

SPECIALTY WORKSHEET FOR REAL ESTATE AGENTS

In order to maximize your deductions, please complete this form.

CLIENT: _____

TAX YEAR: _____

Advertising – Magazines		Pocket Tools	
Advertising – Other		Postage	
Advertising – Paper		Printing	
Advertising – Sign		Professional Services	
Advertising – Video		Publications – Trade Books	
Appraisal Fees		Publications – Trade Journals	
Auto Equipment Holders		Referral Fees	
Bank Charges (Business Account)		Repairs on Listed Property	
Board Dues		Stationary Supplies	
Board Fees		Telephone – Answering Service	
Bookkeeping		Telephone – Cellular Phone Charges	
Briefcase		Telephone – Long Distance	
Bus Tours		Telephone – Other	
Business Credit Card Annual Fees		Tools	
Business Mileage		Transportation Expenses	
Casual Labor		Travel Away From Home Overnight	
Clipboards		Travel – Other	
Commissions Paid		Travel - Mileage	
Commissions Split		Uniform - Dry Cleaning	
Delivery		Uniform Laundry @ \$1 per load	
Dues – Professional Societies		Uniforms- Shirts	
Education – Books		Uniforms – Repairs	
Education – Classes		Uniforms – Pins	
Education – Continuing Education Courses		Uniforms – Purchases	
Education – Conventions		Uniforms – Shoes	
Education – Mileage		Uniforms – Ties	
Education – Professional Development		Utilities	
Education – Seminars		Equipment Depreciation- from prior years	
Emblems for Uniforms		Equipment Purchased This Year	
Entertainment			
Equipment Repairs			
Equipment Rental			
Finders Fees			
Flashlight (Night Showings)			
Flowers			
Freight			
Gifts			
Housewarming Presents			
Identification Case			
Legal Fees			
License			
Lock Boxes			
Maps			
Multiple Listing Dues			
Multiple Listing Fees			
Notary fees			
Office Supplies - Notebooks			
Office Supplies – Pens, Pencils, Etc.			
Office Supplies- Water Delivery			
Outside Services			
Paging Service			
Photography and Photography Supplies		GROSS INCOME	