

# The Garden Club Federation of Pennsylvania

## Board of Directors Meeting

Wyndham Garden State College

310 Elks Club Road Boalsburg, PA 16827

October 14-15, 2019

Dear Board Member,

This “Call” serves as your invitation to attend the Fall 2019 Board Meeting of the 2019-2021 GCFP administration. This Board Meeting will be held in conjunction with the highly anticipated Leadership Workshop “Growing out Legacy: Seeding the Future”. Registration for the Workshop is found on the home page of our website: [www.pagardenclubs.org](http://www.pagardenclubs.org) and is **separate** from the form you must submit to attend the Board Meeting. **Please read the agenda carefully** as the Finance/Investment Committee Meeting will begin promptly after the workshop followed closely by Executive Committee.

Please see the particulars for hotel and meal reservations and call to make your room reservations (814-466-2255) for this meeting **ASAP** but no later than **September 12th** for the discounted rate.

Here are some guidelines for each Chairperson to follow:

- For this shortened meeting, a list of those asked to report is included in this Call. If you are asked to report, please report information, innovations, activities or events relating to the topic of your position.
- The audience for your reports is the membership statewide as well as the region and NGC. Your report may be re-printed in the KG, KG Online, or on the web - make it thrilling.
- Include a header with your name, position and the date.
- If your position is *not* included in those requested to report and you wish to report please let both Joyce Milberg and Barbara Brand know and you will be added to the agenda.
- Remember to keep your report to two minutes (District Directors, 3 minutes) and practice at home.
- Please underline, **bold** or **highlight** information that should appear in the minutes – this is a great help to the Recording Secretary.
- Sign the attendance sheet at the meeting.
- If you are asked to report make **one** copy of your report for the recording secretary, Barbara Brand and **be sure to email a copy of same** to Barbara Brand (see below).
- We hope all Board Members will attend the Leadership Workshop and stay for the Board meetings. It’s important that you attend the meetings to stay up-to-date on State organization, projects and events you may be asked about. **If you are unable to attend the meeting please let me know: [2GCFP1pres@gmail.com](mailto:2GCFP1pres@gmail.com) or 814-755-7766. Also email/mail a copy of your report to the recording secretary, Barbara Brand, 3415 Fairfield Road, Gettysburg, PA 17325-7366 [babrand@embarqmail.com](mailto:babrand@embarqmail.com).**

### Proposed Agenda

#### Monday October 14, 2019

10:00 a.m. – 12:00 noon

12:00 noon-1:00 p.m.

1:00 p.m. – 4:00 p.m.

4:15 p.m. - 5:15 p.m.

5:20 p.m. - 6:20 p.m.

6:00 p.m.- 7:00 p.m.

7:00 p.m.– 8:00 p.m.

8:15 p.m. – 9:00 p.m.

#### Meeting

“Growing out Legacy: Seeding the Future”

Luncheon Buffet for Workshop Attendees

Leadership Workshop Continues

Combined Finance & Investment

Executive Committee

Social Hour

Dinner

Executive Committee Resumes if Necessary

#### Room

Garden Ballroom

TBA

Garden Ballroom

Garden Ballroom B

Garden Ballroom B

Garden Ballroom Lobby

Garden Ballroom A

Garden Ballroom B

Tuesday June 4, 2019

| <u>Time</u>   | <u>Meeting</u>   | <u>Room</u>  |
|---|--|--|
| 8:00 a.m. – 9:00 a.m.   | District Directors   | Garden Ballroom B  |
| 8:00 a.m. – 9:00 a.m.   | Nominating Committee   | Garden Ballroom C  |
| 9:05 a.m. – 12:00 noon  | Full GCFP Board Meeting  | Garden Ballroom B  |
| <u>Reporting:</u><br>Awards;<br>CAR Director;<br>Convention 2020  | GCFP Officers;<br>Blue Star;<br>Civic Development/Seed Money;<br>Schools (3)                           | District Directors;<br>Book of Recognition;<br>Convention Advisor                      |
| 12:00 noon- 1:00 p.m.   | Luncheon Buffet  | Garden Ballroom A  |
| 12:00 noon- 1:00 p.m.   | Judge's Council Meet over Lunch  | Garden Ballroom C  |
| 12:00 noon- 1:00 p.m.   | Advisory Committee Meet over Lunch   | Executive Meeting Room   |
| 12:00 noon- 1:00 p.m.   | Convention Committee Meet over Lunch   | Garden Ballroom A  |
| 12:00 noon- 1:00 p.m.   | Nominating Committee Resumes if Necessary  | Garden Ballroom B  |
| 1:05 – 3:00 p.m.  | Full GCFP Board Meeting Resumes  | Garden Ballroom B  |
| <u>Reporting:</u><br>Insurance<br>Leadership Workshop<br>Smokey Bear<br>Scholarship Applications<br>3:00 p.m. | Advisory<br>Investment Summary<br>Natural Disaster<br>Trash to Treasure<br><br>Anticipated Adjournment | Judges Council<br>Keystone Kalendar<br>Organizational Studies<br>Scholarship Donations |

Next Meeting: April 17-19, 2020 at 2020 Convention, Doubletree by Hilton, Cranberry, PA

