

**Jackson Township**  
**Sandusky County**  
*Driveway/Culvert request form*

Name \_\_\_\_\_  
Current Mailing Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_

New Mailing Address (if known) \_\_\_\_\_  
Ditch Enclosure Contractor \_\_\_\_\_  
Contractor's Phone # \_\_\_\_\_

**Location of Proposed/Existing Ditch Enclosure**

House # \_\_\_\_\_ Road # or name \_\_\_\_\_  
North South East West (*Circle one*) Side of Township Road # or name \_\_\_\_\_ at \_\_\_\_\_ miles,  
North South East West (*Circle one*) from the intersection with State County Township (*Circle one*) Road # \_\_\_\_\_

***Ditch Enclosure or Driveway Construction Dates (60 days is the normal limit)***

Start \_\_\_\_\_ Finish \_\_\_\_\_

**Indemnification**

*I the undersigned, for his/her successors and assigns, covenants and agree to indemnify and save the Township of Jackson, County of Sandusky, Ohio harmless for any and all claims whatsoever arising out of the above work and/or existence of said encroachment; and further agrees that Sandusky County may revoke and terminate this permission to maintain an encroachment any time its' option; the undersigned further agrees to promptly restore said right of way to its original condition at such time as said encroachment is removed, and in the event said encroachment is removed to waive any and all claims for damages, including the repair and restoration of said right of way.*

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Signature of owner or person accepting all responsibility for ditch enclosure

**OFFICE USE ONLY**

**APPROVAL**

This application is approved subject to the conditions listed below when signed by an authorized representative of Jackson Township.

**Planned Diameter Of Culvert Pipe** \_\_\_\_\_ **Length of pipe** \_\_\_\_\_ **Invoice from Township** Y/N  
*(MINIMUM 12 inch INSIDE DIAMETER)*

Special Conditions \_\_\_\_\_  
Signed \_\_\_\_\_ Date \_\_\_\_\_

*Signature of an authorized representative of Jackson Township*

**NO culvert pipe is required as of the date signed below.** However, the roadside must be sloped away from the road to insure that no standing water is created along the county highway. In the future, if a drainage problem arises that necessitates a culvert; the Owner will be required to install a culvert pipe at the Owner's expense. It is not the responsibility of Jackson Township to install this culvert; however, it must be installed according to Jackson Township's specifications.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
*Signature of an authorized representative of Jackson Township*