



VENDOR INFORMATION

(Please keep a copy of all application materials for your records)

***Saturday, Oct. 20, 2018 ** Set up: 11:30AM to 12:30PM
Festival: 1 to 5 PM ** Clean-up: 5 to 6PM***

Producer: The Volusia Pride Festival is being presented by the Volusia Pride Planning Committee through PFLAG of New Smyrna Beach-Volusia and United Church of Christ-New Smyrna Beach.

Schedule: Volusia Pride 2018 will be from 1 to 5 p.m. Saturday, Oct. 20, at Old Fort Park, 115 Julia St., New Smyrna Beach, FL 32168. All vendors should have their space open and ready for visitors by 12:45 p.m. All vendors/exhibitors must check in with the Volusia Pride staff at the welcome table prior to set up. The Vendor check-in table will be located off Julia Street behind the Connor Library. Volusia Pride staff will wear designated T-shirts. By 6 PM vendors should have removed all property and left the vacant areas clean and tidy. **PLEASE DO NOT BREAK DOWN EARLY.**

Deadline: Vendor applications and fees must be submitted on or before 5 PM on Oct. 5, 2018, for processing. Receipts and invoices will be issued upon request.

Spaces: All vendor spaces, nonprofit and for-profit, are 10' x 10'. Additional spaces may be purchased if more room is required or requested. **Each exhibitor is responsible for their own tent, tables, chairs, etc.** No structure may exceed 20' in height. Covering is recommended, but not required. Distribution, layout or hanging of any items outside the designated booth area is not permitted. Vendors may not remove property or goods, or move vehicles during the operating hours of the Festival. Vendors must operate for the full duration of the event. Volusia Pride reserves the right to modify or change logistical plans. All food waste, trash and debris must be disposed of in proper containers. Vendors agree to pay for any costs incurred to clean up any of their waste that is not properly disposed.

Payment: All applications and vendor fees should be sent to **Volusia Pride, P.O. BOX 2305, New Smyrna Beach, FL 32170-2305**. Vendor fees are to be paid via corporate check, certified check, or money order made **payable to Volusia Pride**. Absolutely NO other payment will be accepted.

Fees:**Application and payment received****On or before Wednesday, Sept. 12, 2018**

Nonprofit Vendor Space: \$30

Artist Vendor Space: \$50

Business Vendor Space: \$100

Food Vendor: 20% of gross sales

Received after Sept. 12, 2018

Nonprofit Vendor Space: \$55

Artist Vendor Space: \$75

Business Vendor Space: \$125

Rainbow flags for your booth: The cost of a Rainbow flag for your booth is \$10. If you want a Rainbow flag for your booth, please check the box on the reservation form below.

Taxes: Vendors are completely responsible for calculating and reporting all taxes from applicable items to the IRS and the State of Florida Department of Revenue.

Power: Vendors may bring their own generator, as long as it fits within the 10' x 10' vendor space and complies with CONSB codes. For safety measures, vendors are responsible for taping over any exposed electric cords.

Noise: As courtesy to your neighboring vendors and the official Volusia Pride entertainment, amplified sound from your booth is prohibited.

R-E-S-P-E-C-T: All vendors and their employees are expected to monitor themselves on matters of conduct, attire, etc. Any vendor or employee not acting in good faith, showing dignity and respect toward other vendors and individuals, may be asked to leave without refund. Material deemed offensive by Volusia Pride will not be permitted to be sold or displayed. Any vendor refusing to remove such material may be requested to leave without refund.

Right of Refusal: Volusia Pride reserves the right to reject a vendor's participation at the Volusia Pride gay pride festival, should the vendor's product or message be deemed inappropriate or obviously detracting from the goal and mission of Volusia Pride, which is to promote solidarity and acceptance of the LGBTQ (Lesbian, Gay, Bisexual, Transgender, Queer/Questioning) community.

Non-profit vendors: Volusia Pride strives to offer a diverse group of vendors for festival attendees. In order to continue to do this, all non-profit vendors must declare on their application what they will be offering at their booths. Be sure to fill this out on your form under the "# Booths & Description" column.

Drawings/raffles: Only Volusia Pride sponsored drawings and raffles will be permitted at the festival.

Food/beverages: Only Volusia Pride-approved vendors may distribute food and/or beverage.

VENDOR CONTACT INFORMATION

Business/Organization/Individual Name:	
Mailing Address:	
City: State: Zip:	
Contact Person:	
Phone (day):	Phone (evening):
Website:	Email:

NUMBER OF VENDOR SPACES FOR DAY OF THE EVENT

SIZE	TYPE	FEE	# BOOTHS & DESCRIPTION	TOTAL
10' X 10'	Nonprofit	\$30		
10' X 10'	Artist	\$50		
10' X 10'	Business	\$100		
	LATE – After Sept. 12, 2018	\$25 additional charge		
	FOOD VENDOR	10% gross sales		Good Faith payment at festival closing

Yes, I want a Rainbow flag for my booth that I can keep after the Festival. I have enclosed an extra \$10 with my booth payment. NOTE: Food Vendors also pay \$10 for Rainbow Flag in advance.

GRAND TOTAL REMITTED _____