

# Long Beach Concert Choir Association's



# Christmas on the Avenue Festival

**Saturday, December 9, 2017**

Harper McCaughan Town Green  
Jeff Davis Ave., Long Beach

Dear Vendors,

We are now taking applications for booth space for our annual Christmas on the Avenue Arts and Craft Fair. 10 x 10 booth space will be **\$50**. To reserve your space, please complete the enclosed forms and return it with your payment to **LBCCA, P.O. Box 518, Long Beach, MS 39560**. Applications will be accepted until December 1, 2017.

The city of Long Beach is requiring a vendor's license for this event. The fee is **\$10.00**, and the application is enclosed. Please note that the payment for the vendor license will need to be made payable to the City of Long Beach. We will take care of picking up the license for you with your completed paperwork and have it at the festival site at check in. The City of Long Beach requires a tax id# on the application.

Please contact us at [lbccaexecboard@gmail.com](mailto:lbccaexecboard@gmail.com) if you have any further questions.

Thank you for your support,  
LBCCA

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## RULES

- Set up will be from 7:00 am to 9:00 am, and break down will be from 4:00 pm to 6:00 pm. Booths must be staffed at all times. Please remove all trash from the site.
- All sales tax is the vendor's responsibility.
- Cancellations are accepted, however, **no refunds will be given.**
- The Festival is held rain or shine so there are no refunds or rescheduled dates due to weather.
- Exhibitors must bring their own display materials.
- Hold harmless agreement must be signed and sent with application.
- Vendors purchasing booth space with electricity needs must bring their own extension cord and power strips. The power capabilities at the Town Green are very limited. You may need a generator to ensure your needs are met.
- No alcoholic beverages.

**Long Beach Concert Choir Association  
Christmas on the Avenue**

Booth Name \_\_\_\_\_

Vendor information:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

No. of spaces \_\_\_\_\_ Amount paid \_\_\_\_\_

Items to be sold \_\_\_\_\_

\_\_\_\_\_

Electricity needs:    YES                      NO

If yes, please specify what your needs are (i.e.. AMPs, etc.): \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

I have read all the rules carefully and agree to abide by them.

I, \_\_\_\_\_, agree to hold harmless LBCCA, the Long Beach High School and Concert Choir from any claim for damages, loss, cause of action, or cost whatsoever, in connection with Christmas in the Park, including but not limited to injury to person, damage to property, loss by fire, theft or any other cause, nor will I/we be party to any lawsuit. This is a legal and binding hold harmless agreement. I also agree to comply with the established rules as stated below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-worker's Signature \_\_\_\_\_ Date \_\_\_\_\_

*LBCCA use only:*

Application received date: \_\_\_\_\_

Paid date: \_\_\_\_\_ Check \_\_\_\_\_ or Cash

City Permit Application received date \_\_\_\_\_



## Parade Vendor Application

Return to City of Long Beach; Attn: Permits; P.O. Box 929 Jeff Davis Avenue  
9560; By Fax (228) 863-1558; By E-mail: [veronica@cityoflongbeachms.com](mailto:veronica@cityoflongbeachms.com)  
[www.cityoflongbeachms.com](http://www.cityoflongbeachms.com)

Today's date: \_\_\_\_\_

1. Name of your business \_\_\_\_\_
2. Location of the event \_\_\_\_\_
3. Name of the event \_\_\_\_\_
4. Date of the event \_\_\_\_\_
5. Mailing address \_\_\_\_\_  
\_\_\_\_\_
6. Phone number (B) \_\_\_\_\_ (H) \_\_\_\_\_ (C) \_\_\_\_\_
7. Description of your business/items sold: \_\_\_\_\_  
\_\_\_\_\_
8. Number of employees \_\_\_\_\_ (MUST have at least one(1))
9. Applicant's name \_\_\_\_\_
10. Business MISSISSIPPI Sales Tax ID number or SSN \_\_\_\_\_  
\* YOUR LICENSE WILL NOT BE PROCESSED, IF LEFT BLANK
11. Applicant's home address (if different from mailing address) \_\_\_\_\_  
\_\_\_\_\_
12. Applicant's title \_\_\_\_\_

I HEREBY CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION FOR  
THE PURPOSE OF SECURING PRIVILEGE LICENSE AND DETERMINING THE  
AMOUNT IS TRUE AND CORRECT.

\_\_\_\_\_  
SIGNATURE

**\$10.00 FEE/EACH LICENSE**