

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
JANUARY 7, 2014
REORGANIZATION
AND REGULAR MEETING**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor P. Yetter led the Flag Salute at 7:05 PM

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF TOWNSHIP COMMITTEEMAN

KEITH GOURLAY

Township Clerk K. Armstrong administered the Oath of Office to Committeeman K. Gourlay.

APPOINTMENT OF MAYOR

Committeeman D. Hansen nominated Committeeman P. Yetter to serve as Mayor for a 1-year term. Committeeman K. Gourlay seconded the nomination. No other nominations were made. Nominations were closed. Committeeman P. Yetter accepted the nomination.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Committeeman P. Yetter as the Hampton Township Mayor for a 1-year term.

APPOINTMENT OF DEPUTY MAYOR

Committeeman D. Hansen nominated Committeeman D. Coranoto to serve as Deputy Mayor for a 1-year term. Committeeman K. Gourlay seconded the nomination. No other nominations were made. Mayor P. Yetter closed the nominations. Committeeman D. Coranoto accepted the nomination.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Committeeman D. Coranoto as the Hampton Township Deputy Mayor for a 1-year term.

APPOINTMENT OF ROAD DEPARTMENT LIAISON

Committeeman D. Coranoto nominated Committeeman D. Hansen and Committeeman K. Gourlay to serve as the Hampton Township Road Department Liaisons for a 1-year term. Mayor P. Yetter seconded the nominations. No other nominations were made. Mayor P. Yetter closed the nominations. Committeeman D. Hansen and Committeeman K. Gourlay accepted their nominations.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to appoint Committeeman D. Hansen and Committeeman K. Gourlay as the Hampton Township Road Department Liaisons for a 1-year term.

**APPOINTMENTS TO JOINT MUNICIPAL COURT –
TWO TOWNSHIP COMMITTEE MEMBERS**

Committeeman K. Gourlay nominated Committeeman D. Coranoto and Committeeman T. Dooley to serve as Hampton Township's Representatives on the Joint Municipal Court Committee for a 1-year-term. Committeeman D. Hansen seconded the nominations. No other nominations were made. Mayor P. Yetter closed the nominations. Committeeman D. Coranoto and Committeeman T. Dooley accepted their nominations.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to appoint Committeeman T. Dooley and Committeeman D. Coranoto to serve as Hampton Township's Representatives on the Joint Municipal Court Committee.

**APPOINTMENT TO SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN
POLICY ADVISORY COMMITTEE (PAC)**

Committeeman T. Dooley nominated Committeeman K. Gourlay to serve as Hampton Township's Representative on the Sussex County Water Quality Management Plan Policy Advisory Committee, with Committeeman D. Hansen acting as the Alternate Representative. Committeeman D. Coranoto seconded the nomination. No other nominations were made. Mayor P. Yetter closed the nominations. Committeeman K. Gourlay and Committeeman D. Hansen accepted their nominations.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to appoint Committeeman K. Gourlay and Committeeman D. Hansen to serve as Hampton Township's Representatives, as referenced above, on the Sussex County Water Quality Management Plan Policy Advisory Committee.

**APPOINTMENT TO SUSSEX COUNTY SOLID WASTE ADVISORY COMMITTEE
(SWAC)**

Committeeman D. Hansen nominated Recycling Coordinator K. Hansen to serve as Hampton Township's Representative on the Sussex County Solid Waste Advisory Committee. Committeeman K. Gourlay seconded the nomination. No other nominations were made. Mayor P. Yetter closed the nominations.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Recycling Coordinator K. Hansen as Hampton Township's Representative on the Sussex County Solid Waste Advisory Committee.

**REGISTRAR OF VITAL STATISTICS TWO YEAR TERM
KATHLEEN ARMSTRONG**

A **MOTION** was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to appoint Township Clerk K. Armstrong as the Township Registrar for a two-year term.

**DEPUTY REGISTRAR TWO YEAR TERM –
EILEEN KLOSE**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to appoint Township Administrator E. Klose as the Township Deputy Registrar for a two-year term.

**TAX COLLECTOR THREE YEAR TERM –
LEAH KORVER**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, with the exception of Committeeman D. Hansen, who abstained, to appoint Township Tax Collector Leah Korver to another three-year term as the Township Tax Collector.

APPOINTMENTS TO PLANNING BOARD

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to make the following appointments to the Hampton Township Planning Board:

1. Two Township Committee Member– Class I Member – Mayor Philip Yetter; Class III, Township Committeeman T. Dooley – One Year Term
2. Class Two Member – One Year Term – Mary Whitesell
3. Class IV – Four Year Member – William Hinkes

APPOINTMENTS TO ZONING BOARD OF ADJUSTMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to make the following appointments to the Hampton Township Zoning Board of Adjustment:

1. Four Year Term – Gerard Ambrosi

APPOINTMENTS TO BOARD OF HEALTH

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to make the following appointments to the Hampton Township Board of Health:

1. Three Year Term – Peggy Bopp
2. Three Year Term - Donna Morris
3. Three Year Term - John Parks
4. Two Year Term - Terry Cassidy Alt #1
5. One Year Term - Nancy Walker Alt #2

APPOINTMENTS TO RECREATION COMMITTEE

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to make the following appointments to the Hampton Township Recreation Committee:

1. Five Year Term – Kirk Kandel
2. Five Year Term - Daniel Coranoto
3. Five Year Term – David West

APPOINTMENTS TO RENT CONTROL BOARD

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to make the following appointments to the Hampton Township Rent Control Board:

1. Three Year Term – Dennis Daniels
4. Three Year Term – Daniel Coranoto
5. Three Year Term – Peggy Bopp

6. Three Year Term – 2 Members Needed

APPOINTMENTS TO OPEN SPACE COMMITTEE

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to make the following appointments to the Hampton Township Open Space Committee:

1. Township Committee Member - One Year Term – Philip Yetter
2. Planning Board Member – One Year Term – Arne Goytil
3. Zoning Board Member – One Year Term – Margaret Couse
4. Resident Appointment – Two Year Term – John Major

REORGANIZATION CONSENT AGENDA - CONSENT AGENDA –Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** ONE-YEAR APPOINTMENTS**

1. Township Attorney – Stephen Roseman
2. Auditor – Ferraiola, Westdyke & Cuva
3. Prosecutor – William Hinkes
4. Public Defender – James Sloan
5. Judge – Craig Dana
6. Right-to-Know & Safety Officer – Edward Hayes
7. EMC Assistants – Vera Rumsey, George Chattaway
8. Veterinarian for Rabies Clinic – Dr. Theodore Spinks
9. Dog Pound – Newton Veterinary Hospital
10. Large Animal Pound – Dr. Sam Castimore

*** DESIGNATION OF OFFICIAL NEWSPAPERS** – Daily & Sunday New Jersey Herald

*** TIME, DAY & PLACE OF MEETINGS** – All meetings will begin at 7:00 PM at the Hampton Township Municipal Building. These meetings may include Executive Sessions or Workshops.

January 7, 2014 Reorganization	June 24, 2014
January 28, 2014	July 29, 2014
February 11, 2014	August 26, 2014
February 25, 2014	September 30, 2014
March 11, 2014	October 28, 2014
March 25, 2014	November 25, 2014
April 22, 2014	December 30, 2014
May 27, 2014	

Executive and/or Work Sessions may be held on any of the above dates.

*** 2014 TEMPORARY BUDGET**

APPROVAL OF THE REORGANIZATION CONSENT AGENDA

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve the Consent Agenda as listed above.

**HAMPTON TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
JANUARY 7, 2014**

CONSENT AGENDA - CONSENT AGENDA –Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Correspondence**

1. Sussex County Water Quality Management Policy Advisory Committee – November 14, 2013 Minutes
2. Hampton Township Zoning Board of Adjustment – December 5, 2013 Agenda; October 3, 2013 Minutes
3. Hampton Township Planning Board – December 19, 2013 Agenda; November 21, 2013 Minutes
4. Hampton Township School District – Thank You Letter for Holiday Family Donations
5. Hampton Township Board of Education – November 13, 2013 Workshop Minutes; November 25, 2013 Regular Meeting Minutes
6. Kittatinny Regional High School Board of Education – November 14, 2013 Work Session Minutes; November 21, 2013 Regular Meeting Minutes
7. Harold Pellow & Associates, Inc. – Re: Proposed Drainage Improvements on Kemah-Mecca Lake (County Route 521)
8. Sussex County Planning Board – November 4, 2013 Minutes
9. County of Sussex Resolution Supporting an Economic Study of Sussex County and the Surrounding Region

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda as listed above.

RESOLUTIONS

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION FOR TAX INTEREST 6% PENALTY
CLAUSE**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law, and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED BY, the Township Committee of the Township of Hampton of the following, effective January 1, 2014 - December 31, 2014.

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a

delinquency is in excess of \$10,000 and remains in arrears beyond December 31st of each year an additional penalty of 6% shall be charged against the delinquency.

- 2. The ten(10) day grace period of quarterly tax payments will remain in effect for 2014.
- 3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from the due date as set forth in paragraph one (1) of this resolution.
- 4. This resolution shall be published in its entirety once in the official newspaper of the Township of Hampton.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 7, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/7/2014

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE TAX COLLECTOR TO CANCEL ALL OVER AND UNDER TAX PAYMENTS OF \$5.00 OR LESS

WHEREAS, the Tax Collector of the Township of Hampton has requested that the Township Committee of the Township of Hampton adopt a Resolution annually to cancel all under and overpayments of \$5.00 for taxes; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hampton, does hereby resolve to grant the Hampton Township Tax Collector the authority to cancel all under and overpayments of \$5.00 or less for the year 2013.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 7, 2014, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/7/2014

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP SERVICE CHARGE RESOLUTION

WHEREAS, N.J.S.A. 40:5-18, permits a municipality to provide by Resolution for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered when the account was paid by check or other written instrument which was returned for insufficient funds; and

WHEREAS, said statute does provide that if an account owing to a municipality is for tax or special assessment, the service charge authorized by the law shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien, and

WHEREAS, said law further provides that the service charge for a check or written instrument returned for insufficient funds shall be determined and set by resolution of the governing body from time to time as appropriate, but shall not exceed \$20.00 per check or written instrument and the service charge shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

WHEREAS, said statute further provides that the governing body may require future payments to be rendered in cash or certified check.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hampton, Sussex County, New Jersey, that pursuant to N.J.S.A. 40:5-18, that there shall be a service charge of \$20.00 per check or other written instrument on any account which was paid by a check or other written instrument which was returned for insufficient funds, which service charge shall be included on whatever list of delinquent accounts is prepared for enforcement of a lien.

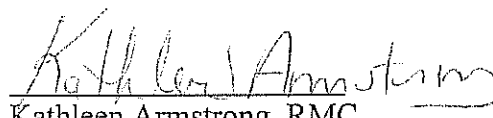
BE IT FURTHER RESOLVED, that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for collection of the account for which the check or other written instrument was tendered and that future payments made by written instrument which was returned for insufficient funds shall be required to make all future payments in cash or certified cashiers check.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 7, 2014, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

1/7/2014


Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE TOWNSHIP TAX ASSESSOR AND TOWNSHIP ATTORNEY TO DEFEND THE TOWNSHIP AT THE SUSSEX COUNTY BOARD OF TAXATION COURT FOR FY 2014

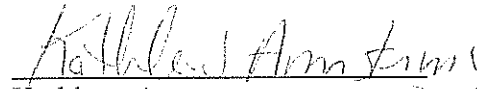
BE IT RESOLVED by the Township Committee of the Township of Hampton that the Municipal Tax Assessor and the Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hampton tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Hampton; and

BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hampton for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 7, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/7/2014


Kathleen Armstrong
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTMENT OF PUBLIC AGENCY
COMPLIANCE OFFICER AFFIRMATIVE ACTION**

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

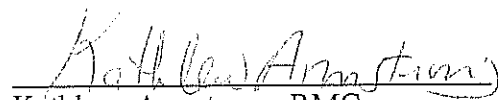
WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hampton, County of Sussex, State of New Jersey that Eileen Klose be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2014.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 7, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/7/2014


Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING TOWNSHIP
ADMINISTRATOR EILEEN KLOSE AS THE TOWNSHIP MUNICIPAL
HOUSING LIAISON**

WHEREAS, the Governing Body of the Township of Hampton petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 22, 2008; and.

WHEREAS, the Township of Hampton's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

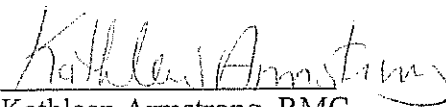
WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Hampton is required to appoint a Municipal Housing Liaison for the administration of Hampton Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Hampton, County of Sussex and the State of New Jersey that Township Administrator Eileen Klose is hereby appointed by the Governing Body of the Township of Hampton as the Municipal Housing Liaison for the administration of the affordable housing program.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 7, 2014, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/7/2014


Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO REJOIN THE STATEWIDE INSURANCE FUND EFFECTIVE JANUARY 1, 2014 THROUGH JANUARY 1, 2017

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, et seq.; and

WHEREAS, Hampton Township has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, Hampton Township has determined that membership in the FUND is in the best interest of Hampton Township.

WHEREAS, Hampton Township agrees to be a member of the FUND for a period of three (3) years, effective from January 1, 2014 terminating on January 1, 2017 at 12:01 a.m. standard time; and

WHEREAS, Hampton Township has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Hampton Township Committee does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) as marked "Yes":

	<u>YES</u>	NO
Workers' Compensation & Employer's Liability		
Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability		
Pollution Liability		

BE IT FURTHER RESOLVED that Township Administrator E. Klose is hereby appointed as Hampton Township's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the Hampton Township; and

BE IT FURTHER RESOLVED that Hampton Township's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 7, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/7/2014

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT FOR 2014

WHEREAS, Hampton Township has joined the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A:10-35 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund;" and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hampton, in the County of Sussex and State of New Jersey, as follows:

1. Hampton Township hereby appoints Morville LLC t/a The Morville Agency, George Morville as its local Risk Management Consultant.
2. Township Administrator Eileen Klose and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for FY 2014 in the form attached hereto.

CERTIFICATION

I, Kathleen Armstrong, Clerk of the Township of Hampton, County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Hampton Township Committee on January 7, 2014.

Date 1/7/2014

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO AWARD THE NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES FOR 2014

WHEREAS, the Township of Hampton has a need to acquire Professional Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-5 et seq. ; and

WHEREAS, the anticipated term of these contracts is 1 year(s)

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agencies for CY 2014:

Awarded to: Stephen Roseman, of the Law Firm Mc Govern & Roseman of Newton, N. J.

Services: Township Attorney
Duration: Calendar Year 2014
Amount: Varies based on services per fee schedule

Awarded to: Thomas Ferry, of the Accounting and Auditing Firm Ferraioli, Wielkotz, Cerullo, & Cuva of Newton, N.J.

Services: Township Auditor
Duration: Calendar Year 2014
Amount: Varies based on services per fee schedule attached to agreement

Awarded to: Newton Veterinary Hospital

Services: Dog Pound
Duration: Calendar Year 2014
Amount: Varies based on services per fee schedule

Awarded to: Animal Hospital of Sussex County, Dr. T. Spinks
 Services: Rabies Clinic
 Duration: Calendar Year 2014
 Amount: Varies based on services per fee schedule

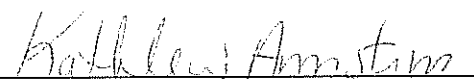
Awarded to: Fairclough Fuel
 Services: Propane Fuel
 Duration: Calendar Year 2014
 Fees: Varies based on services per fee schedule

BE IT FURTHER RESOLVED that the Township Clerk has published the Award of Contracts in the Legal Notice Section of the New Jersey Herald.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 7, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/7/2014


 Kathleen Armstrong, RMC
 Township Clerk

HAMPTON TOWNSHIP 2014 SALARY RESOLUTION

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to approve the Hampton Township Salary Resolution reflecting a pay increase of 2% for Hampton Township employees, with the exception of the Hampton Township Committee Members, who all declined to accept a pay increase for FY 2014.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Proclamation.

HAMPTON TOWNSHIP PROCLAMATION TO DECLARE JANUARY 2014 RADON ACTION MONTH

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon -- even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive -- and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in Hampton Township have elevated levels of radon;

WHEREAS, by mitigating homes with radon concentrations at or above 4 pCi/L in New Jersey, 140-250 lives are saved annually.

NOW, THEREFORE, the Township Committee of the Township of Hampton, does hereby proclaim the Month of January 2014, as

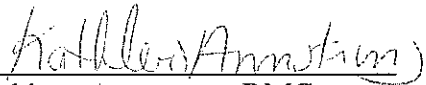
RADON ACTION MONTH

in the Township of Hampton and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

CERTIFICATION

I hereby certify that the above Proclamation was adopted by the Township Committee at their regular meeting held January 7, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/7/2014


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS**NJ MOTOR VEHICLE COMMISSION – APPLICATION FOR BLUE LIGHT PERMIT FOR TOM BRAHS**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, with the exception of Committeeman D. Hansen, who abstained, to approve a Blue Light Permit Application for Hampton Township Fire & Rescue, Inc. Member T. Brahs.

2014 FUND YEAR STATEWIDE INSURANCE FUND RISK MANAGEMENT AGREEMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to authorize a Risk Management Agreement with the Statewide Insurance Fund for FY 2014.

STATEWIDE INSURANCE FUND INDEMNITY AND TRUST AGREEMENT EFFECTIVE JANUARY 1, 2014 THROUGH JANUARY 1, 2017

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to authorize an Indemnity and Trust Agreement with the Statewide Insurance Fund for FY 2014.

CORRESPONDENCE BETWEEN TOWNSHIP ATTORNEY F. Mc GOVERN AND KEVIN KRYSOPIK, ESQ. RE: CAGE INVESTORS, LLC

Township Administrator E. Klose gave an update regarding an issue that was discussed at the November 26, 2013 Township Committee Meeting regarding the removal of Deeds that were improperly filed by Cage Investors, LLC with the Sussex County Clerk's Office. In earlier correspondence, Township Attorney F. Mc Govern alerted the attorney for Cage Investors, LLC, Mr. Kevin Krystopik, about the transfers and requested that he take immediate steps to have them voided or legal action would be taken by the Township of Hampton.

Mr. Krystopik contacted Township Attorney F. McGovern on December 17, 2013 and asked that he refrain from taking legal action until he had the opportunity to meet with his client on December 18, 2013 to discuss the matter further. Mr. Krystopik agreed to contact Mr. F. McGovern on the 18th to inform him whether his client authorized voiding the Deeds.

The Township Committee reviewed a letter from Township Attorney F. Mc Govern to Cage Investors, LLC Attorney K. Krystopik dated January 6, 2014 stating that he has not heard from Mr. Krystopik since their conversation on December 17, 2014. He asked that Mr. Krystopik contact his office immediately.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to take legal action, if necessary, to rectify the matter referenced above, as recommended by Township Attorney F. McGovern.

SUSSEX COUNTY 9-1-1 DISPATCH SYSTEM

Township Administrator E. Klose stated that county officials plan to hold a meeting in January 2014 to discuss details of their new 9-1-1 Dispatch System. County officials have begun the process of communicating with local officials and providing them with information about the new system.

DISCUSSION

Township Committee stated they are looking forward to a happy, healthy and productive year ahead.

PUBLIC SESSION

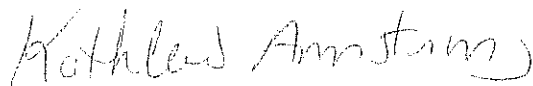
No public comments.

PUBLIC SESSION CLOSED

ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adjourn the meeting at 7:27 PM.

Respectfully submitted by,



Kathleen Armstrong, RMC
Township Clerk