

APPROVED

Arrowbear Park County Water District

Regular Meeting

March 17, 2016

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 17, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Mark Bunyea
Director Rick Weber
Director Pat Oberlies
Director Terisa Bonito

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Fire Chief Isaiah Hall
Supervisor Paul Miller

Visitors who were present:

Ouida Rendelman

Open Session

President Wymer called the meeting to order. Secretary Rimmer led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, all 5 Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Bonito. After a brief discussion regarding the Expenses & Budget for the month of February, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of (71) maintenance issues for the month of February. There were (16) shut off/turn on for non-pay/payment received, (1) Customer request to turn off/on water, (11) Turn on/off for plumbing repairs, (3) New owners, (26) Customer service issues, (3) Meter re-reads, (1) Lien filed/released, (7) Meter replacements, (0) Main Repair, and (3) Service line repairs. Supervisor Miller reported that vehicle maintenance was being conducted, snow poles were installed by the bridge over Arrowbear Lake, and meter boxes were being equipped with rodent proof material. Director Oberlies asked if gophers were in the boxes with Supervisor Miller replying that the gophers push dirt into the meter boxes requiring the excess dirt to be removed each time access is required to the meter.
- B) Chief Hall reported on the Summary of Calls for February. There were a total of (12) calls, (11) were in the District and (1) was out of the District. Chief Hall reported on the status of the new fire engine, stating the engine may be delivered as early as December

2016 or January 2017, and that the construction will begin in July 2016. Chief Hall also reported that a recruitment drive will begin in the spring, along with an Open House, hopefully bringing 3-4 more volunteers to the Fire Department. Chief Hall reported that the Annual Fire Fighter's Association Picnic will be held Saturday, July 2, 2016 at Tucker Field in Arrowbear Lake. Rim of The World Parks & Recreation Department waived the normal fee in lieu of the Association placing the park and recreation department logo on the flyer for the picnic. Chief Hall reported that training was progressing for the volunteers and that 2 local business were working with the Fire Department with regard to updating or reviewing building plans for inspection issues. Chief Hall discussed receiving the authorization to contract with the County to conduct Hazard Abatement for the upcoming season. Director Bonito asked Chief Hall to bring flyers for any Department activities to First Mountain Bank and she would hang it on their Community Services bulletin board. Director Weber asked Chief Hall who trains the new recruits with Chief Hall responding that he and Captain Ozias, but that as Chief, he was ultimately responsible for the training and would have to sign off on any volunteer's final training.

President Wymer changed the order of the meeting to accommodate Chief Hall's Discussion/Action Item (Fire Department proposed increase for shift coverage compensation for Officers). President Wymer also excused any Staff not needed for the Action Items.

DISCUSSION / ACTION ITEMS:

A) Chief Hall

- 1) There was a discussion regarding increasing shift coverage compensation for Fire Department Officers. President Wymer asked how many fire fighters the department had with Chief Hall responding, 9. President Wymer then asked how many Engineers the fire department had with Chief Hall responding none. President Wymer asked if the increase would be for all Officers with Chief Hall responding that only the Captain and the Engineer shift coverage would be increased, not the volunteers. Motion to approve increasing the shift coverage compensation made by Director Bonito. Second by President Wymer. Passed by unanimous vote.

President Wymer returned to Staff Reports and General Manager Huff's Administrative Highlights.

B) General Manager Huff

- 1) General Manager Huff reported that Supervisor Miller would be attending a 1 day workshop for new supervisors on March 20, 2016. General Manager Huff reported that he would be attending a 2 day Safety Conference in Newport Beach conducted by SDRMA. The District will receive C.I.P. (Workers' Compensation Credit Incentive Program), points for both Supervisor Miller's and General Manager Huff's attendance at the seminars. General Manager Huff reported that he had a meeting with the District's legal counsel to discuss past and possible future billings. General Manager Huff reported that he was comfortable with Attorney Brad Neufeld's expertise but that he felt the District was receiving invoices with billable time that General Manager Huff felt should be general knowledge that Attorney Neufeld could answer. Questions were posed to General Manager Huff regarding possible litigation and the approximate costs associated with possible litigation, current legal bills, and the Board's overall opinion regarding continuing with Gresham Savage as the District's legal counsel. The general consensus was that should the District encounter possible litigation, a request for proposals would be extended, but for now

we would continue with Gresham Savage while carefully monitoring the billed hours and services used.

DISCUSSION / ACTION ITEMS (resumed):

A) General Manager Huff

- 1) General Manager Huff reported on his presentation to the Running Springs Board on March 16, 2016 regarding their proposed Wastewater Treatment Plant Agreement and our rationale behind our proposal and the differences in calculation of the proportional costs. There was a discussion regarding the APCWD Board's position on a new Wastewater Treatment Plant Agreement with Running Springs Water District. There were 4 issues that General Manager Huff addressed. One was regarding charges assessed based on flow rather than E.D.U.'s, another was the length of the contract, third was Arrowbear Park County Water District having a voice in the Capital Improvement costs, and fourth was Lift Station 2 issues. He relayed that a primary concern from Running Springs was that proportional average flows were not fair in determining capital improvement or expansion proportions and that they felt peak flows were a more representative measure. General Manager Huff reported that he felt more research was needed in this area and was going to request historical daily flow data so a thorough analysis could be done. He was confident that if he could address this issue in a fair and equitable way, the rest of the issues could be resolved in a similar manner. No motions were made and no vote was taken.
- 2) There was a discussion with a motion to approve Resolution 2016-3-17, the annual District investment policy review. Motion to approve made by Director Weber. Second by Director Bonito. Passed by unanimous vote.
- 3) There was a discussion with a motion to approve Resolution 2016-3-17A, authorizing District investment in L.A.I.F. with current staff authorized on the account. Motion to approve made by Director Weber. Second by Director Oberlies. Passed by unanimous vote.
- 4) There were no nominations for a Board member to serve as a CSDA Board member.

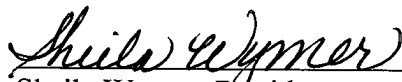
Announcements:

- A) President Wymer wished all attending a Happy Easter and St. Patrick's Day.
- B) Board Members: The Board thanked General Manager Huff for his presentation to Running Springs Water District.
- C) Secretary Rimmer set the date for the Annual Master Plan Committee Meeting with full Board in attendance for Wednesday, April 27, 2016 at 5:00 PM.

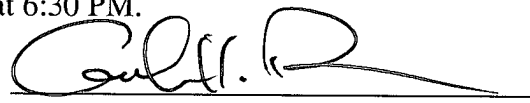
Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the Open Meeting at 8:55 PM.

The next board meeting will be April 21, 2016 at 6:30 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary