

August 24, 2020 SUPERVISORS REGULAR MEETING

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, August 24, 2020 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Also, present: Solicitor James Fareri, Engineer Russell Kresge, Jr., Zoning Officer Tracy Herman, Jack Kondratick, Robert Butler, Vincent Morello, Joan McKinsey, Sally Jablonski, Candy Burger, and Norman Burger.

Pledge of Allegiance.

Public Comment: No public comment.

Minutes: Hurley moves to approve the 7/24/2020 Regular Supervisors Meeting Minutes and 8/13/2020 General Meeting Minutes; Second by Ahner. Vote 3-0. Motion carried.

REPORTS:

Polk Twp. Vol. Fire Chief Tippett: (1) July: 15 calls, 110 Training hours, 99 Fundraising hours August: 18 calls (3 calls in Towamensing) ; YTD: 141 calls (15 responses in Towamensing YTD) (2) The Company would like to thank the Township for the use of the field for their Cruise in, Dine Out Event. They had a great turnout on both days and would like to schedule more. (3) A coin toss is scheduled for Labor Day weekend. (4) The Fire Company did receive a \$7,500 check from Towamensing Township.

Treasurer Christman: (1). Deposits-\$61,137.74 (2). Bills-\$85,351.02 Heckman moves to pay the Bills; Second by Hurley. Vote, 3-0. Motion carried. (3). **8/24/2020 Report:** Total General Fund is \$1,811,458.79. Highway Aid Fund is \$483,973.69. **All Funds Total \$2,295,432.48** Total Escrow Funds of \$51,712.30 Ahner moves to approve the 8/24/2020 Treasurer's Report; Second by Heckman. Vote 3-0. Motion carried. (4) A notification was received for the estimated amount of Liquid Fuels in the amount of \$302,080.15.

Roadmaster Ahner: (1) Bear Road culvert: Due to the classification of the stream, work cannot be completed between October 1 and April 1. Discussion of bid packets available for 10/23/20, bids due 11/13/20 and awarding the bid on 11/16/20. Kresge discussed the different options for the project. Hurley motions to approve Option #2 for the Bear Road Culvert Project; Second by Heckman. Vote 3-0. Motion passed. 2) Scheller Hill Speed Study: The County has started scheduling the install of traffic counters. R.Tippett will contact the County to have the counters installed on Scheller Hill at the discretion of the Engineer and Roadmaster. 3) Discussion on joining PA One Call. Fareri will research the matter for next meeting.

Roadmaster Report: There was a PA One Call for the pipe on Golf View, Hal & Dave mowed back areas, cylinder needs to be fixed on the track loader, dodge transmission needs work, paving on Trach Dr / Lower Middlecreek is complete, dura-patching was done on Polk Twp. Rd, tiger was out of commission from tire issue

Solid Waste & Recycling Center: 1) Tires still have not been picked up from S&J.

Secretary: No report

Solicitor Fareri: Solicitor's Report is covered below.

Zoning/Codes Official: (1) August- 13 Building permits, 18 Zoning permits, 7 Certificates of Occupancy, 6 violations, 15 complaints (2) Short Term Rentals: 13 properties found to be STRs, 2 properties were inspected by the Zoning Officer and Fire Chief. The Zoning Officer has heard from 12 of the property owners, only 2 owners have filled the paperwork out.

Parks: Robert Butler is presenting for the Committee. The Committee completed a mock-up of the benches and tree placement. 10 sets of bench ends have been ordered. A supply list will be given. The pavilion is set to be installed the middle of September and only takes a few days to complete. Discussion on trees by the pavilion.

Veterans' Memorial Committee: Joan McKinsey, Sally Jablonski and Candy Burger were present. The Committee presented a timeline of their events. The Committee explained that depending on the amount of responses will dedicate the size needed for the new memorial. The Committee has moved the rededication to May 2021 due to the amount of work needed to get done. McKinsey said any connection to Polk Township; Veteran names will be included on the plaque after being verified. Discussion on the Hotel Tax Grant through the County. The Committee would like to apply under the Historical Society Tax ID. Norman Burger was present to discussion the issue. Burger was not completely comfortable with the idea of applying under the Historical Society. He also expressed his

concern for how the names of Veterans are being brought to the Committee. Questions regarding deceased Veterans with no family in the area, Veterans who moved out of the area, deceased Veterans who are buried in the local cemeteries. The Committee is currently just accepting the flyers for Veterans names on the plaque. Discussion on the number of plaques and locations at the memorial. There are issues with space at the Memorial. Discussion of the Grant being applied through the Historical Society. The Grant can be applied under the Township but must be received and signed for by the Township Supervisors or Secretary. It is suggested to the Committee that they come up with a firm plan regarding a Grant. Grant applications will require an exact amount needed for the project. Discussion on a Small Games of Chance license for the Memorial Committee for their raffles. The Township cannot get the license but the Historical Society can. Any events scheduled must be approved by the Supervisors. Heckman motions to approve the Memorial Committee's events: 1) Election Day, Nov 3 at Polk Township Volunteer Fire Company 2) Veterans' Day, Nov 11 at the Polk Township Veterans' Memorial; and Dec 13 at Salem, St. Paul Lutheran Church; Second by Hurley. Vote 3-0. Motion passed.

PLANS:

- A. Cornerstone Church: A formal request for release of financial security was received. Kresge will need to verify the work is complete. Heckman motions to authorize Kresge to complete an inspection to certify the work is complete; Second by Ahner. Vote 3-0. Motion passed.

OLD BUSINESS: No old business

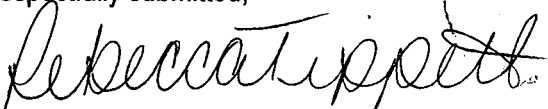
NEW BUSINESS:

- A. **Municibid Items:** Ahner motions to authorize the bidding of the following items: Galion Steel Drum Roller, Kohler Power Systems Generator, Cage Trailer, and '96 International Dump Truck with plow, Twin Toyota Forklift; Second by Hurley. Vote 3-0. Motion passed.
- B. **Anti-Skid Mini Bid:** Ahner motions the mini bid of anti-skid for the winter of 2020-2021; Second by Heckman. Vote 3-0. Motion passed.
- C. **Walking Park Trees:** Heckman approves the advertisement of the pile of wood in the Walking Park; Second by Hurley.
- D. **Pick Up the Poconos:** Discussion on participating in Pick Up The Poconos. The Road Crew will pick the garbage bags off the side of the road. Roadmaster will give the roads that need to be cleaned up.
- E. **Use of the Township Field:** A board member from PV Cubs Football and Cheerleading emailed the Township with interest in using the field next to the fire house for a fundraising event. Heckman motions to allow the PV Cubs Fundraiser to use the field only for parking on September 13; Second by Hurley. Vote 3-0. Motion passed.
- F. **CJERP:** Most of the discussion from the 7/23/2020 meeting consisted of topics: medical marijuana and agritourism.
- G. **COVID-19 Employee Policy:** Discussion on the draft. Fareri will revise to include maximum number of pay period and days recommended by CDC.

PUBLIC COMMENT:**EXECUTIVE SESSION:**

ADJOURNMENT: Chairman Ahner adjourned the meeting at 8:30 pm.

Respectfully submitted,



Rebecca Tippet
Township Secretary

