

**Paso Robles Youth Sports Council
Meeting Minutes**

Date: April 11th, 2012

Location: Kennedy Club Fitness

Time: 7:00 pm

Attendees: Steve Serda, President; Denna Serda, Treasurer; Field Gibson, VP administration; Marc Dart, AYSO; Jon Hoagland, PRBR; Rob Orlando, PRGSL; Kevin Elder, NCA; William Paris, AYSO; Carie Bailey, PRYFC; Vickie Luna, PRYFC/PRYB; Chad Schoenthal, Crushers Baseball; Brenda Keene, PR Parks and Rec Advisory Committee.

Meeting called to order at 7:08 pm.

Field Gibson called to the attention of the board a correction needed in the agenda to include the title for Jeff Paul as Vice President.

Approval of Minutes- The acting secretary was absent so no minutes from the previous meeting was available for review or approval. Minutes for this meeting being taken by Marc Dart.

President's Report – See “City Use Fees” under “Old Business”

Treasurers Report by Denna Serda- Denna provided a balance sheet and profit loss statement and gave a breakdown of the receivables owed by the member organizations. Carie motioned to accept the treasurer's report; seconded by Field.

VP- Administrative Report- Field Gibson proposed a new fundraiser for the PRYSC. It is a 5K Championship Series run with a point system to determine the winners, and it would be age graded. The point system could be pulled from the Road Runners of America for handicapping. It would include possibly 5 separate runs for the series and would be similar to the Wine Vine Run in that they would be located in vineyards. With a \$20 entry fee and 200 participants it has a potential to gross \$20,000. Field would be willing to chair the committee and help coordinate, but can't run it all. In order to put on this year, the first race would need to happen in late May or early June, and then each 3-4 weeks after. It would be promoted through newsletters, email lists and advertising. Cash prizes could be provided for winners. Shirts could be provided for additional cost. Sponsorships for prizes is a possibility. It needs approximately 8-12 people to run each race. Could possibly be done in conjunction with boosters. Less work than Casino Night, but a larger commitment. Steve asked if permits were needed, Field answered that if the races were held on private property, none were necessary. Insurance would be necessary, but is not that expensive. Field stated that a race committee was needed, and five different race sites, and they all don't have to be wineries. Members volunteering for the

race committee are: Jon Hoagland, Carie Bailey, Vicki Luna, William Paris and Marc Dart.

Steve added that he doesn't want to replace the Casino Night fundraiser, but keep it in conjunction with this new event. Rob Orlando proposed that we consider a different date/time of year for the Casino Night event going forward.

Old Business- 1. City Use Fees- Steve stated that he has met with four of the five city council members who were all in favor of the new proposal. He is going to write up the proposal with Jeff Paul and propose it to Julie Dahlens. Per Brenda Keene-Grilli, it would then apparently go to the Parks and Recreation Advisory Committee for review and recommendation to the city council. Brenda was updated by Rob Orlando and Field Gibson on the PRYSC background regarding its formation and the formation of our current proposal to the city. In closing, Field mentioned that we have continuously partnered with the schools on field projects to improve fields, and that we continue to ask the city for their projects that they need help with, but don't get any proposals back.

2. Field Maintenance Update- Rob Orlando stated that if the city was looking for grants for field improvements, that P.G. & E. would only consider giving grants for projects that have completed the approval process through the city.

In discussing the lighting situation at Pioneer Park, Steve estimated a cost of \$13,000 for 7 poles, and a total of approximately \$25,000 which would include rewiring of the lights. The Pioneer Museum is in talks to acquire and take over the land that includes Pioneer Park, which precludes spending large amounts of money to update the lights to the higher standards and costs that the city would like to do. It is unknown what time frame the acquisition might take place, but in the next 5-10 years was agreed on as a possibility. It was brought up that installation of the lights should be a joint effort with Pony Baseball. Chad mentioned that other organizations use Pioneer also, so they too should be included in the effort.

Jon Hoagland stated that the Lions club would like to partner to help fix up Lions Field. The chainlink on the backstop and dug outs are in bad shape. The estimate is \$1,156 to replace the backstop and repair the dugouts, with an additional \$300 for labor. At Robbins Field, 80-85% of the bleachers were replaced, the backstop was repaired, concrete was poured and everything was repainted.

Steve also mentioned that the Bleachers at Pioneer Park need repair.

Rob Orlando asked about the status of a new concessionaire at Barney Schwartz Park. It is unknown at this time what is happening with that. Brenda encouraged anyone from the PRYSC to also attend the Parks & Recreation monthly meeting which is held at Centennial Park at 4:00 pm the 2nd Tuesday of every month.

New Business- Policy Development- Marc brought up concerns, which he previously shared with Steve, regarding the PRYSC and its operating in accordance with its written by-laws. He related the need for all non-profit boards to operate in accordance with established guidelines for the protection and integrity of the 501c3 organization and its members, and to promote the mission of the organization, uphold the fiduciary responsibilities inherent in operating such organizations and provide transparency. In review of PRYSC's current by-laws, there are many operating policies not addressed. But

before new policy is even developed, it is necessary that the board operates in accordance with the by-laws that are currently in place, such as having an agenda and treasurers report at every meeting and annual/semi-annual elections, providing minutes and having them posted to the website, and clarification on who the current actual voting members of the organization are.

Marc and Field volunteered to write additional policy to address areas such as expenditure approvals, membership criteria, an organizational and financial audit process, budgeting, cash handling and allocation of funds.

Chad reiterated the need for all boards, based upon his experience applying for a 501C3 for his own organization, to follow their by-laws and be as transparent as possible to help persons outside the board to understand the expenses incurred by the organization. He also recommended we seek outside professional council to review our by-laws and policy.

Brenda expressed that one of the reasons she was attending the meeting was because of concerns expressed to the Parks & Recreation Advisory Council by parents about how the PRYSC was being run. She was happy to see we were addressing some of our operating procedures and policy.

Carie stated that she felt PRYFC was being charged twice for field use because they have to pay to use the bathrooms at Flamson during their games. Steve clarified that the cost is to pay for someone from the schools to be onsite due to liability concerns. Carie stated that the person comes and opens the bathrooms, but then leaves for the rest of the day and isn't on site.

Vicki expressed that a break down in communications is responsible for most of the problems experienced with our organizations. She also stated that we need to do more to get younger parents who aren't involved currently to step up and get involved to help provide a longer term plan for youth sports in our community to provide better facilities to play.

There was some discussion by Field on how the PRYSC came into being, stressing that it was not formed by the city, but by Field and Steve and then other organizations who became involved. Field reiterated that the PRYSC is the tail and that the member organizations are the dog, and that they need to direct the PRYSC on where it goes, and that it's goals are field maintenance and improvement and to solve the problem of field use between the leagues. Also, it is the leagues responsibility to send representatives.

Marc stated that he wanted to get a motion to do some housekeeping regarding our signature cards for signing checks. Field motioned that we update our signature cards at the bank by removing Robert Martinez and Kevin Taylor as signers, and adding Jeff Paul and Rob Orlando as new signers. The motion was seconded by Carie.

Meeting adjourned at 9:00pm.