

Minutes of the Sherrard Public Library District Board of Trustees

January 19, 2021 -- 7:00 PM – GoToMeeting

<https://global.gotomeeting.com/join/788807253>

Call to Order: 7:05 PM.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sheryl Steele, and Jim DeWitt.

Board Members Absent: Sarah Soliz

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of November 17, 2020 by Ruane, Second by Kindelsperger.
2. Motion to approve the Treasure’s Reports for November and December 2020 by Ruane, second by Kindelsperger.
3. Motion to approve Disaster Plan Policy by Ruane, Second by Kindelsperger.
4. Motion to approve Workplace Violence Policy by Ruane, second by Sanders.
5. Motion to approve Public Relations Policy Policy by Ruane, Second by Kindelsperger.
6. Motion to approve Customer Service Policy by Ruane, Second by Sanders.
7. Motion to adjourn at 7:37 PM by DeWitt, Second by Sanders.

Director Report:

- I. Tier 3 Mitigation Efforts: As our region has moved back to Tier 2, the library can return to past service models and allow computer access and no time limits on browsing.
- II. Building: Tori is looking into our options for snow removal as we continue to have issues with the parking lots. Issues with the ceiling tile in the Quiet Reading Room are being addressed and Zach will reseal a vent that has a leak when it is safe to get up on the roof.
- III. Princh: After testing the new cloud-based printing app, “Princh”., in December, we have purchased an annual subscription for \$249.
- IV. Referendum: The library is continuing efforts to notify the public about the upcoming referendum on April 6, 2021.

New Business:

Approved new policies as indicated above in Motions 3-6.

The next meeting is February 16, 2021 at 7 PM.

Respectfully submitted,
Sheryl Steele, Secretary