

**MINUTES OF THE MEETING OF BELBROUGHTON AND FAIRFIELD PARISH COUNCIL
FINANCE COMMITTEE HELD ON MONDAY 21ST FEBRUARY 2022, 7.30PM VIA VIDEO
CONFERENCE FACILITY**

Present

Parish Councillors

Cllr. Gibbs
Cllr. Hood
Cllr. Mabbett (Chairman)
Cllr. Morgan
Cllr. Nock
Cllr. Wilkes

Public

There were no members of the public
in attendance

Acting Clerk: Ruth Mullett

239/22 APOLOGIES

There were no apologies received.

240/22 DECLARATIONS OF INTEREST

Cllr. Wilkes declared an Other Disclosable Interest on agenda item 12. Fairfield Villa due to her proximity to Fairfield Recreation Ground.

241/22 DISPENSATIONS REQUESTED

Cllr. Wilkes requested a dispensation on agenda item 12, and it was unanimously **RESOLVED** to grant this dispensation.

242/22 MINUTES OF THE PREVIOUS MEETINGS

It was unanimously **RESOLVED** to approve the minutes of the meeting held on 25th January 2022.

243/22 BANK RECONCILIATIONS

Clerk is still in the process of updating the HSBC Bank Mandate and to date is still unable to gain electronic access to the account. To enable this to happen it was unanimously **RESOLVED** to agree the new bank mandate with Cllr. Morgan, Cllr. Mabbett, Cllr. Hood, Cllr. Pawley and Cllr. Nock as bank signatories.

244/22 ACCOUNTS FOR PAYMENT

It was unanimously **RESOLVED** to agree the payments sent to all councillors and to pay these via cheque until the bank account has been resolved. Cllr. Morgan and Cllr. Hood to sign the cheques.

Cllr. Nock asked for clarification from Worcestershire County Council as to the split between energy and maintenance costs for the street lighting invoice totalling £4955.08. Clerk was asked to ascertain the costings for Phase 2 of the lighting upgrades and investigate Quickbooks to ascertain where the funding has been allocated to conduct this next phase together with total costing. This to be placed on the next Finance Committee Agenda to discuss/**RESOLVE** to instruct Worcestershire County Council to commence Phase 2.

245/22 BUDGET 2022/23

It was unanimously **RESOLVED** to agree the budget for 2022/23 of £70,000.00. Clerk to upload the budget to the website.

246/22 OUTTURN FIGURES

This item was deferred.

247/22 PARISH CONTRACTORS

A review of the Parish Upkeep Schedules took place: -

John Benner Internal Auditor – to conduct our internal audit for 2021/22

Gallagher Insurance (previously Came & Company) – insured till 1st October 2022

PCC parish magazine 12 x monthly – Renewed to January 2023

Worcestershire County Council lighting/maintenance/energy – Subcontract to Prysmian on a rolling yearly contract

IDG Gardening Services (dog bin emptying) – Agreed to continue as only other option is Bromsgrove District Council at a significantly higher cost

Greenaways (grass cutting) – Previous Clerk had instructed to continue to 2022/23 via email but no Contract has yet been sent. Clerk to place on the next agenda to agree a contract for 2022-23

Nigel Williamson Maintenance – Happy with service and agreed to continue for 2022-23.

248/22 MAINTENANCE WORK

Nothing to report

249/22 QUEEN'S PLATINIUM JUBILEE

It was unanimously **RESOLVED** to allocate £500.00 per village for any organisation/community group that requested a grant from the Council. It was also recommended to plant a tree in each village to commemorate this event up to a cost of £175.00 per tree. Both decisions to be ratified at Full Council to be held on 7th March 2022.

250/22 DATE OF NEXT MEETING

The next meeting will be held on Monday 21st March 2022, 7.30pm via Zoom.

251/22 RESOLUTION FOR COUNCIL TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council unanimously **RESOLVED** that, due to the sensitive nature of the business to be transacted under agenda item 12, Fairfield Villa Lease Negotiations, that the public and members of the press would be asked to leave the meeting during the consideration of this item.

It was unanimously **RESOLVED** to recommend to Full Council a one-year extension on the Fairfield Villa Lease commencing September 2022 to allow for a complete analysis of the now

distributed Community Questionnaire and resident views from the public meeting to be held on 7th May 2022.

The meeting closed at 9.23pm

To be agreed as a true record by the Finance Committee

Signed