

Brookfield Townhouse Community Association, Inc.
Board of Directors Meeting
January 8, 2019

Agenda

- I. Call Meeting to Order
- II. Call Open Forum to Order
 - a. Residents Input
- III. Call Business Meeting to Order
- IV. Actions Between Meetings
 - a. Summarize Unannounced Meetings, if any
 - (1) Ratify Actions Approved between Meetings
- V. Approve Minutes of Previous Meeting
 - a. December 5, 2018
- VI. Committee Reports
 - a. Architectural Control Committee
- VII. Treasurer's Report
 - a. Cash Balances
 - b. Delinquencies
 - c. Review Financial Reports
- VIII. Management Report
 - a. Correspondence received by Association, Directors, Management
 - b. Association Business and Operations
 - 1. Annual Meeting Preparation
 - c. Webpage Report
 - d. Common Area Maintenance
 - 1. Car Stops
 - e. Parking/Towing Report/Towing Signs
 - f. Landscaping Report

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IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections
 - 1. Enforcement Action
 - 2. Owner Requests
- b. Deed Restriction Report
 - 1. Enforcement Action
- c. Attorney Communications

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment To Be Determined for February 19, 2019