

Canterbury Glen Homeowners Association

Meeting Minutes

January 25, 2021

7:00 PM

Attendees:

| | |
|-----------------|-----------------------|
| Brett Meyers | <i>President</i> |
| James Rogers | <i>Vice President</i> |
| Steve Wells | <i>Treasurer</i> |
| Cindy Eckert | <i>Secretary</i> |
| Sina Taylor | <i>ACC Committee</i> |
| Jennifer Dinh | <i>Resident</i> |
| Louise Sorensen | <i>Resident</i> |

Meeting held via Zoom

❖ Vote and New Board

- Jenny Dinh expressed interest to join the HOA Board. Jenny to join HOA Board and replace non-attending member. Jenny has experience with accounting and agreed to be Treasurer.

❖ Resident Comment: What does the HOA annual dues money go to? Expenditures are reported and will be reviewed in the Treasurer Report, which are posted on the website and discussed at every meeting. Generally, expenses include insurance, maintenance of the stormwater system including mowing, front wall maintenance, website maintenance, and social committee activities.

❖ Secretary Report

- Not read. No comments on version distributed to the Board.

❖ Treasurer Report

1. Closeout of 2020 budget.
 2. Proposal, discussion, and vote for 2021 budget. 2021 budget approved.
- Dues tracker: \$13,000 received so far. 50 dues paid for 2021. One homeowner that is behind is catching up. Paid 2018 dues. 1 estoppel fee received.
 - Remaining funds in checking account as of January 25, 2021 are \$11,305.55.

❖ ACC Report:

- Next ACC walk through will be early spring. ACC has been working on form submittal and approvals requests from residents. Terry Waites to remain on ACC with Sina Taylor and now with help from Steve Wells.
 - In the past there was a new member care package. HOA Board to draft letter for new residents directing them to website and Facebook group. **Brett to make first draft of letter. Cindy to begin newsletter again in 2021 and start doing them hard copy again. Jenny's daughter to help distribute and maybe help draft.**
- ❖ Crime Watch Update:
 - Not discussed
- ❖ Social Committee Report
 - Next possible event is the annual Easter Egg Hunt. Social Committee will discuss and communicate with Board and community.
- ❖ Old Business
 1. Front wall maintenance – Wait to end of frost period for Brett and Sina to plant flowers. First week in March.
- ❖ New Business
 1. Goals/projects for 2020
 - New signage: **Jenny to reach out to vendors and get some quotes and ideas for new sign and provide an update at next meeting.**
 2. Jenny – bamboo bushes are growing into walkway/easement on the front side of wall. Suggest Board talks with owner to give guidelines to bamboo maintenance. **Steve and Brett to talk with property owner.**
- ❖ Open Discussion
 1. Consider future HOA Board meetings in person and zoom together and may get more participation.
- ❖ Next meeting – March 29, 2021 at 7:00 p.m. via Zoom
 - ❖ Meeting adjourned at 8:10 p.m.

***Bold indicates action item**