

Volunteer Fire Department

2358 Bradway Road North Pole, Alaska 99705 (907) 488-3400 Steven H. Crouch-Fire Chief

24 Hour Fire Captain

Application Packet

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Application Packet 24 Hour Firefighter

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VACANCY ANNOUNCEMENT

JOB TITLE: Fire Captain OPENS: 03/02/2015

REPORTS TO: Deputy Fire Chief or Designee CLOSES: 03/27/2015

PAY GRADE: \$56,000 - \$58,000 Annually/DOE

NARRATIVE:

This is a non-exempt position reporting directly to the Deputy Chief or designee. The position responds to fire, EMS, rescue and hazardous materials emergencies in addition to performing daily fire department business and maintenance activities. The position requires attendance at all assigned training classes and participates as an instructor. This position requires certification to drive/operate all department emergency apparatus within three months and become certified as a State of Alaska EMT III within 1 year of date of hire. The position calls for working a 24 hour on-duty, 48 hours off-duty, work schedule. The selected individual may initially be required to work an 8-5, 40 hour week until benchmarks are completed, before transitioning to a 24 hr. on/ 48 hr. off, work schedule.

RESPONSIBILITIES:

- 1. Staff stations as assigned to include 33, 34, and 35 to provide reduced response times to emergencies and to assist with apparatus & fire station housekeeping, maintenance, & upkeep, etc.
- 2. Provide initial response of assigned fire apparatus and emergency scene action/mitigation.
- 3. Function under the direction of assigned supervising personnel coordinated through the Deputy Fire Chief's office, and conduct Operations / Training / Prevention, or any other tasks as assigned.
- 4. Assist in instruction of fire department personnel in fields relating to emergency services.
- 5. Assist department in Public Education Awareness Program(s).
- 6. Other duties as assigned.

FUNCTIONS:

- 1. Functions under the department's Incident Command system during emergency incident mitigation. Lead and direct crews during structural fires including Interior Attack, wild land fires, and as minimum EMT I during medical emergencies.
- 2. Functions under the direction of the Deputy Fire Chief and conduct maintenance, repair, and testing of department apparatus, and assist in documentation meeting NFPA standards.
- 3. Assists the department training program through input and preparing for/conducting training sessions
- 4. Assists the departments Public Education and Prevention program.
- 5. Assists during emergency scene investigation process.
- 6. Ability to work under arduous conditions for sustained period of time.

Hiring Process Chronology

Position Open to All Applicants

Applications will be accepted between 0800 – 1700 Monday through Friday at the NSVFD Administration Office.

Note: Include resume' with applicationResume' must include reference contact information

CHECKLIST MUST BE COMPLETED, AND RETURNED WITH APPLICATION

Position Posting March 02/2015

Position Closed 5:00 p.m., March 27, 2015

Review of applications March 31, 2015

Eligible applicants written exam and physical ability April 06, 2015

> Oral Interviews April 09, 2015

Recommendation forwarded to Fire Chief April 09, 2015

Conditional offer made to Successful Candidate April 13, 2015

Please note; these dates are approximate. Candidates will be notified if the dates should change.

NORTH STAR VOLUNTEER FIRE DEPARTMENT PHYSICAL ABILITY TEST

All Members of the North Star Volunteer Fire Department will be required to complete the following ability test. This is a timed event to evaluate the member's ability to perform physically demanding firefighting activities on the fire ground. The member will have ten (10) minutes to complete this test.

The ability test will be performed with the members wearing standard department issue turnout coat, pants, boots, entry approved structural firefighting gloves, entry approved structural firefighting helmet, and Scott II a-airpak. This is a continuous, circuit type evolution. Once the member completes station 1 they immediately go to station 2, then 3 and so on. There are no breaks and no running between stations.

The member will don a Scott IIA SCBA, excluding the face piece. The member will wear all safety equipment including gloves. (The donning of the airpak will not be timed, and the SCBA face piece will not be worn during this test.) All safety equipment will be in place at the end of testing.

The Proctor will record elapsed time after completing each station and the overall time at the end of the test. The hotel pack will be carried between every station. The hose is not allowed to touch the ground between stations. When the member touches the hotel pack at Station 1 the timing of the test will begin.

Stair Climb STATION#1

The member will start at the base of the stairway leading to the Day Room in Bay 1. When ready the candidate will pick up a es, c n

			and climb one (1) flight of stairs three (3) times,
			e hand must be in contact with the railing and
running is prohibited. Who	en finished the member will		
		TIME ELAPSED: _	
STATION#2 Dummy			
around a cone and back to		ne during this station can the d	ely 185 lbs. Rescue Dummy and drag it 35 ft. ammy or member come in contact with the cone.
		TIME ELAPSED: _	
STATION#3 Roof Ve	entilation Prop	_	
swing the sledgehammer 2 swings. A full swing is de	0 times onto a pre-marked a fined as the sledgehammer s	area. Only full swings will cou swinging above the member's l When finished the member will	edgehammer, stand on the roof prop and full nt. Proctor will verbally count out full contact nead at the uppermost part of the swing. Member pick up the hotel pack and walk to Station 4.
		TIME ELAPSED: _	
STATION#4 Hose Dr	0		
will be arranged in an "acc	cordion" pattern at the start l	line and all of the hose must cle the hotel pack and walk to the l	
		TIME ELAPSED: _	
The member will place the until it comes in contact will Minimum of 5 (five) repeti after the second infraction pick up the hotel pack and	ith the bottom of the catwall itions will be completed. The the member must lower the walk to the finish line in the	k, and then lower the rope hand he candidate will receive one (hose to eye level and restart the e deacon room.	cted to a 50-foot roll of 3" hose hand over hand d over hand until the hose is at eye level. 1) warning if the rope slips through his/her hands, at repetition. When finished the member will TIME:
APPLICANT NAME :	(Print: First and Last)		_
PROCTOR NAME:	(Print: First and Last)		_
DATE:	-		_



Volunteer Fire DepartmentAPPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classification.

		er protected classification.		Date	>
Address	street	city	state	zip	
Telephone number		Are you over 1	8 years old? Yes [No	
Are you authorized to we	ork in the U.S. on	an unrestricted basis?	Yes No		
How did you learn of thi	s opening?				
Have you worked here b	efore? Yes [No			
Have you been told the efunctions of the job?		of the job or have you been	shown a copy of the job	description listing	the essential
Can you perform these e	ssential functions	with or without reasonable a	accommodation? Y	es No	
Are there any hours, shif	ts or days you can	not or will not work?			
Shift preferred Part-Time Full Time					
Are you willing to work	overtime as requir	ed? Yes No			
Have you ever been convemployment.) If yes, des	•	Yes No (Conv.	iction will not necessaril	y disqualify an app	licant for
EDUCATION	NAME & L	OCATION OF SCHOOL	YEAR GRADUATED	MAJOR	DIPLOMA/ DEGREE
High School					
College/Univ.					
College/Univ.					
Other Training/Educati	ion				
In addition to your work our company?	history (reverse si	de), what other experiences	, skills or qualifications v	would especially fi	t you for work with
POSITIONS APPLIE	ED FOR 1.		2.		
		e or salary desired? \$	·		
					(OVFR)

WORK HISTOR	RY	May we co	ontact your present employer? [Yes	∐ No
Most Recent Employer				Telephone	
Date Started	Starting Salary: \$ Per		Starting Position		
Date Left	Salary on Leaving: \$	Per	Position on Leaving		
Name and Title	e of Supervisor		1		
Description of	Duties		Reason for Leaving		
Previous Empl	oyer		Address		Telephone
Date Started	Starting Salary: \$ Per		Starting Position		
Date Left	Salary on Leaving: \$	Per	Position on Leaving		
Name and Title	e of Supervisor				
Description of Duties		Reason for Leaving			
Previous Empl	oyer		Address		Telephone
Date Started	Starting Salary: \$ Per		Starting Position		
Date Left	Salary on Leaving: \$	Per	Position on Leaving		
Name and Title	e of Supervisor				
Description of	Duties		Reason for Leaving		
Previous Empl	oyer		Address		Telephone
Date Started	Starting Salary: \$ Per		Starting Position		
Date Left Salary on Leaving: \$ Per		Position on Leaving			
Name and Title	e of Supervisor				
Description of Duties		Reason for Leaving			
certify that the am employed, nvestigation of a understand that relationship at an	false statements, omissions any of the facts set forth in t employment at this Comp ny time, with or without pri	cation for E or misrepre this application any is "at with for notice, ar	mployment are true and complete to sentations may result in my dismiss	sal. I authorize c Company car statute. All em	the Company to make an terminate the employment aployment is continued on that
Foregoing. Date	Annli	cant's Signat	ure		
	1 ppin	5 5151141			



Volunteer Fire Department EMPLOYEE AUTHORIZATION

EMPLOYEE AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I,	hereby authorize
to rel	ease following job reference information to prospective employers:
	ny information desired by my prospective employer.
	OR
	alary history (Starting: Final:)
	Pates of employment (Hire Date: Term Date:)
□ P	ositions held (Starting):
☐ F	inal:
	outies and responsibilities
□ R	easons for leaving
☐ E	ligibility for rehire (Yes:)
	other
I hav	e reviewed the above information and understand this is the data that will be released should my references back.
Signa	ature Date
Nam	e:
Socia	ıl Security #:
Relea	ase Expiration Date:



Volunteer Fire Department

CHECKLIST

- The applicant shall have the following minimum qualifications and certifications.
- Five (5) years active experience as a Firefighter.
- Three (3) years at the Officer Level or equivalent
- State of Alaska or IFSAC Firefighter II certificate.
- State of Alaska or IFSAC Fire Instructor
- Current State of Alaska EMT II
- State of Alaska EMT III or MICP (Preferred)
- Rapid Intervention Technician (Preferred)
- Current Haz Mat Operations certification.
- ICS 100,200,700 and 800 certificates.
- ICS-300 (Preferred)
- Must possess or be able to obtain a valid Alaska Driver's License
- Must be able to be insured under the Fairbanks North Star Borough policy.
- High School Diploma or equivalent.
- Associates Degree in Fire Science or related Field. (Preferred)
- Physically fit to perform fire ground duties to include entry into structure fires, as determined by a physician.
- Must be able to pass the departments' physical agility test, initially and annually.