



# State Reporting Tips & Tricks

Fall Attendance Conference 2019

# Agenda

- State Reporting > Setup > Codes
- ADA/ADM
- Best Practices - Data Entry
  - Mass Assign Miscellaneous Programs utility
  - Calendar Setup – TN Buttons
  - Change Subsystem Control Dates utility
  - Course Report by Course
  - Curriculum Master Report
- EIS Resend Process

# Codes – Required Event Code Setup

- WS\SR\TN\PS\CO\RE (000 entity)
- Click Add to create a new year, then select the School Year and Calendar.
- You can either click on an event link to associate it to events setup in the calendar days, OR:
- You can choose to enter in totals to send directly to the state by selecting the 'Day Count Override' option. This is most common, as districts will not have to create and attach an event for every single Instructional Day.
- Once you have completed setup from the 000 entity, you will also need to setup Event codes at each school whether the school stockpiles or not.

The screenshot shows a web browser window titled "Required Event Code Setup - Entity 000 - WS\SR\TN\PS\CO\RE - 9437 - 05.19.06.00.08 - Google Chrome". The address bar shows a "Not secure" warning and the URL "broker6/scripts11/cgiip.exe/WService=36772web/ssrtnedit000.w?isPopup=true". The main content area is titled "Required Event Code Setup (186)".

Under the "District Event Code Setup" section, there are two dropdown menus: "School Year:" set to "2019-20" and "Calendar:" set to "000". To the right of these is a checkbox labeled "Day Count Override" which is checked. Below these are three input fields with labels: "Stockpile Inclement Weather Days:" (value: 10), "Stockpile Professional Development Days:" (value: 00), and "In Service Days:" (value: 01.00). On the far right of this section are "Save" and "Back" buttons.

# Codes – Reporting Periods Setup

- WS\SR\TN\PS\CO\EI
- If accessed from entity 000, you can see all entities/calendars.
- All calendars must have the reporting periods entered for each year.
- Select the School Year, highlight a calendar and click Edit.
- Enter the Begin and End dates for all nine reporting periods and Save.
- Repeat for all calendars.

The screenshot shows a web browser window titled "Edit Reporting Period Dates - Entity 000 - WS\SR\TN\PS\CO\EI - 9439 - 05.19.06.00.08 - Google Chrome". The address bar shows a URL starting with "broker6/scripts11/cgiip.exe/WService=36772web/ssrtnedit001.w?isPopup=true". The page title is "Edit Reporting Period Dates (132)".

The form contains the following fields:

- Entity ID: 010
- Calendar: 010
- School Year: 2019-20
- Instructional Program Number: 1

There are two columns of date fields, each with a calendar icon to its right:

- \* Reporting Period 1 Begin Date: 07/23/2019
- \* Reporting Period 2 Begin Date: 08/20/2019
- \* Reporting Period 3 Begin Date: 09/17/2019
- \* Reporting Period 4 Begin Date: 10/15/2019
- \* Reporting Period 5 Begin Date: 11/12/2019
- \* Reporting Period 6 Begin Date: 12/10/2019
- \* Reporting Period 7 Begin Date: 01/07/2020
- \* Reporting Period 8 Begin Date: 02/04/2020
- \* Reporting Period 9 Begin Date: 03/03/2020
- \* End Date: 08/19/2019
- \* End Date: 09/16/2019
- \* End Date: 10/14/2019
- \* End Date: 11/11/2019
- \* End Date: 12/09/2019
- \* End Date: 01/06/2020
- \* End Date: 02/03/2020
- \* End Date: 03/02/2020
- \* End Date: 05/22/2020

At the bottom, a note states: "Asterisk (\*) denotes a required field". On the right side of the form, there are "Save" and "Back" buttons.



# Codes – Reporting Periods Setup (cont.)

- PS\CA\DS\CF\SR
- State Reporting Options - Automatically Maintain Reporting Periods
- If this option is selected, you will not be able to enter in reporting period dates under WS\SR\TN\PS\CO\EI. Those dates will be view only and will be calculated based on the calendar.
- The calculation will use the 'Count As' in the Calendar Days to determine which days to count for the reporting periods.

The screenshot shows a web browser window titled "State Reporting Configuration - PS\CA\DS\CF\SR - 27279 - 05.19.06.00.08 - Google Chrome". The address bar shows a URL starting with "broker6/scripts11/cgiip.exe/WSservice=36772web/sepcfg28.w?isPopu". The main content area is titled "State Reporting Configuration (136)". It contains a section for "State Reporting Options" with two sub-sections: "EIS" and "LEP". In the "EIS" section, the "Automatically Maintain Reporting Periods" checkbox is checked. In the "LEP" section, the "Auto-calculate ELL Status Code" radio button is selected. There are "Save" and "Back" buttons on the right side of the form.

State Reporting Configuration - PS\CA\DS\CF\SR - 27279 - 05.19.06.00.08 - Google Chrome

Not secure | broker6/scripts11/cgiip.exe/WSservice=36772web/sepcfg28.w?isPopu

**State Reporting Configuration (136)**

**State Reporting Options**

**EIS**

- ☐ Auto-Schedule Export EIS Data process
- ☒ Automatically Maintain Reporting Periods
- ☐ Process Busing Transportation Data (045 Record) Prior to 2015-16 ?

**LEP**

- ☐ Manually select ELL Status Code
- ☒ Auto-calculate ELL Status Code ?

Save Back

# Codes – Standard Day Minutes Setup

- WS\SR\PS\CO\LP
- Setup from the 000 entity. You can also create from individual entities if minutes are different in the same grade level.
- This must be setup prior to running the Directors Monthly Membership Attendance Report.
- Click Add to create the Standard Day Minutes for a new school year.
- For each grade level, enter the number of minutes in a standard day then Save.

The screenshot shows a web browser window titled "Student Standard Day Minutes Maintenance - Entity 000 - WS\SR\PS\CO\LP - 9975 - 05.19.06.00.08...". The address bar shows a URL starting with "broker6/scripts11/cgiip.exe/WService=36772web/ssrtnedit018.w?isPopup=true". The page title is "Student Standard Day Minutes Maintenance (149)".

At the top, there are dropdown menus for "School Year:" (set to 2019-20) and "\* Entity:" (set to 000). To the right are "Save" and "Back" buttons.

The main content area is a list of grade levels with their corresponding standard day minutes. The list is as follows:

Grade	Standard Day Minutes
* Grade P3	000
* Grade P4	000
* Grade K	420
* Grade 01	420
* Grade T1	420
* Grade 02	420
* Grade T2	420
* Grade 03	420
* Grade T3	420
* Grade 04	420
* Grade T4	420
* Grade 05	420
* Grade T5	420
* Grade 06	420
* Grade T6	420
* Grade 07	420
* Grade T7	420
* Grade 08	420
* Grade T8	420
* Grade 09	390
* Grade 10	390
* Grade 11	390
* Grade 12	390

At the bottom, a note states: "Asterisk (\*) denotes a required field".

# ADA

- Days in Reporting Period x Minutes the student was in attendance each day = Minutes in Attendance
- Days in Reporting Period x Minutes per Standard Day = Minutes Possible
- Minutes in Attendance / Minutes Possible = ADA
- Hierarchy for determining minutes:
  - a) Class Meeting Time Override
  - b) Bell Schedule (Section)
  - c) Bell Schedule (Calendar)
  - d) Calendar Day

Student Standard Day Minutes Maintenance - Entity 000 - WS\SF\RP\LP - 9975 - 05.19.06.00.08...

Not secure | broker6/scripts11/cgiip.exe/WService=36772web/ssrtndit018.w?isPopup=true

### Student Standard Day Minutes Maintenance (149)

School Year: 2019-20

\* Entity: 000 Entity (000)

Save Back

* Grade P3 Standand Day Minutes:	000
* Grade P4 Standand Day Minutes:	000
* Grade K Standand Day Minutes:	420
* Grade 01 Standand Day Minutes:	420
* Grade T1 Standand Day Minutes:	420
* Grade 02 Standand Day Minutes:	420
* Grade T2 Standand Day Minutes:	420
* Grade 03 Standand Day Minutes:	420
* Grade T3 Standand Day Minutes:	420
* Grade 04 Standand Day Minutes:	420
* Grade T4 Standand Day Minutes:	420
* Grade 05 Standand Day Minutes:	420
* Grade T5 Standand Day Minutes:	420
* Grade 06 Standand Day Minutes:	420
* Grade T6 Standand Day Minutes:	420
* Grade 07 Standand Day Minutes:	420
* Grade T7 Standand Day Minutes:	420
* Grade 08 Standand Day Minutes:	420
* Grade T8 Standand Day Minutes:	420
* Grade 09 Standand Day Minutes:	390
* Grade 10 Standand Day Minutes:	390
* Grade 11 Standand Day Minutes:	390
* Grade 12 Standand Day Minutes:	390

Asterisk (\*) denotes a required field

# ADM

- $\text{Time Scheduled (minutes)} / \text{Student Standard Day (minutes)} = \text{ADM}$
- Examples:
  - $390/390 = 1.0$
  - $300/390 = .769$
- To get 1.0 ADM students must be scheduled into classes for the same amount of minutes as their Student Standard Day Minutes.

The screenshot shows a web browser window titled "Student Standard Day Minutes Maintenance - Entity 000 - WS\SF\RP\LP - 9975 - 05.19.06.00.08...". The address bar shows a URL starting with "broker6/scripts11/cgiip.exe/WService=36772web/ssrtnedit018.w?isPopup=true". The page title is "Student Standard Day Minutes Maintenance (149)".

At the top, there are dropdown menus for "School Year: 2019-20" and "\* Entity: 000" (with a sub-label "Entity (000)"). To the right are "Save" and "Back" buttons.

The main content area is a list of grades with their corresponding "Standand Day Minutes" (note the typo in the image). The values are as follows:

Grade	Standand Day Minutes
* Grade P3	000
* Grade P4	000
* Grade K	420
* Grade 01	420
* Grade T1	420
* Grade 02	420
* Grade T2	420
* Grade 03	420
* Grade T3	420
* Grade 04	420
* Grade T4	420
* Grade 05	420
* Grade T5	420
* Grade 06	420
* Grade T6	420
* Grade 07	420
* Grade T7	420
* Grade 08	420
* Grade T8	420
* Grade 09	390
* Grade 10	390
* Grade 11	390
* Grade 12	390

At the bottom, a note states: "Asterisk (\*) denotes a required field".



# Verification Reports

- Run the Directors Monthly Membership/Attendance Report – “MM Report”
- This report only pulls data from source, it will not verify data sent to EIS.
- You can run this report at any time to see if students are generating 1.0 ADM, even before EIS is ran for the year.

1ssrtn07.p 48-4			Entity (000)				06/04/17		Page:44	
05.17.02.00.08			Students with less than 1.0 ADM						3:53 PM	
SCHL	ENT	GRADE	NAME	GENDER	DAYS SCHEDULED	STANDARD DAY	SCHEDULE DAY	DAYS PRESENT	ADA	ADM
010	010	08	Burttsr, Ruben U	MALE	10	420	0	0	.00000	.00000
010	010	09	Dychessr, Numbers J	MALE	20	445	0	0	.00000	.00000
010	010	09	Fieroscr, Dana U	MALE	20	445	0	0	.00000	.00000
010	010	09	Kimlerscr, Shannon A	MALE	20	445	0	0	.00000	.00000
010	010	09	Lonesscr, Tamala S	FEMALE	20	445	0	0	.00000	.00000
010	010	09	Neideckerscr, Bradford U	MALE	20	445	0	0	.00000	.00000
010	010	10	Adayscr, Gretchen B	FEMALE	1	445	0	0	.00000	.00000
					10	445	75	10	.08426	.08426
010	010	10	Allawayscr, Guillermo F	MALE	20	445	0	0	.00000	.00000
010	010	10	Anstinescr, Mohammad N	MALE	8	445	0	0	.00000	.00000
					12	445	485	12	.65393	.65393

# Verification Reports

- If a student is less than 1.0, run the Student Attendance Audit Report.
- Warnings and Inconsistencies will print if there are missing 041 & 048 records.
- You can see the per day, per period and what courses the student is attending and for how many minutes.
- The report will tell you if the scheduled minutes are greater/less than the Standard Day.

Issrtn28.p 12-4

05.17.02.00.00

Entity (000)

Student Attendance Audit Report

06/04/

Warnings and Inconsistencies

School Number (ID)	Student Name	IPN	Warning Message
0010(010)	Demoscr, Amos E.	10	041 record for this student (Enrollment Date 09/05/14) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 01030015A01) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103002B02) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103021A01) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103021B02) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103081A03) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103081CI07) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103102B03) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103103A03) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103108B06) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103181A02) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103210A01) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103210B04) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103221B03) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103231A02) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103260A01) has not been extracted for EIS
0010(010)	Demoscr, Amos E.	10	048 record for this student (Class 0103260A02) has not been extracted for EIS

lsartn28.p 12-4 05.18.02.00.00			Entity (000) Student Attendance Audit Report								04/09/18		Page:102 11:40 AM	
School Num (ID)	Student Name	SASID	Grd	Cal	IPN	Entry Date	Atnd Date	Stand Day	Half Day	Min Pres/Poss	Present for Day	Warning		
		Period	Course Code	Local Class Num	CTE	Effect Date	Class Type	Start Time	Stop Time	Minutes	Present	Minutes Derived From		
0000(010)	Artistscr, Nathalie C.		300004560	11	010	10	07/24/2017	04/09/2018	400	195	400/400	YES		
		1	3416	010341603		01/03/2018	T	8:30 AM	10:10 AM	100	YES	Bell Sched Minutes on Section (S) Prd 1		
		2	3022	010302204		01/03/2018	T	10:10 AM	11:50 AM	100	YES	Bell Sched Minutes on Section (S) Prd 2		
		3	3003	010300305		01/03/2018	T	12:10 PM	1:50 PM	100	YES	Bell Schedule Minutes (S) Prd 3		
		4	3108	0103108B02		01/03/2018	T	1:50 PM	3:30 PM	100	YES	Bell Sched Minutes on Section (S) Prd 4		

# Mass Assign Misc. Programs

- Enter your ranges
- Process to Run: Mass Create
- You can either check the 'Use Entry/withdrawal dates' box or fill in a specified Start Date
- Select your Category, then Run

The screenshot shows a web browser window with the title "Mass Assign Miscellaneous Programs - Entity 000 - WS\SR\TN\PS\UT\MP - 12576 - 05.19.06.00.08 - ...". The address bar shows a URL: "broker6/scripts11/cgiip.exe/WService=36772web/ssrtedit022.w?isPopup=true". The page title is "Mass Assign Miscellaneous Programs (188)".

The interface is divided into two main sections:

**Student Ranges**

School Year: 2019-20  
Low Entity: 000 High: 999  
Student Key: Student Key: ZZZZZZZZZZ  
Grade/Grad Yr: 9999 0000  
Status: ☐ Active ☐ Inactive ☒ Both  
☒ Include All Schools Schools

**Field Values to Process**

Process to Run: ☒ Mass Create ☐ Mass End ☐ Mass Delete ?  
☒ Use Entry/Withdrawal dates to assign program start and end dates  
☐ Add End Date  
\* Start Date: End Date:  
\* Category:

Asterisk (\*) denotes a required field

# Calendar – TN Buttons

- Confirm the TN Button on the Calendar is setup correctly for the District and School Calendars.
- District Calendar Number is typically '01' for Traditional Calendars and '02' for Year Round Calendars (can be any number between 01-99)
- Instructional Calendar Code either 'Traditional' or 'Year-Round'
- Scheduled Days either Monday-Friday or Monday–Saturday
- IPN is a number 01-99 that makes the calendar unique
- Teacher Day Start/Stop Time represents the contract time.

**Tennessee Calendar Master Maintenance**

Entity: 000 - Entity (000)

Calendar: 000 - Calendar (000)

Year: 2019

District Calendar Number: 45

Instructional Calendar Code: T - Traditional ▼

Scheduled Days: 1 - Monday-Friday ▼

**Tennessee Calendar Master Maintenance (144)**

**Tennessee Calendar Master Maintenance**

Entity: 010 - Entity (010) Grades 9 to 12

Calendar: 010 - Calendar (010)

Year: 2020

District Calendar Number: 02

Instructional Calendar Code: T - Traditional ▼

Scheduled Days: 1 - Monday-Friday ▼

Instructional Program Number: 01

Teacher Day Start Time: 12:00 AM Teacher Day Stop Time: 12:00 AM

# Entity Dates

- Change Subsystem Control Dates utility (Office > Attendance > Setup > Utilities)
- Allows you to see/edit the Term Definitions, Grading Periods, Course Length Sets & Calendar Term in one place
- These dates are entity specific
- Make sure that the Start and End dates align in the four different areas

Change Subsystem Control Dates - Entity 010 - WS\OF\AT\PS\UT\CS - 10480 - 05.19.06.00.08 - Google Chrome

Not secure | broker6/scripts11/cgiip.exe/WSservice=36772web/satnuedit016.w?isPopup=true

### Change Subsystem Control Dates (285)

Select a School Year: 2020

Entity: 010 - Entity (010) Grades 9 to 12

Calendar: 010 - Calendar (010)

#### Term Definitions

Sem.	Trm	Lit	Str Trm	Stp Trm	Start Date	End Date
1	00	S1	01	02	07/22/2019	12/13/2019
1	01	T1	01	01	07/22/2019	09/27/2019
1	02	T2	02	02	10/14/2019	12/13/2019
2	00	S2	03	04	01/01/2020	05/21/2020
2	03	T3	03	03	01/01/2020	03/06/2020
2	04	T4	04	04	03/23/2020	05/21/2020

6 records displayed

#### Grading Periods

Grd Prd	Grd Str	Grd Stp	Start Date	End Date	Grade Input Start Date	Grade Input End Date
01	01	01	07/23/2019	08/17/2019	08/10/2019	08/17/2019
02	01	01	07/23/2019	10/01/2019	09/24/2019	12/14/2019
03	02	02	10/15/2019	11/09/2019	11/02/2019	11/09/2019
04	02	02	07/23/2019	12/14/2019	12/07/2019	12/14/2019
05	03	03	01/02/2020	02/08/2020	01/25/2020	02/01/2020
06	03	03	01/02/2020	03/08/2020	03/07/2020	05/23/2020
07	04	04	03/25/2020	04/19/2020	04/12/2020	04/19/2020
08	04	04	01/02/2020	05/23/2020	05/17/2020	05/23/2020

8 records displayed

#### Course Length Set

ID	Short Description	Long Description
SEM	SEMESTER	SEMESTER
T	TERM	TERM
YR	YEAR	YEAR

#### Calendar

Term	Start Date	End Date
Master	07/23/2019	05/23/2020
1	07/23/2018	09/28/2018
2	10/15/2019	12/14/2019
3	01/02/2020	03/08/2020
4	03/25/2020	05/23/2020



# Curriculum Master Report

- WS\OF\CA\CM\RE\CM
- Run to verify all Curriculums have state Course Codes assigned
- Select Active under Curriculum Master Status
- Course Code will print in the far-right column
- Blanks need to be updated with a state course code

1socr42.p 16-2		Entity (000)		08/04/12		Page:1		
05.12.06.00.01		Curriculum Master Report for entity 000 to entity 9999				12:47 PM		
Curriculum	Ent	Short Description	Long Description	Low Grd Lvl	High Grd Lvl	Status	Subject Code	Course Code
Qualifications (Position-Subject)								
00001	005	K- Lang Arts	K- Lang Arts	0	4	A		0001
00002	000	PRE-K	PRE-KINDERGARTEN	0	0	A		0002
00002	005	PRE-K	PRE-K	0	4	A		0002
00003	005	Grade K	Grade K	0	4	A		0003
00006	000	K - MATH	K - MATH	0	0	A		
00006	005	K- Math	K- Math	0	4	A		0006
00007	000	K - SCIENCE	K - SCIENCE	0	0	A		
00007	005	K-SCIENCE	K-SCIENCE	0	4	A		0007

# Course by Course Report

- WS\OF\CS\BC\RE\CR
- Run to verify the TN buttons are filled out correctly
- Under Report Format, select User-Defined
- Select the following fields from the TN button:
  - Service District ID
  - Service School ID
  - Class Type
  - Teaching Method

User Defined Course Report (48)

User Defined Course Report

☐ Export report to Excel ☐ Print a separator line between courses

**Course Fields (Clear All)**

Move	Field	Select
+	Course Key	<input checked="" type="checkbox"/>
	Academic Hours	<input type="checkbox"/>
	Activity Link	<input type="checkbox"/>
	Available to Online Scheduling	<input type="checkbox"/>
	Category	<input type="checkbox"/>
	CHE Instructional Area	<input type="checkbox"/>

**Class and Class Meets Fields (Clear All)**

Move	Field	Select
+	Section Number	<input checked="" type="checkbox"/>
+	Service District ID	<input checked="" type="checkbox"/>
+	Service School ID	<input checked="" type="checkbox"/>
+	Class Type	<input checked="" type="checkbox"/>
+	Teaching Method	<input checked="" type="checkbox"/>
	Allow Access to EA+	<input type="checkbox"/>

1socr39.p 74-2 Entity (010) Grades 9 to 12 08/04/12 Page:1  
05.12.06.00.06 User-Defined Course Report by Course 12:56 PM

Course  
Key

Sec	Fund	Pts	Dist ID	Schl ID	Meth	Type
09305						
01	no		51	10		
0995A						
01	no		51	10	T	
0995B						
01	no		51	10	T	

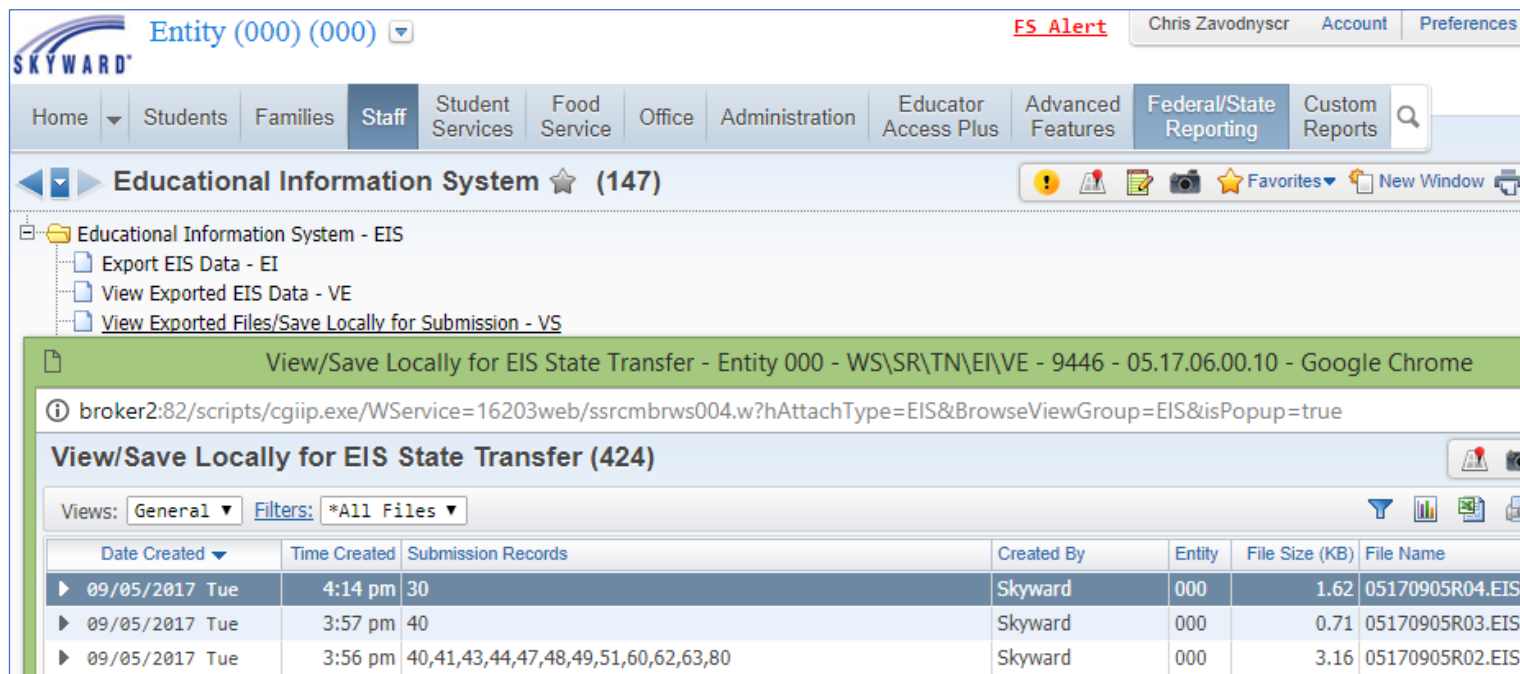
# Resending EIS Records

- This process does NOT pull any new data. It only pulls data that already exists in View Exported EIS Data.
- If you see the data in Skyward's EIS Maintain doesn't look like your data at the state, try doing a Resend of that record.
- Azure districts be sure to select the option to Automatically ZIP and Upload via SFTP. Otherwise, your files are not getting to the state.
- Try and refine the resend to only send the data that needs to be fixed. Sending All files will slow things down on the state's end.

The screenshot shows a web application window titled "Add Resend EIS Data Ranges (261)". The interface includes a "Template Settings" section with a "Template Description" field and checkboxes for "Share this template with other users in entity 300" and "Print Greenbar". On the right side of this section are "Save", "Save and Print", and "Back" buttons. Below this is the "Resend EIS Data Ranges" section, which is divided into two main areas. The left area, "General Options", contains a "School Year" dropdown set to "2014-15", an "Entity" field set to "300", and three checkboxes: "Include All Schools" (checked), "Include All Calendars" (checked), and "Automatically ZIP and Upload via SFTP" (checked). There are also "Schools" and "Calendars" buttons. The right area, "EIS Record ID Selection", has an "EIS Record ID's" button and a large empty text area. Below these is a "Student Selection" section with radio buttons for "By Range" (selected) and "By Individual". The "Student Ranges" section below that has "Low" and "High" fields; the "Low" field is empty and the "High" field contains "ZZZZZZZZZZ". Below these are "Grade/Grad Yr" fields with values "9999" and "0000". The "Staff Selection" section also has radio buttons for "By Range" (selected) and "By Individual". The "Staff Ranges" section below it has "Low" and "High" fields, with the "Low" field empty and the "High" field containing "ZZZZZZZZZZ".

# Resend Specific Files

- If EIS didn't upload *last night's* files you can resend those files only to EIS.
- Go to the View/Save Locally for EIS State Transfer, select the files that didn't upload and click the Resend button on the right.



Entity (000) (000) FS Alert Chris Zavodnyscr Account Preferences

Home Students Families **Staff** Student Services Food Service Office Administration Educator Access Plus Advanced Features **Federal/State Reporting** Custom Reports

Educational Information System (147)

Export EIS Data - EI  
View Exported EIS Data - VE  
View Exported Files/Save Locally for Submission - VS

View/Save Locally for EIS State Transfer - Entity 000 - WS\SR\TN\EI\VE - 9446 - 05.17.06.00.10 - Google Chrome

broker2:82/scripts/cgiip.exe/WService=16203web/ssrcmbrows004.w?hAttachType=EIS&BrowseViewGroup=EIS&isPopup=true

View/Save Locally for EIS State Transfer (424)

Views: General Filters: \*All Files

Date Created	Time Created	Submission Records	Created By	Entity	File Size (KB)	File Name
09/05/2017 Tue	4:14 pm	30	Skyward	000	1.62	05170905R04.EIS
09/05/2017 Tue	3:57 pm	40	Skyward	000	0.71	05170905R03.EIS
09/05/2017 Tue	3:56 pm	40,41,43,44,47,48,49,51,60,62,63,80	Skyward	000	3.16	05170905R02.EIS

# Documentation

- [TN State Reporting Manual](#)
- [EIS Data Elements](#)
- [How to Verify All Curriculums Have State Course Codes](#)
- [Verifying the Tennessee Button](#)

*All documents are available on SkyDoc.*



# Questions