

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: July 25, 2022**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dave Wallace, Council Member  
Mr. Dan Tynan, Water Superintendent  
Mr. Tim Reese, Maintenance Supervisor

Minutes: July 11, 2022 Meeting

*Ms. Mary Herring made a motion to approve the July 11, 2022 minutes as written.*

*Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*

*The motion passed: 3 yeas – 0 nays*

Vouchers: *Vouchers will be presented at the next meeting*

**REPORTS:**

**ADJUSTMENTS:** None

**RESOLUTIONS:**

**CITIZEN'S COMMENTS:**

**OLD BUSINESS:**

A. SCAD System Updated

The system upgrades are expected to be installed on August 4<sup>th</sup> & 5<sup>th</sup>.

B. LC Health District

Mr. Tynan reported on the meeting he attended regarding emergency water testing available through the LC Health District. It is no cost to enter into the agreement. This would be helpful in the event that an emergency repair on a Friday or weekend, the village can have the district test the sample in order to lift boil water alerts rather than waiting until Monday when the MASI lab is open. Testing samples are required to incubate for 24 hours, so the emergency testing would allow us to lift a boil water alert much sooner.

C. Fence Repair – North Water Tower

It was reported that there may not be as much damage to the fence as originally thought. Mr. Reese will look at it again after the remainder of the tree is removed to see if it needs replaced.

**NEW BUSINESS:**

A. Contingency Plan Update

The plan has been updated to include Mark Coy as a backup operator since he has recently obtained his water license.

B. Hydrant Flushing and Valve Exercising

Mr. Reese reported that both projects will be done together and will start soon.

C. Fairview Water Main Repair

During installation of new gas lines being installed by Miller Bros. Pipeline, a water main near the intersection of Fairview and Marshall was damaged during horizontal boring. It was determined that the GIS mapping shows the water main on the opposite side of the road which is how it was marked for the gas company. Since Mr. Reese was on vacation, Reichert Excavating was hired to help make the repair. This repair also required a boil water alert which has since been lifted.

Ms. Stidam requested that Mr. Tynan, Mr. Coy, and Mr. James get more accustomed to running the backhoe and other equipment.

D. Utility Rates

Mr. Weidner provided the board with income and expense reports showing the changes in the last five years along with estimated income based on various increases for both water and storm water. The various information and projections were reviewed and discussed.

*Ms. Libby Stidam made a motion to increase the water usage rates by \$1.00/1,000 gal. (\$1.50/1,000 outside village corporation); and storm water rates to increase by \$1.00/month for both residential and commercial properties to become effective with the January billing cycle:*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*

*The motion passed: 3 yeas – 0 nays*

Mr. Weidner asked if the \$25.00 Tax Lien Fee can be removed altogether. This would allow multiple assessments on a property throughout the year without charging additional costs to the property.

*Ms. Libby Stidam made a motion to remove the \$25.00 lien fee.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*

*The motion passed: 3 yeas – 0 nays*

A resolution will be prepared for the board with the changes as outlined above.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:43 p.m.

Next Meeting Date: **Monday, August 8, 2022 at 5:00 p.m.**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_