



**Meeting Minutes
February 6, 2017
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, February 6, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County Emergency Services District No. 4 Meeting to Order at 7:00 P.M. and established a quorum. Commission Surratt was unable to attend. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens were present to speak.
3. Approval of the minutes from the January 9, 2017. Commissioner Mohn made a motion to approve the minutes. Commissioner Taylor seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed agenda items 4.a and 4.b with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for January 2017.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Taylor made a motion to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following;
 - a. Assistant Chief Rice updated that Board on the different light rescue truck options. He recommended a 2016 Dodge 3500 at \$74,525 from Action Fleet Services as the best purchase from the different proposals received. Commissioner Taylor made a motion to purchase the 2016 Dodge from Action Fleet Services. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of..

- b. The update by Mr. Gabe Perez, Perez Project Consulting, on housing development construction along Toutant-Beauregard was deferred to the closed session.
 - c. The Board reviewed the proposed ESD 4 Code of Ethics Policy and concurred with sending the draft to the attorney for review.
6. Financial Report
- a. The Board reviewed the quarterly investment report for the first fiscal quarter of 2017.
 - b. Commissioner Taylor reviewed the District Financial Report.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Taylor made a motion to pay the bills after the Board reviewed the expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled meeting for the ESD 4 will be on March 13, 2017.
8. The ESD 4 Board entered a Closed Session at 7:22 P.M. Mr. Perez presented the status of his investigation into new housing developments along Toutant-Beauregard to the county line. He reported that no new housing developments on the ESD 4 side of the road were platted or under construction. He identified the families owning the parcels along the five-mile stretch of road and noted that none of the properties were for sale.
9. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Taylor seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:55 P.M.