PLAY**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto to adopt at final reading Ordinance #2012-13.

**PUBLIC HEARING**

No public comments were made.

**PUBLIC HEARING CLOSED**

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman Keith Gourlay, yes; and Committeeman Dave Hansen; yes. Motion Carried.

**RESOLUTIONS**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OUTDOOR SALES BOND TO SALERNO DUANE IN THE AMOUNT OF \$500.00**

**WHEREAS,** a requests has been made to refund an Outdoor Sales Bond from escrow accounts, and

**WHEREAS,** there was deposit made for Outdoor Sales and the business has closed;

**WHEREAS,** it is recommended by the Technical Assistant to refund the said balance as follows;

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Hampton does hereby authorize the following refund:

Salerno-Duane - \$ 500.00

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on December 20<sup>th</sup>, 2011 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860

Date 10/20/2011   
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION**

**WHEREAS,** the Township of Hampton received a grant from the Department of Transportation to improve Mary Jones Road; and

**WHEREAS,** Richard Ridner and Betty Ridner located at 63 Mary Jones Road conveyed a portion of their property on Mary Jones Road in order for the township to widen the road in accordance with the Township Engineer's road improvement plans; and

WHEREAS, in exchange for the property that was given to the township by Richard and Betty Ridner, the Township Committee adopted Ordinance #2011-12 vacating all public rights to a portion of Lake Road and Mary Jones Road and conveyed that portion of road to Richard and Betty Ridner for \$1.00.

NOW THEREFORE BE IT RESOLVED BY the Township Committee of the Township of Hampton to convey a portion of Lake Road and Mary Jones Road to Richard as described in a Deed between the Township of Hampton and Richard and Betty Ridner dated December 21, 2011.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 20, 2011 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 12/20/2011  
Kathleen Armstrong  
 Kathleen Armstrong, RMC  
 Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION**

WHEREAS, Hampton Township Chief Finance Officer Jessica Caruso has recommended that the following amounts be cancelled to surplus.

01-201-20-110-020	Mayor/Committee	OE	\$ 7,500.00
01-201-20-120-020	Municipal Clerk	OE	\$12,000.00
01-201-20-130-020	Financial Administration	OE	\$ 3,000.00
01-201-20-140-020	Computer Maintenance	OE	\$12,000.00
01-201-20-145-010	Tax Collection	SW	\$ 3,000.00
01-201-20-150-020	Tax Assessment	OE	\$17,000.00
01-201-20-185-020	Zoning Bd.	OE	\$22,000.00
01-201-21-180-020	Planning Board	OE	\$ 8,000.00
01-201-22-195-010	Construction	SW	\$ 7,000.00
01-201-22-195-020	Construction	OE	\$25,000.00
01-201-23-220-020	Employee Group Insurance	OE	\$10,000.00
01-201-23-225-020	Unemployment	OE	\$ 1,000.00
01-201-25-252-010	Emergency Management	SW	\$ 3,300.00
01-201-25-252-020	Emergency Management	OE	\$ 2,000.00
01-201-25-260-020	First Aid Org. Cont.	OE	\$ 1,500.00
01-201-25-265-010	Fire Prevention Official	SW	\$ 2,000.00
01-201-25-265-020	Fire Prevention Official	OE	\$ 2,000.00
01-201-26-306-010	Recycling	SW	\$ 500.00
01-201-27-330-020	Bd. Of Health	OE	\$ 1,200.00
01-201-28-370-020	Recreation	OE	\$10,000.00
01-201-27-340-020	Animal Control	OE	\$ 6,000.00
01-201-31-430-020	Electricity	OE	\$ 5,000.00
01-201-31-440-020	Telephone	OE	\$ 2,000.00
01-201-36-472-020	Social Security	OE	\$ 6,000.00
TOTAL:			\$169,000.00

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 20, 2011 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 12/20/2011  
Kathleen Armstrong  
 Kathleen Armstrong, RMC  
 Township Clerk

NEW BUSINESS

**FERRAIOLI, WIELKOTZ, CERULLO, & CUVA, P.A. – RE: AUDIT  
ENGAGEMENT AGREEMENT - \$26,520.00**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to authorize an Audit Engagement Agreement between Hampton Township and Ferraioli, Wielkocz, Cerullo, & Cuva, P.A. in the amount of \$26,520.00 for Auditing Services from January 1, 2012 through December 31, 2012.

**KITTATINNY COUGAR CLUB – ON PREMISE RAFFLE LICENSE #2012-1016  
TO BE HELD ON MARCH 23, 2012**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve an On-Premise Raffle for the Kittatinny Cougar Club as referenced above.

**KITTATINNY COUGAR CLUB – OFF PREMISE 50/50 RAFFLE LICENSE  
#2012-1017 TO BE HELD MAY 4, 2012**

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to approve an Off-Premise Raffle for the Kittatinny Cougar Club as referenced above.

**KITTATINNY COUGAR CLUB – ON PREMISE 50/50 RAFFLE LICENSE #2012-  
1018 TO BE HELD MARCH 23, 2012**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve an On-Premise Raffle for the Kittatinny Cougar Club as referenced above.

**HAROLD E. PELLOW & ASSOCIATES, INC. – RE: THREE YEAR  
APPOINTMENT TO BE HAMPTON'S TOWNSHIP ENGINEER**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to appoint Harold E. Pellow as the Hampton Township Engineer for a 3-year term beginning January 1, 2012 and ending December 31, 2014.

Committeeman T. Dooley asked whether Mr. Pellow's appointment would also go before the Township Planning/Zoning Boards for approval. Township Administrator E. Klose responded that the Zoning and Planning Boards can make their own appointments if they elect to do so.

**NORTHWEST CHRISTIAN SCHOOL – RE: PERMISSION TO HOLD THE  
DORA PETERSEN 5K AND FAMILY FUN DAY ON MAY 12, 2012**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve a request from the Northwest Christian School to hold the *Annual Dora Peterson 5K Race and Family Fun Day* on May 12, 2012.

## CHELBUS CLEANING CO., INC.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve a Cleaning Services Agreement between Chelbus Cleaning Co., Inc. and Hampton Township from January 1, 2012 through December 31, 2012 in the amount of \$325.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to accept the Hampton Township November, 2011 Treasurer's Report.

**DISCUSSION**

Township Administrator E. Klose stated that the Sussex County Solid Waste Advisory Commission sent a plaque to the Hampton Township Municipal Office honoring the late Mr. William Sanford for all his years of service on the Commission and to the residents of Sussex County. Mr. Sanford also served for many years as a member of the Township Planning Board and as the Hampton Township Historian. Administrator E. Klose suggested placing the plaque in a prominent place in the Municipal Building. The Township Committee agreed by a full consensus of the members present.

Committeeman K. Gourlay stated that he is attending the monthly Sussex County PAC Meetings on behalf of Hampton Township. Due to the slow economy and the lack of development in the county, there are no updates to report.

Township Committeeman D. Coranoto stated that the Sussex County League of Municipalities (SCLM) recently held a meeting at the Adam Todd Inn. Mr. Arthur R. Ondish, the recently appointed SCLM President, attended the meeting as a speaker. At the meeting, Mr. Ondish stated his mission to approach proposals and resolutions presented to the New Jersey League of Municipalities (NJLM) in a non-partisan manner and to strongly pursue efforts to get sponsors for legislative bills that the NJLM supports.

Committeeman D. Coranoto stated that he has approached certain business owners about purchasing decorative wreaths to enhance the Hampton Township's Commercial District during the Holiday Season. In response to a discussion about cost associated with installing decorations, Committeeman K. Gourlay suggested the possibility of creating a sponsorship program to finance the project and expressed a willingness to participate. Committeeman D. Coranoto indicated that the Hampton Township Chamber of Commerce has expressed a willingness to provide some type of assistance if township officials decide to move forward with the project. Committeeman T. Dooley asked Committeeman D. Coranoto if he would provide additional information about all the related costs at a future meeting. Committeeman D. Coranoto agreed and stated that if township officials decided to reserve decorations for Christmas 2012, the initiative should begin by February, if possible.

Committeeman T. Dooley noted that a few of the *Welcome to Hampton* signs posted throughout our community need to be either repaired or replaced. Committeeman K. Gourlay suggested contacting the Sussex County Technical School to inquire about having the signs made at their facility. Township Administrator E. Klose stated that she would ask Township DPW Manager D. Bayles to identify which of the existing signs need to be replaced and obtain quotes.

Committeeman K. Gourlay made an inquiry regarding a payment for a repair in the amount of \$1,656.57, which was done on one of the fire trucks belonging to Hampton Township Fire & Rescue, Inc. Township Administrator E. Klose responded that the repair was paid for with a reimbursement from Statewide Insurance.

PUBLIC SESSION

No public comment

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gougray, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

**Check Register - (0110101001) CASH Checking**

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
12/03/2011	1607	851 PHILIP YETTER	85.00			(Manual)
12/03/2011	1608	894 SEBASTIAN MONTE	450.00			(Manual)
12/03/2011	1609	691 Lafayette House	2,776.00			(Manual)
12/20/2011	7643	889 284 AGGREGATES, LLC	1,841.32			
12/20/2011	7644	495 AIRGAS EAST	94.23			
12/20/2011	7645	492 AT & T	38.94			
12/20/2011	7646	740 BATTISTA PLUMBING & HEATING, LLC	95.00			
12/20/2011	7647	499 BBC PRINTING CONSULTANTS	1,080.00			
12/20/2011	7648	860 CARTRIDGE WORLD	157.48			
12/20/2011	7649	217 CENTURY LINK	570.69			
12/20/2011	7650	501 CHELEBUS CLEANING CO. INC.	325.00			
12/20/2011	7651	626 COOPER ELECTRIC SUPPLY CO.	239.63			
12/20/2011	7652	933 D & E SERVICE CENTER	1,656.57			
12/20/2011	7653	198 DECKER'S FIRE & SAFETY	355.00			
12/20/2011	7654	505 DELTA DENTAL OF NJ, INC.	2,059.95			
12/20/2011	7655	506 DOLAN & DOLAN, P.A.	361.71			
12/20/2011	7656	509 FAIRCLOUGH FUEL	1,313.01			
12/20/2011	7657	604 FOSTER & COMPANY, INC.	89.97			
12/20/2011	7658	510 G & G DIESEL SERVICE INC	54.86			
12/20/2011	7659	242 GENERAL CODE, LLC	1,000.80			
12/20/2011	7660	253 GREEN TOWNSHIP	30,158.94			
12/20/2011	7661	624 GRINNELL RECYCLING INC.	83.00			
12/20/2011	7662	513 HAMPTON BD. OF EDUCATION	815,030.84			
12/20/2011	7663	514 HAMPTON TWP. PAYROLL ACCOUNT	56,669.24			
12/20/2011	7664	381 HAROLD E. FELLOW & ASSOC., INC.	1,111.50			
12/20/2011	7665	613 INTERNATIONAL SALT CO LLC	5,839.17			
12/20/2011	7666	281 JERSEY CENTRAL POWER & LIGHT	1,455.60			
12/20/2011	7667	822 JESSICA M. CARUSO	30.00			
12/20/2011	7668	515 JOHN DEJAGER	112.20			
12/20/2011	7669	789 JOHN KLEIN	500.00			
12/20/2011	7670	523 MAGARINO	935.28			
12/20/2011	7671	552 MARY WHITESELL	112.85			
12/20/2011	7672	319 MGL PRINTING SOLUTIONS	100.00			
12/20/2011	7673	355 N.J. HERALD	57.90			
12/20/2011	7674	549 NEWTON VETERINARY HOSP	271.00			
12/20/2011	7675	927 PENTELEDATA	62.09			
12/20/2011	7676	531 PROPAY INC.	175.70			
12/20/2011	7677	711 ROWE & COMPANY, INC.	134.26			
12/20/2011	7678	788 ROY BISCHOFF, INC.	168.30			
12/20/2011	7679	793 ROYAL COMMUNICATIONS INC	150.00			

12/20/2011	7680	844 RUSSELL BELLS	23.10
12/20/2011	7681	490 SERVICE ELECTRIC CABLE TV INC	34.95
12/20/2011	7682	437 SPACE FARMS ZOO & MUSEUM	120.00
12/20/2011	7683	858 STATE OF NEW JERSEY	18,601.93
12/20/2011	7684	420 SUSSEX COUNTY LEAGUE MUNICIPAL	26.00
12/20/2011	7685	934 SUSSEX COUNTY MAILING SERVICE	554.41
12/20/2011	7686	628 SUSSEX COUNTY MUA	26.80
12/20/2011	7687	577 F.A. Mountford Co.	62.00
12/20/2011	7688	543 THE LAND CONSERVANCY OF N.J.	2,250.00
12/20/2011	7689	345 TOWN OF NEWTON	14,567.25
12/20/2011	7690	679 TRI-COUNTY POWER CLEAN	250.00
12/20/2011	7691	461 Treasurer, State of New Jersey	125.00
12/20/2011	7692	218 U.S. POSTAL SERVICE	2,493.50
12/20/2011	7693	768 VERA RUMSEY	500.00
12/20/2011	7694	773 VERIZON	369.80
12/20/2011	7695	478 WASTE MANAGEMENT OF NEW JERSEY, INC	48,386.51
12/20/2011	7696	536 WINTER'S AUTO PARTS	58.73

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 1,012,942.01  
 3,311.00 Manual  
 =====  
 1,016,253.01

Check Number	Check Date	Payee	Amount
<b>Payroll Checks</b>			
7091	12/13/11	Jessica M. Carruso	2,234.73
7095	12/13/11	John O. De Jager	1,167.33
7097	12/13/11	Russell H. Bellis, Jr.	1,091.30
7103	12/13/11	Amanda F. Lobban	426.82
7104	12/13/11	Robert W. Huber	255.47
7113	12/27/11	John O. De Jager	1,101.28
7115	12/27/11	Russell H. Bellis, Jr.	1,153.59
7121	12/27/11	Robert W. Huber	255.48
60000	12/27/11	Eileen F. Klose	0.00
			<u>7,686.00</u>

<b>Vendor Checks</b>			
7105	12/13/11	Adv.to Hampton Twsp - Mary Whitesell	500.00
7106	12/13/11	AXA Equitable	320.00
7107	12/13/11	Verizon Wireless	45.00
7122	12/27/11	Adv.to Hampton Twsp - Mary Whitesell	700.00
999999	12/13/11	941 EFT PAYMENT	7,478.74
999999	12/13/11	NJ EFT PAYMENT	625.76
999999	12/27/11	941 EFT PAYMENT	5,254.33
999999	12/27/11	NJ EFT PAYMENT	450.23
			<u>15,374.06</u>

<b>Payroll Direct Deposit</b>			
7088	12/13/11	Eileen F. Klose	3,441.25
7089	12/13/11	Kathleen T. Armstrong	1,282.06
7090	12/13/11	Valerie Galizia	569.81
7092	12/13/11	Joseph Ferraris	985.37
7093	12/13/11	Mary Whitesell	1,106.97
7094	12/13/11	Leah C. Korver	811.59
7096	12/13/11	Daniel P. Bayles	1,388.94
7098	12/13/11	Edward R. Hayes	1,198.68
7099	12/13/11	Brian E. Mentler	1,238.25
7100	12/13/11	Donald F. Muller	1,090.66
7101	12/13/11	John W. Tietje	1,427.03
7102	12/13/11	James A. Welch	880.82
7108	12/27/11	Kathleen T. Armstrong	1,282.07
7109	12/27/11	Valerie Galizia	643.28
7110	12/27/11	Joseph Ferraris	985.38
7111	12/27/11	Mary Whitesell	1,106.97
7112	12/27/11	Leah C. Korver	821.44
7114	12/27/11	Daniel P. Bayles	1,471.70
7116	12/27/11	Edward R. Hayes	1,283.81
7117	12/27/11	Brian E. Mentler	1,309.52
7118	12/27/11	Donald F. Muller	1,154.19
7119	12/27/11	John W. Tietje	1,507.44
7120	12/27/11	James A. Welch	934.08
			<u>27,921.31</u>

Total checks

40

Total

50,981.37



**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on December 20, 2011, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey

Date: 12/20/11

*Kathleen Armstrong*  
Kathleen Armstrong, RMC  
Township Clerk

**ADJOURNMENT**

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 6:55 PM.

Respectfully submitted by,  
*Kathleen Armstrong*  
Kathleen Armstrong, RMC  
Township Clerk

