

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995  
199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman  
Rick Tisa, Secretary  
Kent D. Nation, Treasurer  
Joseph Sawicki, Member

Joseph S. Boldaz, Vice Chairman/  
Asst Secretary/Asst Treasurer  
Anita M. Ferenz, Administrator

## Meeting Agenda for July 13, 2017

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph S. Boldaz (JSB) \_\_\_\_\_, Sandra G. Martin (SGM) \_\_\_\_\_, Kent D. Nation (KDN) \_\_\_\_\_, Joseph Sawicki (JS) \_\_\_\_\_ and Rick Tisa (RT) \_\_\_\_\_.

**Others Present**

Engineer \_\_\_\_\_, Operator \_\_\_\_\_, Solicitor \_\_\_\_\_, Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- June 8, 2017 regular meeting

**Public Comment (individuals requesting to be on the agenda):**

**Correspondence/Communications** (information to note)

1. PMAA June 2017 edition of "the Authority".
2. Receipt of correspondence from PMAA requesting Notification of Voting Delegate & Alternate for Annual Meeting in September 2017.
3. Receipt of correspondence from DNB First regarding protecting against wire transfer fraud.
4. Receipt of correspondence dated July 6, 2017 from TD Wealth Management providing notice of upcoming payment and wiring instructions for both the Series 2012 and the Series 2016 bonds.

**Reports**

Operator

Engineer

- a. PAWC charges – question from last meeting.

Administrator

- a. PMAA Annual Conference – who is attending and which sessions.
- b. Act 537 status.

- c. Informational flyers – (1) rag problem and (2) fats/oils/grease – pending.

**New Business**

1. **From the Board:**
  - a. Reeceville Road – depression and pothole within easement area of sewer gravity line
2. **From the Floor:**
  - a.

**Public Comments** (individuals not requesting to be on agenda)

**Payment of Bills / Account Balances**

As of June 30, 2017: Friendship Village account balance was \$237,621.32 and Kimberwick account balance was \$93,324.41.

1. Friendship Village Sewer District- \$74,590.63 and ratified payments of \$2550.84 made on 6/22/2017. Payroll of \$3,604.58 made 7/13/2017 for the month of June 2017.

P&L – January through June 2017

Shared Service Agreement – breakdown for June 2017

Carroll Engineering Corporation – breakdown for May 1, 2017 to May 28, 2017

**Dates of Upcoming Meetings**

1. Board of Supervisors, on Thursdays, July 20, 2017 and August 3, 2017, at 7:30 p.m.
2. Municipal Authority, Thursday, August 10, 2017 at 7:30 p.m.

**WHO IS ATTENDING 7/20/2017 BOS MEETING TO GIVE REPORT?**

**Adjournment** (time: \_\_\_\_\_)