



# MAGNET PTSA

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## 2019 – 2020 VOLUNTEER FORM

Parent(s) Name: \_\_\_\_\_

Student(s) Name and Grade(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**Please indicate areas where you are willing to volunteer:**

**WILLING TO SERVE AS AN OFFICER IN THE FUTURE**

**PTSA Kick-off Dinner** - Help plan and/or setup or cleanup that evening (August)

**Back-to-School Night** – Help assemble packets and/or setup or cleanup that evening (August or Sept)

**Beautification / Landscaping** – Assist with planting and campus cleanup (through year)

**Classroom Monitor** – Help in the classroom if teachers need to be away (Mary J. Malone Lecture/fall)

**Counselors' Coffee** – Coordinate event for area Middle School Counselors (December)

**Faculty Luncheons:**  First Semester  Second Semester

Donate money  Donate Food  Help with Décor  Help with set up/serving/cleanup

**Freshman Activities** - Organize and implement activities for freshman students and parents

**Newsletter** – Assist with collecting information, formatting and printing/mailing of newsletter

**Office Volunteer** – Help in office, throughout school year, answering phone, assisting students and filing

**Recruitment** – Help with Informational Meetings, and/or help with refreshments, setup and clean up at Open Houses. (Weekend events; one in late fall and one in January)

**Receptions** - Help with planning, decorating and serving refreshments during school day.

National Honor Society  Senior Breakfast  G/T Convocation

Distinguished Scholars  Veteran's Day  Senior Reception

**Senior Activities** – Organize Sr. Breakfast and Reception in May; support from Sr. Faculty Advisor

**Teacher Appreciation** – Help plan, decorate, serve, etc. for this big week for our teachers (March/April)

Donate \$  Donate Food  Donate door prizes

Help with Decorations  Help with set up/serving/cleanup

**Cook/Donate Food for Various Events**

**Donate \$\$\$, Gift Cards or Paper Goods** – Will be contacted throughout the year to help

Do you have an area of expertise or a business that would be willing to donate resources such as printing, postage, food service, plants, computer assistance, etc? \_\_\_\_\_

**Mail completed form to CMHS PTSA, 1601 Viking Dr, Shreveport, LA 71101 or bring to school office.**

**Please return completed form to school office.**