

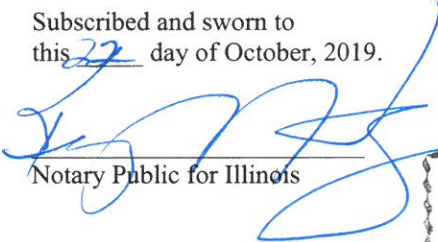
CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR SEPTEMBER 17, 2019

I hereby certify that the attached minutes were reviewed and approved at the October 22, 2019 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 27 day of October, 2019.



Notary Public for Illinois



**MINUTES OF THE SEPTEMBER 17, 2019 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, September 17, 2019
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea
Others: Charles Radovich, Jim Hare, Kim Hoadley, Jason
Fowler

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, September 17, 2019 by Trustee Dougherty. Trustees present were Ben D’Andrea, James Dougherty and Mark Hammond.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. Mill Creek resident, Mark O’Lear, was present at the meeting. Mr. O’Lear questioned the status of fence repair and stump removal at the District’s reservoir. Jason Fowler advised that the necessary fence parts have been delivered for the repair to the fence and the work would be completed soon. Fowler advised that the stump removal an/or filling will be done by the landscaper this fall and overgrowth would be removed at the same time. O’Lear also advised that the midge fly situation is the worst he has seen. Fowler stated that the midge fly treatment is still being done and that he is aware of the severity of the flies but believes that the weather conditions have exasperated the number of midge flies.

There were no announcements were made.

4. LONG RANGE PLAN SUBCOMMITTEE REPORT. Tabled to October Meeting.

5. OLD BUSINESS

5.a. Approval of the Minutes of the August 27, 2019 Board of Trustees' meeting. Motion by Trustee Hammond to approve the meeting minutes of the August 27, 2019 Board of Trustees' meeting; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6. NEW BUSINESS

6.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.

Discussion regarding the current financial reports.

Motion by Trustee Hammond to approve the financial reports including accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.b. Operations Report from Sheaffer & Roland and Discussion Regarding the Same.

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler advised the Board that a letter was received from Kane County Water Resources Department regarding storm water issues on a residential lot in Mill Creek. Discussion was had regarding the District's responsibility of the storm water issue. Fowler stated that the developer installed the drain at the incorrect height according to the lot specs. Over the years area homeowners have changed the grading (mulch buildup, adding height, etc.) which contributed to the increased standing water on the lot in question. Fowler's opinion is that this is not a District responsibility to fix. After discussion Fowler said he would look at the property and see what would be involved in correcting the drainage issue over this lot, but not commit the District to fix it.

Fowler heard from the Special Service Area coordinator regarding an Intergovernmental Agreement the District approved regarding sharing of electrical service to an entrance pond. The SSA had not yet approved the IGA because of minor wording issues and Jason asked that they have it approved prior to sending to the District.

Motion by Trustee Hammond, to accept the Operations Report as presented, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

6.c. Consideration of Proposals, for and Approval of, Replacement for Blower #1. The District reviewed two (2) proposals for replacement of Blower #1.

Motion by Trustee Dougherty to approve the quote from Harris Equipment for replacement of Blower #1 in the amount of \$9,896; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.d. Consideration of Draft Preliminary Budget for Calendar Year 2020. James Hare did a line by line review of the draft budget for calendar year 2020 with the Board. He will email revised preliminary budget to the trustees.

Two (2) board members were not sure if they would be available to meet on November 26, 2019 because of Thanksgiving Day plans. Discussion occurred as to alternate dates.

Motion by Trustee Hammond to establish the public hearing for the 2020 Budget on November 20, 2019 at 7:00 p.m. at the Mill Creek Special Service Area office, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

Motion by Trustee Dougherty to change the regular Board of Trustees Meeting scheduled for November 26, 2019 to November 20, 2019; second by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

7. Closed Session.

Motion by Trustee Hammond, to adjourn to closed session for the consideration of anticipated and/or pending litigation, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

8. Consideration of Pending Litigation, Subject to Closed Session Consideration.

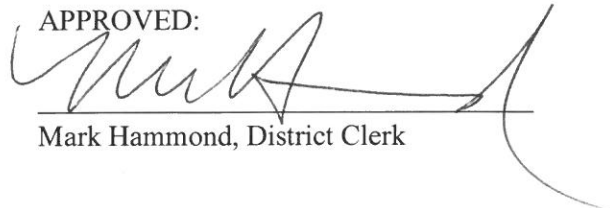
No action taken.

Upon motion duly made by Trustee Dougherty to adjourn until the monthly meeting of the Mill Creek Board of Trustees until the next regular meeting of October 22, 2019, seconded by Trustee D'Andrea and unanimously carried. The Meeting of the Board of Trustees was adjourned at 8:38 p.m.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

APPROVED:



Mark Hammond, District Clerk