

OTHER PROGRAMS AND AWARDS

**2018 – 2019
Section 13**

NATIONAL PTA AWARDS & GRANTS



National PTA School of Excellence is a recognition program that supports and celebrates partnerships between PTAs and schools to enrich the educational experience and overall well-being for all students.

As a **National PTA School of Excellence**, families feel welcomed and empowered to support student success, and PTA is a key partner for continuous school improvement.

The path to excellence starts with a joint commitment of PTA and school leaders to work together to achieve PTA's National Standards for Family-School Partnerships.

Through the School of Excellence program, your PTA and school will gain new ways to engage families in school decision-making, such as improvements to programs, practices and policies related to education, health, safety or the arts. Contact excellence@pta.org or call (800)307-4782 for more info.

What does it take to become a National PTA School of Excellence?

1. Visit pta.org under programs to enroll your PTA between **April 1 and October 1**. You will receive the "Getting Started Guide," which describes program components, including your first steps to gather feedback from families and set goals with your school partner.
2. Survey your school community and share the results with National PTA by submitting a Family- School Partnership Scan by **December 1**.
3. Receive a customized "Roadmap to Excellence" containing recommendations that respond to your specific results from the Family-School Partnership Scan.
4. Complete the National PTA School of Excellence application before **June 1, 2019**.
5. Celebrate your excellence! All National PTA School of Excellence recipients will receive a toolkit to support celebration activities.

HEARST AWARD

The National PTA Phoebe Apperson Hearst Innovation in Family Engagement Award recognizes and celebrates achievement in building effective family-school partnerships. Beginning in August 2014, this award is given to the one PTA that has earned the National PTA School of Excellence designation and successfully engaged families in a specific school improvement goal. These awards are the highest honor National PTA presents to effective family engagement.

What the Award Provides

The award recipient will receive:

- A visit from our National PTA President
- On-stage recognition and award presentation at National PTA's Convention and Exhibition in 2019.
- \$2,000 to use on future family engagement strategies

Selection Criteria

- Participate in School of Excellence Program and be selected a National PTA School of Excellence Designee.

NATIONAL AND STATE PTA SPECIAL AWARDS HONOR YOUR VOLUNTEERS

***National PTA Life Achievement Award ~ National Highest Honor
Louisiana Honorary Life Achievement Award ~ State Highest Honor
Distinguished Service Award***

*****District may have additional Life Achievement or Memberscroll Awards.***



NATIONAL PTA LIFE ACHIEVEMENT AWARD

Give the award of a lifetime. Give the **National PTA[®] Life Achievement Award**—the highest honor from the nation’s largest child advocacy organization—to the person who daily lives out his or her commitment to children. **Complete the form at pta.org or call (800) 307-4PTA (4782) to submit your request.**

How will you say: “Thank you for your outstanding service to our children”?

Recognize and thank that special person you know who goes above and beyond for all children—the one who acts as a tireless advocate for children’s education, health, and well-being.

The recipient of the National PTA Life Achievement Award will receive a certificate of recognition, a congratulatory letter from the national PTA[®] president, and an elegant 10-karat gold lapel pin. The award items will be sent according to the directions accompanying your request and a sample press release will be provided for use in your local media.

The \$125 fee for presenting the Life Achievement Award supports the National PTA Endowment Fund and helps ensure the longevity of the association. Your honoree need not be a PTA member to receive the award.

Present the National PTA Life Achievement Award at a ceremony recognizing your honoree’s work. In doing so, you will generate positive publicity and bring together your school, your community, and your PTA.

LOUISIANA PTA SPECIAL AWARDS

Louisiana Honorary Life Achievement Award

The Louisiana PTA Honorary Life Achievement Award is the highest honor that can be bestowed at the state level to a deserving person. It is a fitting way to recognize someone for their contribution to children and youth.

This Honorary Life Achievement Award carries with it a special significance as an enduring symbol of outstanding service. You may want to make the presentation of this award as part of your Founders Days activities. However, any time would be appropriate. Whenever you choose, you'll want to have a special presentation befitting this high honor.

For the amount of \$50, the person designated will receive a certificate naming them as a recipient. They will also receive a Life Achievement Award pin in the shape of our state.

To order your Louisiana PTA Honorary Life Achievement Award, fill in the form and return it to:

**Louisiana PTA Special Awards
P.O. Box 4420
Covington, LA 70435**

The Honorary Louisiana or National Life Achievement Award shall carry neither the right to vote nor to hold office, nor does it constitute membership in a local unit. Only a local PTA, a district PTA or the LAPTA may present Honorary Louisiana or National Life Achievement Awards.



Distinguished Service Memberscroll

The Distinguished Service Memberscroll is a special way to pay tribute to someone. The Memberscroll is given in grateful recognition of notable leadership or significant service. Give this award to someone who has put forth that extra effort on behalf of PTA and children.

For your \$15 contribution, you will receive a certificate and attractive lapel pin. To order your Louisiana PTA Distinguished Service Memberscroll, fill in the form and return it to:

**Louisiana PTA Special Awards
P.O. Box 4420
Covington, LA 70435**

LOUISIANA PTA HONORARY LIFE ACHIEVEMENT AWARD

Name of Recipient _____

Presented by PTA _____

Date Presented _____ District _____

Check one:

_____ Recipient's name may be included in this year's convention program.

_____ Recipient's name may be included in next year's convention program.

**(If left unchecked, the recipient's name will appear in this year's convention program,
unless ordered after Convention booklet is printed.)**

Enclosed is a _____ check or _____ money order made payable to the Louisiana PTA in the amount of \$50.00 for each pin ordered.

Mail pin and certificate(s) to:

Name _____

Address _____

City/Zip _____

E-mail _____ Phone _____

Note: The pin and certificates are mailed to the person ordering them.
The recipient's name is not printed on the certificate.

PLEASE ALLOW THREE WEEKS TO PROCESS OUR ORDER.

**Mail to: Louisiana PTA
Special Awards
P.O. Box 4420
Covington, LA 70435**

Please send one form for each recipient. This form may be

duplicated as needed.

LOUISIANA PTA
DISTINGUISHED SERVICE MEMBERSROLL

Name of Recipient _____

Presented by PTA _____

Date Presented _____ District _____

Check one:

_____ Recipient's name may be included in this year's convention program.

_____ Recipient's name may be included in next year's convention program.

(If left unchecked, the recipient's name will appear in this year's convention program.)

Enclosed is a _____ check or _____ money order made payable to the Louisiana PTA in the amount of \$15.00 for each pin ordered.

Please send _____ number of pins. Mail pin(s) and certificate(s) to:

Name _____

Address _____

City/Zip _____

Email _____ Phone _____

Note: The pin and certificates are mailed to the person ordering them.
The recipient's name is not printed on the certificate.

PLEASE ALLOW THREE WEEKS TO PROCESS OUR ORDER.

**Mail to: Louisiana PTA
Special Awards
P.O. Box 4420
Covington, LA 70435**

Please send one form for each recipient. This form may be duplicated as needed.

LOUISIANA PTA SPECIAL AWARDS

DISTINGUISHED UNIT AWARD

The **Distinguished Unit Award** recognizes units that meet the basic requirements for standard operations. All units must complete and turn-in the Local Unit Check List and Packet, requested by their District President, by October 15 of current school year. Districts will forward all qualifying units and packets to LAPTA office no later than November 15. If the packet is complete, your unit will be recognized as a Distinguished Unit at your local district award ceremony and the Louisiana State PTA Convention. See your local district president for more details.

OUTSTANDING ADVOCACY AWARD

Is your PTA making a difference advocating the PTA way?

This award is presented to an individual, local PTA unit, district PTA or council that through their dedication, leadership, and efforts positively affect children with PTA's mission and goals: To make every child's potential a reality by engaging families and communities to advocate (publicly support) for all children.

Essay

In 500 words or less tell us what you are advocating for and what you did to achieve your goal. If you helped your school, community or state by advocating this award is for you!

Format

- 500 words or less
- Font: New Times Roma or Arial – 12 point
- Double-spaced with 1" margins all sides
- 8.5" x 11" white paper only; no colored paper; single-sided
- Submit entry form and essay in clear front report folder
- Up to 3 pages of substantiating evidence (these could include newspaper articles and pictures pertaining to the event)

What to Include

- Pick one issue you or your PTA advocated to improve or change (ex. New textbooks)
- Describe how you or your PTA worked to garner support for your cause (ex. Meetings about the need for books)
- Define the outcome or describe the continuing effort
- If mentioned, fundraising should be directly related to implementing the project and should not be the primary focus of the essay

Questions? Text, call or email 504.450.6783 or laptalegislation@gmail.com

**Entries should be mailed to: First Vice President, Advocacy
LAPTA Legislation Chair
Robyn Hutchinson
46281 N. Riverdale Heights Rd.
Robert, LA 70455**

DEADLINE: Entries must be postmarked on or before January 15, 2019.

ADVOCACY AWARD and ENTRY FORM 2018 - 2019



Unit Name: _____ LUR # : _____

Unit President: _____ District: _____

School Address: _____

City : _____ Zip: _____

Email: _____ Phone: _____

Category (Enter the category that matches the majority of your school's population.):

Check One: Local Elementary: _____ Local Middle/Junior: _____ Local High: _____

Individual: _____ District: _____ Council: _____

Person submitting entry (if different from President): _____

PTA Position: _____

Email: _____ Phone: _____

**Entries should be mailed to: First Vice President, Advocacy
LAPTA Legislation Chair
Robyn Hutchinson
46281 N. Riverdale Heights Rd.
Robert, LA 70455**

**DEADLINE: Entries must be postmarked on or before January 15, 2019.
All guidelines must be followed or entry will be disqualified. (No Exceptions)**

OUTSTANDING NEWSLETTER AWARD

Louisiana PTA encourages all units to communicate with their members and community in some form whether it be a printed or electronic newsletter or a simple e-blast. A newsletter is the most satisfying way for people to exchange news and ideas. They are a great way to bring your members closer to each other, to your school and to all levels of PTA. Communicating information has become a vital part of our personal and professional lives and newsletters play a major role in that process.

Whether your PTA already publishes a newsletter or e-newsletter or is in the process of starting one, the following suggestions may be helpful.

Newsletters, E-Newsletters or E-Blasts should be distributed to your entire school population. Newsletters may be distributed by electronic communication, by mail or sent home by students. PTA membership should never determine whether or not a parent, teacher or student receives a newsletter.

- Your nameplate should help readers identify your newsletter, e-newsletter or e-blast, communicate its purpose and invite them to read it.
- Because most people are very busy, try to keep your newsletter, e-newsletter or e-blast simple, interesting, accurate, timely and easy to read.
- Seek out an editor who is organized and diligent, who possesses writing skills and who has access to a computer.
- Enter your unit in the Louisiana PTA's newsletter/e-newsletter/e-blasts contest.
 - ❖ This is the easiest of all the PTA contests to enter. The hard work is done throughout the year as you communicate with your PTA members.
 - ❖ To enter, simply put a minimum of three of the newsletters, e-newsletters or e-blasts in a binder, fill out the entry form and mail.
 - ❖ See complete contest information on entry form page.

SUGGESTIONS FOR ARTICLES

- Message from your unit president.
- Louisiana and National PTA news -- interpretation of activities in terms of their effect on your unit and its members.
- Calendar of events
- Messages from your Principal or Superintendent or School Board member.
- List of newly elected officers and appointed chairs.
- Information to start the school year.
- Delegate reports from district meetings, workshops and conventions or other functions of interest.
- Articles from guidance counselors or other mental health personnel.
- Information about and the winners of school wide or PTA contests. There is no better way to get a parent to read a newsletter than by including their child's name in an issue.
 - ❖ News of PTA and community, school wide or interesting classroom projects.
 - Special PTA events, workshops, fundraising efforts.

CONTEST

As a way of recognizing this important part of a unit's PTA efforts, the Louisiana PTA will present up to three (3) Awards of Excellence and up to three (3) Awards of Merit in the following divisions:

- Elementary
- Middle/Junior
- High

Your newsletter should be entered in the category that matches the majority of your school's population.

CONTEST RULES

Local unit entries -- PTA newsletters/e-newsletter/e-blast not school newsletters, should be entered.

ALL ENTRIES

The name of the communication makes no difference. It may be newsletter, e-newsletter, e-blasts, bulletin, monitor, press, etc. But it must be identified on the communication that it is published by your PTA.

- Copies of all newsletters, e-newsletter, and e-blasts published and distributed, whether electronically or on paper, from the **April of previous school year to the deadline date of current school year must be included.**
- Submit a minimum of three newsletters, e-newsletters or e-blasts. (Not all items on the rubric may be represented in a single publication.)
- Newsletters, e-newsletters, or e-blasts submitted must be the actual issues you distribute by whatever means your PTA chooses, not specially printed ones for this contest. If you send your communication out electronically, print copies for judging.
- All newsletters, e-newsletters, or e-blasts entries should be bound in a three ring binder with an inside pocket for easy reading by the judges. Binding should fit the size of the newsletter such as letter size in letter size binder. If clear protector sleeves are used, each page of each communication should be in its own sleeve for easier viewing by the judges. The inside pocket is a convenient place for your entry form.
- All communication entries **must** have one (1) copy of the completed entry form and three (3) copies of the judges score sheet. These forms should be placed in an inside pocket or plastic sleeve in the binder so that the forms can be easily removed for judging. Following judging, these forms will be placed in the binder and returned with the entry after convention.
- **All communication entries must be mailed to the Public Relations Chair. Any entry mailed to the State Office or any other LA PTA officer or chair will be disqualified. All guidelines must be followed.**

DEADLINE

ENTRIES MUST BE POSTMARKED ON OR BEFORE JANUARY 15, 2019.

Entries should be mailed to: LAPTA Public Relations Chair, Stacey Simpson
2002 Chase Crossing
Shreveport, LA 71118

Questions? Text, call or email 318.347.5822 or laptapublicrelations@gmail.com

OUTSTANDING NEWSLETTER ENTRY FORM 2018 - 2019

Unit Name: _____ LUR # : _____

Unit President: _____ District: _____

School Address: _____

City : _____ Zip: _____

Email: _____ Phone: _____

Number of newsletters published yearly: _____

Number of e-newsletters sent yearly: _____

Number of e-blasts sent monthly: _____

Number of total editions sent by January 15, 2019 deadline: _____

Category (Enter the category that matches the majority of your school's population.):

Elementary: _____ Middle/Junior: _____ High: _____

Editor's Name: _____

Email: _____ Phone: _____

**Entries should be mailed to: LAPTA Public Relations Chair
Stacey Simpson
2002 Chase Crossing
Shreveport, LA 71118**

**DEADLINE: Entries must be postmarked on or before January 15, 2019.
All guidelines must be followed or entry will be disqualified. (No Exceptions)**

OUTSTANDING NEWSLETTER JUDGES RUBRIC

2018 - 2019



Local Unit: _____

General Design (25 points possible)

- 1) Frequency (5)
- 2) Simple/Easy to read, Clear copy/Well spaced (5)
- 3) Accurate/Timely (5)
- 4) Interesting to students and parents (5)
- 5) Attractive layout, space utilized for PTA purposes (5)

Total

Regular Articles (50 points possible)

- 1) President's message in every issue (10)
- 2) Principal's message in every issue (5)
- 3) Calendar of events in every issue (5)
- 4) Other PTA news (10) – [Local unit programs; progress/reports from current events within PTA; officer/School Board/Board of Education information]
- 5) School News (10) – [Messages from Superintendent, School Board members, counselors, etc. and school events such as athletics, clubs, meetings, assemblies, etc.]
- 6) National and Louisiana PTA news (10)

Total

Special /Feature Articles (40 points possible)

- 1) Classroom/school wide projects (5)
- 2) Educational Workshops for Parents/Students (5)
- 3) Parent Education Articles (5)
- 4) Special Events/Workshops (5)
- 5) Student/Teacher Recognition (5)
- 6) Volunteer Recognition (5)
- 7) State/National PTA Convention (5)
- 8) News from other advocacy groups and individuals (5)

Total

Extra Credit (15 points possible)

- 1) Photos/Student Drawings (5)
- 2) Table of Contents (5)
- 3) Positive features not covered in above areas (5)

Total

TOTAL POSSIBLE POINTS = 130

TOTAL _____

OUTSTANDING WEBSITE AWARD

Purpose of Award

The Louisiana PTA Outstanding Website Award encourages the participation of local units to provide electronic communication services.

Eligibility

Any local PTA unit in good standing may submit their PTA website. A PTA school's website can only be entered in this contest if there are pages dedicated on the website to the school's PTA. PTA information MUST be included in the website for it to be considered for this award.

Awards

The Louisiana PTA may present up to three (3) Awards of Excellence and up to three (3) Awards of Merit. There are no grade level categories.

Criteria

The website must

- connect students, parents, faculty, and community members with its PTA.
- demonstrate a creative use of tools to build a website that fully represents the school and its PTA.
- be well visited to show that it is a valuable communication tool.

The website will be judged based on:

- PTA responsiveness to the school
- Timely updates
- PTA content
- Artistry
- Technical ability

Requirements

The following must be submitted:

- A completed entry form
- A print-out of the website's homepage
- A print out of the visitors analytical page from August 1 – January 1 of current school year.
- On a separate sheet of paper, provide a brief explanation as to why this entry was produced for your particular school community and why it should be considered for the award using the above criteria.

Format

- **Submit entry form, copy of homepage and narrative in a manila folder.**
- **Label file tab with the website address.**
- Limit the narrative to one typed 8 1/2 x 11" paper, double-spaced, one-inch margins, standard 12-point font or equivalent.

Questions?

If there are questions, call or e-mail:

LAPTA Public Relations Chair

Stacey Simpson

laptapublicrelations@gmail.com

318.347.5822 Call or Text

Entries should be mailed to:

LAPTA Public Relations Chair

Stacey Simpson

2002 Chase Crossing

Shreveport, LA 71118

Any entry mailed to the State Office or any other LA PTA officer or chair **will be disqualified**.
All guidelines **must be followed**.

DEADLINE:

ENTRIES MUST BE POSTMARKED ON OR BEFORE JANUARY 15, 2019.

OUTSTANDING WEBSITE ENTRY FORM 2018 - 2019

Unit Name: _____ LUR # : _____

Unit President: _____ District: _____

School Address: _____

City : _____ Zip: _____

Email: _____ Phone: _____

Webmaster's Name: _____

Email: _____ Phone: _____

School Enrollment: _____

Website Address: _____

**Entries should be mailed to: LAPTA Public Relations Chair
Stacey Simpson
2002 Chase Crossing
Shreveport, LA 71118**

**DEADLINE: Entries must be postmarked on or before January 15, 2019.
All guidelines must be followed or entry will be disqualified. (No Exceptions)**

OUTSTANDING WEBSITE JUDGES RUBRIC 2018 - 2019



Unit Name: _____ LUR # _____

(The following must be available from the website’s homepage.) Information (95 points possible)

- Message from PTA president (5)
 - Visitors Analytics statistics page (5)
 - Newsletter (5)
 - Legislative updates (5)
 - Ongoing projects, such as recycling or Box Tops (5)
 - Meeting Information (5)
 - Recognition of Students/Teachers (15)
 - Board Roster with Contact Information (15)
 - Calendar of Events (15)
 - Volunteer Opportunities (15)
 - Membership Information/Enrollment form (5)
- Total
-

Links (40 points possible)

- National PTA (10)
 - Louisiana PTA (10)
 - District PTA (10)
 - Separate website from School (5); or same site (3)
 - School District (5)
- Total
-

Ease of Use (30 points possible)

- Identification on all pages (5)
 - Logical organization of information (5)
 - Consistent and easy navigation (10)
 - Legibility, color definition, font type and size (5)
 - Ability to view/read on a mobile device (5)
- Total
-

Extra Credit (25 points possible)

- Email link to webmaster (5)
 - Graphics/Background/Animation (5)
 - Facebook (5)
 - Twitter (5)
 - Mobile App (5)
- Total
-

TOTAL POSSIBLE POINTS = 190

TOTAL _____

EDUCATOR OF DISTINCTION

The Educator of Distinction Award gives the Louisiana PTA an opportunity to recognize at least 10 (ten) outstanding educators who have been nominated by their local PTA unit. A local unit must be in good standing and may submit only one entry.

The term educator is used to denote any person who formally contributes to the operation of a PTA affiliated school. This includes teachers, coordinators, librarians, assistant principals and principals. The major criterion is that this person should have made a distinguished contribution to schools and children through daily contact or instruction. This contribution should be worthy of statewide attention.

The Educators of Distinction are honored at an event in their district. The announcement of winners is made early enough so that recipients have time to make plans to attend. Letters of notification will also be sent to their school superintendent. PTA units are encouraged to recognize their winners at the local level.

Qualifications of nominees

- a current PTA membership card (furnish copy)
- a current teacher certificate
- at least five years' experience
- a position requiring daily contact with students
- outstanding service to children and support to the PTA

The application must include

- The nomination form (word processed or in black ink)
- A brief bio
 - Education background, career highlights and any personal information or achievements you would like to share. (If selected, portions of the bio will be printed in LAPTA Convention Program.)
- A photograph of the applicant for public information purposes
- A narrative that addresses the selection criteria in the application guideline
- Supporting information
 - Include letters of recommendation from the unit president, administrators, fellow faculty members, parents and/or students.
 - A minimum of five letters, but no more than ten, and one page of picture accomplishments should be included.
 - One page of newspaper coverage of accomplishments is optional.

Guidelines

- Word processed or typed in black ink only. Nomination form does not have to be typed.
- New Times Roman or Arial font; 12 point.

- Double-spaced with 1" margins all sides.
- 8 ½ x 11" white paper only, no colored paper; single-sided

All entries should be secured in some type of binder.

- Do not bind individual sheets in plastic sheet protectors.
- Each entry must include the original and 3 copies (a total of 4). Keep a copy for your records. Consult your district president about furnishing a copy for the district.

Selection of Winners

Applicants who receive a score of 110 or higher will be honored as an Educator of Distinction to the top ten (10) or less.

Questions?

If there are questions, e-mail:

LAPTA Special Awards Chair

P.O. Box 4420

Covington, LA 70435

laptaspecialawards@gmail.com

Entries should be mailed to:

LAPTA Special Awards Chair

P.O. Box 4420

Covington, LA 70435

DEADLINE: ENTRIES MUST BE POSTMARKED ON OR BEFORE JANUARY 15, 2019.

EDUCATOR OF DISTINCTION NOMINATION FORM 2018 - 2019



Nominee: _____ E-mail: _____

Home Address: _____

City/Zip: _____ Phone: _____

School: _____ Position: _____

School Principal: _____

School Address: _____

City/Zip: _____ Phone: _____

Parish Superintendent: _____

Superintendent's Address: _____

City/Zip: _____ Phone: _____

PTA District: _____

District President: _____

District President's Address: _____

City/Zip: _____ Phone: _____

Nominated By: _____

PTA Unit LUR #: _____ Phone: _____

PTA President: _____

President's Address: _____

City/Zip: _____ E-mail: _____

This form must be attached to each entry.

EDUCATOR OF DISTINCTION

Application Guidelines

Questions must be answered by the nominated educator.

Name: _____

I. General Information (15 points) _____

- A. What made nominee want to enter the field of education?
- B. Detail nominee's career from beginning to present including schools, subjects and levels; showing year entered field of education.
- C. How did the nominee prepare himself/herself for a career in education?

II. Contributions to Education (30 points) _____

- A. Efforts in improving education or community conditions.
- B. Techniques used that result in student growth.

III. Professional Development (20 points) _____

- A. Professional organizations.
- B. Service on committees, commissions and task forces.

IV. Education and Civic Service (20 points) _____

- A. Membership in civic organizations.
- B. Contributions to local, district and state PTA.

V. Letters of Recommendation (25 points for content of letters.) _____

- A. Letters should be included from the PTA unit president, administrators, fellow faculty members, parents, and/or students.
- B. A minimum of five letters but no more than ten should be included.

VI. Extras (25 points) _____

- A. PTA membership card 2017-2018
- B. Teaching certificate
- C. Brief bio for LAPTA Convention program
- D. Educator picture
- E. Newspaper, magazine or online coverage of accomplishments

Total Points _____

CONTRIBUTING TO LOUISIANA PTA

Scholarship Contribution

The scholarships awarded by the Louisiana PTA to students majoring in education are tangible evidence of our desire to improve the quality of education for the students in our state. This aid has allowed recipients to continue their education when it otherwise may not have been financially possible.

The major portion of the fund is contributed voluntarily by local PTA units and districts and other interested groups or individuals. No matter how small, all contributions make it possible for the scholarships to be given each year.

Donations may be made in honor of or memory of someone. An acknowledgment will be mailed to the person(s) designated.

The completed form with your check or money order should be sent to:

**Louisiana PTA
P.O. Box 4420
Covington, LA 70435**



Children's Award Luncheon Honorarium or Memorial

The Louisiana PTA would like to invite you to honor or remember a special person in your life with a contribution to the Louisiana PTA's Children's Award Luncheon. At this very special event, we recognize the talented students who earned an Award of Excellence or Award of Merit in the Reflections, My Louisiana Essay, and Safety Drawing programs.

Each of our more than 200 winners are offered a complimentary lunch. Your donation will be used to defray the cost of these meals.

Your name and the name of your special person will be included in both the convention program and the awards luncheon booklet. This booklet is presented to every one of the 350 people who attend the luncheon.

Your help would be greatly appreciated!

LOUISIANA SCHOLARSHIP ENDOWMENT FUND UNIT AND DISTRICT CONTRIBUTION FORM

Date _____

PTA Name _____

PTA President _____

School Address _____

City/Zip _____ Phone _____

District _____

District President _____

District Address _____

City/Zip _____ Phone _____

Enclosed is a check or money order payable to Louisiana PTA Scholarship Fund in the amount of \$ _____

Send this form and your contribution to: Louisiana PTA
P.O. Box 4420
Covington, LA 70435

Please use one form for each donation. This form may be duplicated as needed.

**LOUISIANA SCHOLARSHIP ENDOWMENT FUND
MEMORIAL CONTRIBUTION FORM**

Date _____

Name of contributor _____

Address _____

City/Zip _____ Phone _____

Enclosed is a check or money order, payable to Louisiana PTA in the amount of \$ _____.

Please send acknowledgement to:

Name _____

Address _____

City/Zip _____

Memorial gift in the name of _____

Send this form and your contribution to: Louisiana PTA
P.O. Box 4420
Covington, LA 70435

Please use one form for each donation. This form may be duplicated as needed.

**CHILDREN'S AWARD LUNCHEON
HONORARIUM OR MEMORIAL**

Name of Recipient _____

Check one: in honor of _____ in memory of _____

Presented by _____

Address _____

City/Zip _____

Phone _____ E-mail _____

Enclosed is my donation in the amount of \$ _____

Checks should be made payable to Louisiana PTA.

Send this form and your contribution to: Louisiana PTA
P.O. Box 4420
Covington, LA 70435

Please use one form for each recipient. This form may be duplicated as needed.