

Office of the State Fire Marshal

Fire / Arson Re-Certification Information

1. This is a new criterion for recertification for fire investigators effective August 1, 2017. All training obtained in your recertification period prior to this effective date are still valid. Points obtained after August 1, 2017 are to follow the below listed guidelines.
2. You must be an employee of a fire department or authority having jurisdiction (AHJ) meeting specifications in 50 ILCS 740 Illinois Fire Protection Training Act.
3. Recertification is required every FOUR (4) years. Recertification is based on an accumulation of 100 points, which is maintained by your AHJ in accordance with the Illinois Administrative Code Section 141.334 Fire Investigator.
4. You will have FOUR (4) years after your initial certification to obtain these points through continued education and work experience. A breakdown of points will be explained further in this document.
5. The Office of the State Fire Marshal (OSFM) will notify your AHJ ONE (1) year and NINETY (90) days prior to the ending date of your current certification date.
6. The AHJ Fire Chief or training officer applies for re-certification through the OSFM portal indicating you have the proper accumulation of 100 points by submitting the information from your tally sheets documenting your continued education and work experience. **NO** paper documentation will be accepted and **NO** attestation sheet is required.
7. If you should miss the original recertification date, you have an additional NINETY (90) days to submit for recertification. If you miss this deadline, you will be decertified.
8. An email will be sent to your AHJ and your on-file email address indicating your recertification. For a copy of your new certificate, it can be obtained through the student portal on the OSFM website.
9. If denied, a letter will be sent to your AHJ with reasons for denial.

Point System Criteria

Training –

ONE (1) point per hour of fire investigation training. Minimum of SEVENTY (70) / maximum of NINETY (90) points.

TWO (2) points per hour for Instruction / Adjunct Instructor, **ONLY** if you are an OSFM certified Fire Investigator or Arson Investigator **AND** OSFM certified Instructor II.

Training must be conducted by a recognized agency or group and covering objectives based on the approved OSFM Job Performance Reviews (JPR's).

Examples of training:

*Conferences / seminars	*College level course	*In-House training	*Internet training
*Power point / video training	*National Fire Academy	*Case review	*Team meetings

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Experience – be descriptive in providing details of topics covered, addresses of investigations or agencies you participated with during court proceedings or ride-alongs.

Fire Investigation –

ONE (1) point per job related investigation. Maximum points THIRTY (30).

Fire Investigation –

ONE (1) point per hour for participating in an actual fire investigation, categorized from above.

Live Fire / Practical Experience –

ONE (1) point per hour for live-fire practical experience dealing with fire investigation techniques.

Lead Investigator –

TWO (2) points per investigation.

Supervision –

TWO (2) points for supervision assigned as a team leader by your AHJ per year with TWO (2) or less investigators. Maximum points EIGHT (8).

FIVE (5) points for supervision assigned as a team leader by your AHJ per year with TWO (2) or more investigators. Maximum points TWENTY (20).

Ride-Along –

ONE (1) point per FOUR (4) hour ride-along with a certified investigator who has at least FIVE (5) years' experience as a certified investigator.

Court Proceedings –

FIVE (5) points per occurrence reference court proceedings. Examples; depositions, pre-trial hearing / preparations, and other court related procedures.