

BYLAWS OF CALDWELL COUNTY FERAL HOG TASK FORCE

Article I: Mission

To monitor and reduce the economic and biological impact of feral hogs to the land, water and wildlife species of Caldwell County.

Article II: Membership

The Caldwell County Feral Hog Task Force (Task Force) was established by Resolution 16-2013 of the Caldwell County Commissioner's Court (Court).

The Task Force shall not consist of official members; rather, Task Force meetings and programs shall be open to the public and encourage stakeholder participation.

Article III: Meetings

The Task Force will advertise and hold an annual public meeting of stakeholders each April.

Additional meetings of the Task Force, including non-advertised committee meetings, may be held as determined by the Task Force Administrator (Administrator) and/or Task Force Leadership Committee (Leadership Committee). For definition of Administrator and Leadership Committee, see Article IV.

Non-advertised committee meetings may be held via conference call.

All stakeholders present at public meetings of the Task Force may be given the opportunity to vote on specified agenda items; however, final decisions on Task Force directives, including advertised public programs and budgetary changes, shall rest with the Court.

Article IV: Task Force Administrator & Leadership Committee

The Administrator will oversee and direct programs of the Task Force in accordance with its mission. The Administrator will serve on the Leadership Committee and act as the primary liaison between the Leadership Committee and the Court. The Administrator may be required to coordinate efforts among, but not limited to, local, state and federal government agencies, partnering entities, businesses, and contractors.

The Leadership Committee serves as the primary governing body for the Task Force. The Leadership Committee is charged with seeking input from stakeholders and guiding Task Force programs in a good-faith effort to fulfill the Task Force mission. The Leadership Committee shall consist of no more than seven members to include the following:

- A. Administrator – serves as the Chairman and voting member of the Leadership Committee; appointed annually by the Court
- B. Court Representative – sitting member of the Court appointed annually by the Court; ~~will~~ oversees meetings in the absence of the Administrator
- C. Stakeholder Representatives (5 recommended, minimum of 3) – must be nominated and elected by a majority vote of citizen stakeholders present at the Task Force Annual Meeting; elected terms last for one year and are renewable annually; the following positions shall be filled by elected stakeholder representatives to the Leadership Committee:

- i. Secretary – provides minutes for official Task Force meetings; selected by majority vote of Leadership Committee members
- ii. Treasurer – maintains internal accounting; develops annual financial report; works with the Administrator and County Auditor to maintain accurate accounting; selected by majority vote of Leadership Committee members
- iii. At-large voting member(s) – perform duties in accordance with the Task Force mission

The Leadership Committee will oversee Task Force meetings and make recommendations to the Court. To ensure stakeholder participation in this process, recommendations of the Leadership Committee to be acted upon by the Court require the following:

- recommendation may be drafted at a public meeting of the Task Force OR a non-advertised Leadership Committee meeting; however, the recommendation MUST be based upon and/or result from an agenda item discussed at an advertised public meeting of the Task Force*
- recommendation MUST be made by a quorum of Leadership Committee members which will be determined as a majority of Leadership Committee members in “good standing”
- recommendation MUST receive a majority vote of the quorum

*While not recommended, in some circumstances, the Leadership Committee may vote on agreed upon time-sensitive items by email; to be acted upon, the item or recommendation must receive a majority vote from a quorum of the Leadership Committee.

To maintain good standing, the Leadership Committee member must make a good faith effort to attend meetings of the Task Force.

A Leadership Committee member not in good standing may be excused by a full consensus of remaining Leadership Committee members in good standing.

A Leadership Committee member in good standing may be dismissed from their position prior to the completion of his/her term by a full consensus of remaining Leadership Committee members in good standing. To dismiss a Leadership Committee member in good standing, a discussion/action item regarding the proposed dismissal must be placed on the agenda of an advertised public meeting of the Task Force.

A Leadership Committee member may resign by providing written notice to the Task Force Administrator.

In the case of a Leadership Committee member’s excusal, dismissal or resignation, their position may be refilled at an advertised public meeting of the Task Force.

Article V: Amendments

Any amendment to these bylaws requires a super majority of at least two thirds of all Leadership Committee members in “good standing” (see Article 3).

An original draft of these Bylaws were recommended to the Caldwell County Commissioner’s Court by a majority vote of stakeholders present at first annual meeting of the Caldwell County Feral Hog Task Force held on April 21, 2015.

Recommended changes to the original draft Bylaws were approved by the Caldwell County Feral Hog Task Force Leadership Committee on May 22, 2015.

These Bylaws were approved by the Caldwell County Commissioner’s Court on _____.