

Jackson Township Board of Fire Commissioners District #2  
785 Miller Avenue  
Jackson, NJ 08527  
732-928-9100

Regular Business Meeting March 12, 2020

- Meeting called to order by Commissioner Vincent Rubio
  - In attendance were:
    - Commissioner Rubio
    - Commissioner Ryan
    - Commissioner Kieran Flemming
    - Commissioner Redington
    - Commissioner Alchevsky
  - Also in attendance:
    - District Administrator Scott Rauch
    - Chief Bunnell Cassville FC
    - Assistant Chief Poppe Jr Cassville FC
    - President Novak Cassville FC
    - Chief Martin Flemming IV Whitesville FC
    - Assistant Chief Tim Flemming Whitesville FC
    - President Aldrich Whitesville FC
- Meeting duly advertised as required
- Commissioners Kieran Flemming and Robert Redington were sworn in as newly elected Commissioners.
- As a result of the February 2020 election Robert Redington was re-elected to the Office of Commissioner and Kieran Flemming was elected to the Office of Commissioner. Further, the proposed and adopted budget for the year 2020 was approved.
- Re-organization appointments by the Board
  - Vincent Rubio President
  - John Ryan Vice-President
  - Robert Redington Secretary
  - Kieran Flemming Treasurer
  - John Alchevsky Liaison
- In Board Attorney Braslow's absence, Administrator Rauch placed the following resolutions on the table for adoption:
  - Appointment of Accountant for the District
  - Appointment of Attorney to represent the Board and District

- Appointment of Auditor for the District
- Adoption of Cash Management plan and account
- Set the 2020 meeting schedule
- Identify the official newspaper(s) for Board business
- Authorizing approval and payment of claims designating surety bonding for Commissioners
  - Commissioner Rubio made a motion to approve said resolutions which was seconded by Commissioner Alchevsky. All Commissioners voted yes approving the motion.
- An agreement was presented to secure the services of Zangle Industries to provide lawn care fertilization and on-going care for the properties at the Cassville Fire Station 785 Miller Avenue and the Whitesville Fire Station 81 South Hope Chapel Road.
  - A motion to accept the agreement was made by Commissioner Ryan and seconded by Commissioner Redington. All Commissioners voted yes approving the motion.
- With the approval of the 2020 budget the purchase of a new Assistant Chief vehicle for the Cassville Fire Company was discussed. Commissioner Rubio would order the vehicle which is to be outfitted as required keeping within the maximum allowable cost.
- There was interest by two parties in the purchase of ladder 5605, Atlantic Highlands FC and Brindle Mountain FC. Should either of these entities promise interest in the purchase they must submit a letter of commitment.
- The final lease/purchase payment for engine 5601 was paid. As such this allows for the procedure to start in the lease/purchase of a new engine for the Whitesville FC. The Board directed Administrator Rauch begin the necessary steps of special election and voter approval of the new engine.
- In house drug testing planning continues to formulate a policy for all District employees, paid or volunteer.
- There was discussion and consideration by the Board regarding EMS response provided by the firefighters during the Coronavirus pandemic. As a result of these discussions it was decided to halt EMS response by the fire fighters immediately. The decision to once again offer EMS response will be considered at the next regular Board meeting.
  - Commissioner Rubio made a motion to halt all EMS response until further notice and to consider this issue again at the next regular Board meeting. Commissioner Alchevsky seconded this motion. All commissioners voted yes approving the motion.
- Chiefs reports
  - Cassville FC Chief Bunnell
    - Response by members to calls for service continues to improve

- Whitesville FC Chief Flemming IV
    - No negative issues
- Presidents reports by Cassville and Whitesville FC's
  - No reports
- Financial
  - Commissioner Rubio asked for a motion to pay the bills which was made by Commissioner Ryan, this motion was seconded by Commissioner Alchevsky. All Commissioners voted yes approving the motion.
- Commissioner Rubio asked for a motion to go to closed session which was made by Commissioner Redington, this motion was seconded by Commissioner Rubio. All Commissioners voted yes approving the motion.
  
- Motion by Commissioner Redington to come out of closed session, seconded by Commissioner Alchevsky. All Commissioners voted yes to approve the motion.
- Motion to close and end the meeting was made by Commissioner Ryan and seconded by Commissioner Redington. All Commissioners voted yes to approve the motion.
  - The meeting concluded at 9:10 PM