

BEAR PAW SERVICE DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
March 4, 2017 – 9:00 AM

Directors Present: Andrea Folkertsma, Tricia Swiger, Ron Taylor, Pat Roberts, Al Snaider, Greg Brock
(Dennis Strand, Chrissie Howard)

Directors Absent: Mark Ackerman

Others Attending: See attached list (Attachment #1)

Call to order: Andrea Folkertsma called the meeting to order beginning with the Pledge of Allegiance.

Guest Speaker: Andrea Folkertsma introduced Phillip Murphy from Utilities Inc. Phillip Murphy states we are currently going back into a drought and have been since early fall. He stresses the importance of water conservation. The water company is looking into the possibility of adding another well. For anyone needing information on water conservation, the state has guidelines on their website. Mr. Murphy also informs us that it is illegal for any resident to turn their water off at the valve except in emergency situations.

Reading of Minutes:

Greg Brock makes a motion to accept the minutes as presented. Ron Taylor seconds the motion. Motion is carried unanimously.

Introduction of New Service District Manager: Andrea Folkertsma introduces Dennis Strand as our new Bear Paw Service District Manager. We will also have a new Administrative Assistant, Emily Bryant, who will be replacing Chrissie Howard. They will be in the office Monday thru Friday. Winter hours will be shorter.

Financial Report: Tricia Swiger presents a report of our current budget. Ms. Swiger presents and reviews analysis on cash flow and expenses she and Dennis Strand have worked on.

Budget Amendments: Tricia Swiger makes a motion to move \$6,140 from Acct# 6519 Road Improvement Paving, \$688.96 from Acct# 6517 Snow Removal and \$705 from Acct# 6518 Leaf Removal and move into Acct# 6515 Grading, Gravel & Drainage. Ron Taylor seconds the motion. Motion is carried unanimously.

Tricia Swiger makes a motion to move \$4,500 from Acct# 6999 Unanticipated Expenses into Acct# 6322 Pool Repairs to be designated as needed for pool repairs. Al Snaider seconds the motion. Motion is carried unanimously.

Manager's Report: Dennis Strand delivers the Managers Report.

Fire Wise: Ron Taylor delivers a report on our FireWise status.

Unfinished Business: Security Cameras

No Hunting within Bear Paw Ordinance

BPSD Easement for Brian Dillon request

New Business: Andrea Folkertsma states we have to have our Bank Signature Cards redone. Chrissie Howard will be leaving on March 17, 2017. We need to change our check signers to be listed as Andrea Folkertsma, Dennis Strand, Patricia Swiger and Emily Bryant. Tricia Swiger makes a motion to have our Bear Paw Service District Checking Account#0000406432 and the Bear Paw Property Owners Account #0000113414 check signers changed to Andrea Folkertsma, Patricia Swiger, Dennis Strand and Emily Bryant. Pat Roberts will be removed as a check signer from these accounts. Pat Roberts seconds the motion. Motion is carried unanimously.

Andrea Folkertsma states we have a committee working on getting an updated list of all Bear Paw property owners. Because of privacy laws, if anyone needs something sent out to another property owner it will have to be sent through the office. This list cannot be given out to board members or anyone else. We have a cost estimate of \$400 to do a mailing to get every residents information updated. Once we have done the mailing, we will be doing a lot of updating our records so that they are accurate. Tricia Swiger makes a motion to spend up to \$600 on a mail out that will request Property Owners Information. Andrea Folkertsma seconds the motion. Motion is carried unanimously.

Announcements: There will be a BPPOA meeting in 10 minutes.

Adjournment: Tricia Swiger makes a motion to adjourn. Al Snaider seconds the motion. Motion is carried unanimously.

Date