

| BOARD MEETING MINUTES | | | RECLAMATION DISTRICT 784 | | |
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| 1594 Broadway Street | | | | | |
| Arboga, CA 95961-8821 | | | | | |
| Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting | | | | | |
| Date: December 4, 2018 Time: 10:00am Location: Reclamation District 784 Office | | | | | |
| Scheduled Time | | | Actual Time | | |
| Start | Stop | Total Hours | Start | Stop | Total Hours |
| 10:00am | 12:30pm | 2.5 Hrs. | 10:24am | 11:42am | 1 Hr 18Min |
| 1. Call to Order | | | | | |
| A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Absent, Trustee - David Read - Present, Vice-President - Dave Gothrow - Absent, Trustee - Sarbdeep Atwal – Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, and Attorney – Jesse Barton, Present. | | | | | |
| 2. Closed Session: | | | | | |
| A. Conference with Legal Counsel – Existing Litigation, Paragraph (1) of Subdivision (d) of Section 54956.9. One Case (Rue v. Yuba LAFCO) – No Recordable Action | | | | | |
| 3. Open Session: | | | | | |
| 4. Approve Meeting Minutes – Sarbdeep Atwal moved to approve the Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 3 Nays (Brown, Read and Atwal), 0 Nays, 2 Absent (Gothrow and Danna), and 0 Abstain. | | | | | |
| 5. Approve Checks and Warrants – Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 3 Nays (Brown, Read and Atwal), 0 Nays, 2 Absent (Gothrow and Danna), and 0 Abstain. | | | | | |
| 6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group. | | | | | |
| Persons Attending | | | | | |
| 1. Rick Brown – RD784 Board President | | | | | |
| 2. Sarbdeep Atwal – RD784 Board Trustee | | | | | |
| 3. David Read – RD784 Board Trustee | | | | | |
| 4. Steve Fordice – RD784 Secretary of the Board | | | | | |

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| 5. Kimberly Ford – RD784 Deputy Secretary of the Board |
| 6. Patrick Meagher – RD784 Field Superintendent |
| 7. Jesse Barton – RD784 Attorney |
| 8. Sean Minard – RD784 Engineer |
| 9. David Gibb - Landowner |
| 10. Sean MacDiarmid – Lennar Homes |
| <i>Items for Discussion and Possible Actions:</i> |
| <p>7. Board to Consider River Oaks East Drainage Basin Pond (ROEDBP) Service Agreement and Approval of Lennar River Oaks East Village 2 Final Map – Sarbdeep Atwal moved to approve for the General manager to sign the Service Agreement. David Read seconded the motion. Motion Carried. Vote: 3 Nays (Brown, Read and Atwal), 0 Nays, 2 Absent (Gothrow and Danna), and 0 Abstain.</p> |
| <p>8. Board to Consider Modifying the RD784 Basin C Master Drainage Plan that Requires the Installation of the Second River Oaks East Pipe (ROE) – Sarbdeep Atwal moved to approve the modification. David Read seconded the motion. Motion Carried. Vote: 3 Nays (Brown, Read and Atwal), 0 Nays, 2 Absent (Gothrow and Danna), and 0 Abstain.</p> |
| <p>9. Board to Consider Update Concerning the Unit #9 Fence (Feather Set-Back Levee) – Sarbdeep Atwal moved to approve the purchase and installation of K-Rails along Unit 9 (Feather River Set- Back Levee). David Read seconded the motion. Motion Carried. Vote: 3 Nays (Brown, Read and Atwal), 0 Nays, 2 Absent (Gothrow and Danna), and 0 Abstain.</p> |
| <p>10. Board to Consider Reimbursement Agreement with the Sutter-Butte Flood Control Agency – This item has been postponed until the January 2019 Board Meeting.</p> |
| <p>11. Board to Consider FEMA Pump Station 2 Outfall Ditch Appeal – On November 21, 2018, staff received a copy of an appeal letter from Cal OES to FEMA recommending the District be paid for the debris removal for Pump Station 2 Outfall Project. The appeal outcome is pending.</p> |
| <p>12. Board to Consider Pump Station 2 Flap Gate Installation Project Update – Dragon Demolition began installation of the new PS2 Flap Gate on November 16, 2018. Installation had been postponed to allow the farm community to continue to irrigate. The installation is now complete.</p> |
| <p>13. Board to Consider the RD784/DWR Deferred Maintenance Program Unit #5 LM 2.47 Pipe Replacement Update – On November 20, 2018, a Central Valley Flood Protection Board letter was received advising that the District’s application was forwarded to the US Army Corps of Engineers for review and consideration. The letter stated the USACE process will take about 6 months (or longer). A CVFPB hearing may also be required.</p> |
| <p>14. Board to Consider the RD784/DWR Deferred Maintenance Program Pipe Inspection Update – MHM staff and Mr. Minard reviewed the data from the pipe inspection program and will forward the information to the DWR for final consideration.</p> |
| <p>15. Board to Consider Special District Representative on the GSRMA Board – GSRMA is seeking a Special District Representative to serve on its Board for 2 years</p> |

from July 1, 2019 through June 30, 2021, The Board concurred to offer the District's nomination to serve as a representative serve on the GSRMA Board.

16. Board to Consider Progress of the Basin C Advanced Funding Program Review

Due to the holidays and other urgent, engineering projects, MHM will be unable to complete the engineering review of the Advance Funding program until February 2019.

17. Board to Consider the November 2018 Budget Snapshot –

A Monthly Budget Snapshot through November 30, 2018 was presented to the Board.

Field Manager's Report:

Field Manager's Report
December 4, 2018

Maintenance and Projects Completed

Unit 1

1. Removed trash and shopping carts.
2. Marysville / Linda sewer pipe crossing project completed.
3. Cleaned / Repaired / Replaced levee mile marker paddles.
4. Replaced old or damaged "No motor vehicles on levee" signs at all levee gate locations.
5. Placed concrete blocks along the landside toe from LM 1.09 – 1.15.

Unit 2A

1. Cleaned / Repaired / Replaced levee mile marker paddles.
2. Placed a new 2" layer of AB gravel from LM 1.00 – 1.25.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 11/5 and 11/19.
 - Outfall flap gate was replaced (Dragon Demolition).
2. Cleaned / Repaired / Replaced levee mile marker paddles.
3. Cut back trees and brush along the waterside toe from LM 10.50 – 11.00.
4. Placed a 2" layer of AB gravel along the levee crown from LM 12.00 – 12.85.

Unit 3A

1. PS #6
 - Backup diesel generators exercised on 11/5 and 11/19.
 - Load Bank view screen was discovered blank. Pending repairs scheduled in December.
2. Cleaned / Repaired / Replaced levee mile marker paddles.

Unit 4

1. Monitored crack seals after rainstorms at the 7 identified areas south of Plumas Arboga Rd.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Took weekly photos of the Unit 5 eroded pipe at LM 2.47.
2. Cleaned / Repaired / Replaced levee mile marker paddles.
3. Checked all waterside flap gates on 11/20 before the Holiday weekend forecasted storms.

Unit 7

1. Cleaned / Repaired / Replaced levee mile marker paddles.
2. Repainted the levee gates Safety Yellow at Dantoni Rd. (LM 1.23).

Unit 8

1. Cleaned / Repaired / Replaced levee mile marker paddles.

Unit 9

1. Pump Station #3

- The backup generator was exercised on 11/5, 11/6 (Emergency), and 11/19.
 - The pump #4 soft starter motor faulted after periodic power outages. After further investigation by Frisch Engineering, the soft starter will need to be replaced. Repairs will be scheduled after the new starter motor comes in.
2. Cleaned / Repaired / Replaced levee mile marker paddles.
 3. Installed “No motor vehicles on levee” signs on the landside toe at LM 0.70 and 1.20.
 4. Repaired or placed concrete blocks in front of cut pipe fence openings north and south of Murphy Rd. (Sheriff’s Report #0118900291, T18000343, T18000340 and T18000341.
 5. Mowed the landside toe from LM 4.50 – 5.60.

Drainage Laterals and Detention Basins

1. Tractor mowed the service road along Lateral 15 (N) between the shop and Woody’s pump.
2. Weedeated around the Cal Trans Detention Basin and also pulled out trees and stumps (USA Ticket #X830301286).
3. Weedeated and trimmed (Or pulled trees out of Linear Pond 18 (USA Ticket #W830500502).
4. Weedeated and trimmed (Or pulled trees out of Ella Basin (USA Ticket #W830200017).
5. Mowed cattails and pulled trees out of the Unit 8 North Pond (USA Ticket #W830200016).
6. Mowed the bottom of the Unit 8 South Pond.
7. Weedeated and cut sucker trees out of laterals 5, 9, 12, 13, 14, 15 (S), 16, 19, and 20.
8. Pulled all manhole covers at the south end of Linear Pond 20 and inspected all drainage junctions. No heavy debris or signs of Beaver activity were found.
9. Placed Rip Rap stone material in front of the culvert opening located at the southeast area of Linear Pond 16.
10. Cleaned out the Mall Ditch regularly before, during, and after storms.

Shop, Office, Fleet Vehicles, and Equipment

1. Office cleaned by RD 784 weekly.
2. Shop generator was exercised on 11/5, 11/8 (Emergency) and 11/19.
3. All vehicles and equipment were serviced and / or repaired as necessary.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews to the RD784 field staff crew as well as the Yuba County 1 Stop workers.

Miscellaneous

1. Periodically checked on pump stations (Including the Olivehurst Pump Station) throughout the District.
2. Painted over graffiti discovered at Chestnut Pump Station 7 (Sheriff’s Report #T18000335).
3. The Voltage Regulator at the Chestnut PS 7 was adjusted (On Thanksgiving due to lack of power to both pump control panels).
4. Field staff member Tommy Vang took the Department of Pesticide Regulation QAC exam. – Pending Results.
5. Pre-filled and staged 400 sandbags under plastic in the shop yard for future deployment if needed during the flood season.
6. Checked all levee gates throughout to ensure proper functionality.

Administrative

1. Monthly online county pesticide spray use report completed.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Fish and Wildlife Verification Request work – Completed Verification Request #3 work and submitted final “After” Photos.
4. Miscellaneous maintenance performed at the Anderson Mitigation site including sign replacements, trash removal, and road repairs.
5. Attended miscellaneous meetings with the GM.
- 6.

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
December 4, 2018**

Accounting:

1. Budget Update
2. Reconciliations
3. PSI – Gary Allen - Payment Received
4. Billed Lennar Homes – River Oaks Village 2 Adv. Funding and Impact Fees – Pending
5. Tiffany Shacklett – Kcoe Isom – Annual Audit Preparation
6. Billed Lennar for CSA66 Shortfall - Pending

Clerical/Office:

1. Impact Fees
 - A. SBFCA Reimbursement Agreement– Pending
 - B. Lennar River Oaks Village 2 – Pending
 - C. LGI – Feather Glenn Phase 1B – Paid and Will Serve Letter
 - D. DPFG – Steve Johnston – Draper Ranch - Researching
2. Permit Clearance Request Sign Offs
 - A. K. Hovnanian
 - B. Capital Valley Homes
 - C. LGI Homes
3. PGE Pump Station 8 – Transferred to RD784 from TRLIA
4. Worked with Alliant & Ray Morgan on New Copy Machine Installation

Contract Management:

1. CAL Fire – Reimbursement Sheet
2. Blackburn Consulting – Unit 4 Cracks
3. Freemouw Environmental – Pump Station 2

Regulatory Compliance:

1. PWC – 100 - Freemouw Environmental and Dragon Demolition

Projects:

1. LAFCO – Hydraulic Study Grant Processing – COMPLETED
2. 218 Assessment Billing Process – On-Going
3. Flood Fight Training Class - CANCELLED
4. FEMA Packet – Researched Documents for Pump Station 2 Outfall Pipe for Sean Minard to submit to FEMA.
5. Multiple Meetings/Workshop – 218 Process

Contacts:

Jennine Upton @ YCWA, Daniel @ Paychex, Naomi Whatley @ GSRMA, Jennifer Peters @ GSRMA, Jesse Barton @ Gallery & Barton, Angela Yanez @ YC Planning Dept., John Mallen @ MHM, Jolie Turk @ YC Treasurer's, Jacob @ Alliant, Bob Lokteff – Blackburn, Reid Scarff @ Ray Morgan, Jake Hannah @ CalFire, Luke and Lewis @ Alliant Networking, and Tiffany Shacklett @ Kcoe and Isom.

General Manager's Report:

**General Manager Report
December 4, 2018**

Administration:

1. North Central Counties Consortium- One Stop presentation.
2. Central Valley Flood Protection Board Coordinating Committee.
3. 218/Assessment Programs.
4. Personnel Supervision.
5. Unit #4 Crack Interaction and coordination with TRLIA recertification.

Contract Management:

1. Deferred Maintenance Program Pipe Inspections/ Pipe Replacement.
2. Retirement account management.
3. OPUD Force Main Road Maintenance.
4. Contracts for equipment rentals.
5. Security arrangements and Unit #9 protection

Regulatory Compliance:

1. FEMA- Pump Station 2 Outfall Project Appeal submitted.

Projects:

1. Deferred Maintenance Program:
 - a. Pipe replacement plan to CVFPB and COE.
 - b. Pipe inspections analysis pending with MHM.
2. Unit #4 patrol road crack:
 - a. Flood season fix completed and being monitored.
 - b. Permanent fix and recertification issues are being developed.
Blackburn, TRLIA, MBK, MHM and HDR are all involved
3. Joint RD784/ TRLIA 218 Assessment Process continuing.
 - a. Draft ER being presented to Board
4. YCWA Grant Projects: 218 Processes pending and support for Yuba County Drainage plan development
5. Pump Station 2 flap gate installed.
6. Central Valley Flood Protection Board OMRR&R Committee.
7. FSRP Gravel Project (Horseshoe) completed.
8. Relief Well Inspection program: In progress.
9. Impact Fee Program MOUs:
 - a. Rice Aviation- Pending.
 - b. SBFCA-South Ella Basin – Awaiting SBFCA Attorney response.
 - c. River Oaks East Pond and second pipe
 - d. Basin C Advanced Funding Fee program review will be postponed.
 - e. Draper Ranch development restart.
10. OPUD Force Main Maintenance project- awaiting OPUD.

Meeting Adjourned:

Meeting was adjourned at 11:42am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594

Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary