

ARCHITECTURAL REVIEW APPLICATION

WILLA LAKE PHASE 1 HOMEOWNER'S ASSOCIATION

THIS FORM IS TO BE COMPLETED BY THE HOMEOWNER AND SUBMITTED TO THE ARCHITECTURAL REVIEW COMMITTEE FOR APPROVAL PRIOR TO COMMENCEMENT OF ANY WORK. PLEASE REFER TO YOUR DECLARATION OF COVENANTS AND RESTRICTIONS FOR A DESCRIPTION OF THE ARC AND ITS PURPOSE. **PLEASE ALLOW THIRTY (30) DAYS UPON RECEIPT FOR A DECISION FROM THE ARC.**

Mail completed application to:

Willa Lake Phase One Homeowner Association, Inc.
c/o Pinnacle Property Management, LLC
1511 East State Road 434, Suite 3001
Winter Springs, FL 32708
Phone: 407-977-0031 Fax: 407-977-5495

Homeowner's Name: _____

Lot # _____

Mailing Address (If different from Property Address):

Please check if you live on ___ Conservation ___ Pond

Resident's Name: _____

Property Address: _____

E-mail address: _____

Phone: _____ Day _____ Night

May the Architectural Review Committee contact you for clarification or questions? ___ Yes ___ No

By signing below, I/We understand the modification cannot begin before receiving approval from the ARC. Furthermore, I/We assume all liability for any damage incurred as a result of this modification as well as any additional maintenance costs that may be incurred. I/We also agree to obtain any permits that may be required by any and all governmental agencies for this modification.

Signature(s): _____

Date: _____

Please complete the following and attach copies of any plans, samples, brochures, estimates, color photos and/or swatches as applicable to your proposed project:

Contractor/Painter/Architect: _____ Phone: _____

PURPOSE OF APPLICATION: (Check appropriate items and include specific details in the space provided below.)

- _____ **Fence Plan** (Include a plat plan showing location of fence.)
- _____ **Pool** (Detail color of any screen enclosure and detail how pool equipment will be screened from view, if applicable.)
- _____ **Landscaping Plan** (Detail plants, turf, shrubbery, trees, etc. to be used; include a plat plan showing location of landscaping.)
- _____ **Construction project**, such as screen enclosure or room addition. (Please detail colors, dimensions and materials to be used.)
- _____ **Exterior Color Selections** (Denoting body, trim and door colors)
- _____ **OTHER** (Please specify) _____

REMEMBER: Requests and alterations must conform to all local Zoning and Building Regulations. If your request is approved, you are responsible for obtaining the required permits. If your request is denied by the ARC, you may appeal to the Board of Directors for further review. If all required materials or information is not included with this form at the time of submission, the time period does not apply for approval/disapproval.

THIS SECTION TO BE COMPLETED BY THE ARCHITECTURAL REVIEW COMMITTEE

Approved: _____
Signature (s) _____ Date _____

Disapproved: _____
Signature (s) _____ Date _____

COMMENTS BY ARC
