

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
May 25, 2023

Call to order

The regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Tariq Siddiqui, who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Chairman Tariq Siddiqui	Present
Vice Chairman Bill Beining	Absent
Secretary Norvella Lightbody	Present
Treasurer Brenda Tutela	Present
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Legal Counsel Joe Coronato, Jr.

Public Guests:

None

Approval of Minutes

March Minutes: Approval Postponed – no attending quorum

April Minutes: Approval Postponed – no attending quorum

Approval of the May 2023 Bill List for the Parking Authority

Twenty (20) checks totaling \$26,012.56 and Eighteen (18) electronic payments totaling \$27,403.99 and Two (2) checks from the NJT Trust Account totaling \$69,794.97.

Motion to accept bill list for the Parking Authority: Secretary Norvella Lightbody

2nd Motion: Treasurer Brenda Tutela

All in Favor

Roll Call:

Secretary Norvella Lightbody	Yes
Treasurer Brenda Tutela	Yes
Vice Chairman Bill Beining	Absent
Commissioner Michael Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Approval of the May 2023 Bill List for the Park and Ride

Eight (8) checks totaling \$10,639.08

Motion to accept bill list for the Park and Ride: Treasurer Brenda Tutela

2nd Motion: Secretary Novella Lightbody

All in Favor

Roll Call Vote:

Treasurer Brenda Tutela	Yes
Secretary Norvella Lightbody	Yes
Vice Chairman Bill Beining	Absent
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Yes
Chairman Tariq Siddiqui	Yes

Financial Overview

- The Parking Authority had YTD revenue as of April 2023 of \$247,567. This is \$8,337.96 Lower than the previous year. Total YTD expenses were \$152,631.04. An increase of \$18,688 compared to the previous year. Net YTD revenue was \$94,936. A decrease of \$27,026 compared to 2022..
- The Park and Ride had YTD revenue as of April 2023 of \$80,277. An increase of \$15,693 compared to 2022. YTD expenses were \$68,043. A reduction of \$13,868 compared to 2022. YTD net revenue was \$12232 an increase of \$29,561 compared to 2022.

Unfinished Business

- **NJ/DOT Agreement:** No update from NJT. A proposal was received from Holman, Frenia and Allison at the Authority's request to provide an analysis of bus ticket sales from January, February and March of 2020 and how the monies owed to NJT were used during the pandemic in 2020 to keep the bus terminal and Parking Authority afloat. The proposal was for the amount of not to exceed \$3,000. The Commissioners decided to defer this analysis based on cost and that the Authority still owed Homan, Frenia and Allison for the 2020 and 2021 audits.
- **2023 Budget:** Waiting for APP affidavit for posting of the 2020 Audit Synopsis and Audit approval Resolution in the Asbury Park Press. This must accompany the Budget to the DCA.
- **MUA Shared Services Agreement:** Postponed – No voting quorum.

New Business

- **Connor Strong Parking Lot:** Conner Strong contacted the Parking Authority and asked if the Authority could patrol their parking lot. They have several unauthorized people parking in their lot causing an issue for authorized people to find available parking spaces. There would be no revenue sharing or charge. The Parking Authority would keep whatever fine revenue generated. The Commissioners agreed to Connor Strong's request.
- **Wells Fargo Parking Lot:** No response from the property owner regarding a request to enforce parking lot and offer available spaces to the public.

Public Comments/Questions

- None

Executive Session

- None

Next Meeting Date

Thursday, June 22, 2023 @ 4:45 p.m. in the Sunshine Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Treasurer Brenda Tutela

2nd Motion: Secretary Norvella Lightbody

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director