



Forest Grove Board of Fire Commissioners September 22, 2020 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. - Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Andrew Bellone Jr. and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that he received the updated fee schedule from Newfield National Bank and that the registration for the 2017 KME Heavy Rescue (43-58) truck had come in and was placed in the truck.

Joseph Scapellato also reported that the insurance company sent the Board a check in the amount of \$1,306.71. This was the claim minus the deductible.

The petty cash fund has a balance of \$211.40.

A motion to pay all bills and to accept the Treasurers report was made by Samuel Scapellato and was seconded by Mykola Myronowskyj.

Refer to the attached files for list of all bills paid.

4. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.



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4. Old Business continued

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj reported that the 2021 generator maintenance contract renewal was received, however there is another change that needs to be made to the contract. Mr. Myronowskyj will contact GenServe and have the corrections made for the next meeting.

Mykola Myronowskyj is still currently working on the 2020 Forest Grove equipment audit.

Mykola Myronowskyj reported that the insurance claim was filed for damage that Engine 43-52 received during the Tropical Storm Isais is closed. The insurance company sent the Board a check in the amount of \$1,306.71 as reported in the Treasurers report. The invoice for the repair was paid this month.

The MUA's for the surrounding locals will need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

5. New Business

A workshop to review and set the 2021 budget was completed. The Board will be adding a new line item on the budget for PPE purchases. This will allow for the proper budgeting for PPE purchases, and allow for the Operating equipment line item funds to be used only for equipment.

Ed Paul of Ball, Buckley & Seher submitted the 2019 financial audit draft to the Board for review. All members of the Board reviewed the draft. Mr. Myronowskyj will email the approval notice to the auditor. The auditor will then print the financial audit and send it to the Board.

The Board received an application for membership from Milton L. Santiago. The applicant has no criminal history. The Board members approved the application and signed accordingly. The application will be given to the Chief for processing.

The title for the 2014 Kenworth Tender (43-51) was received from Santander Bank.

Andrew Bellone Jr. suggested the Board purchase a fireproof safe to store the important documents that the Board of Fire Commissioners possess. Currently these documents are stored in the Fire Department safe and are inaccessible at times. Mykola Myronowskyj will purchase a safe and bring it into the office.



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6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Thomas Bellone Sr.

Meeting was adjourned at 19:15 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:19 PM
09/21/20
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of September 30, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	09/21/2020	12396	Blue Tarp Credit Services	-911.93
Bill Pmt -Check	09/21/2020	12397	Comcast (Xfinity)	-16.96
Bill Pmt -Check	09/21/2020	12398	Comcast 569	-208.38
Bill Pmt -Check	09/21/2020	12399	Dennis Allonnardo	-1,193.28
Bill Pmt -Check	09/21/2020	12400	Diamond Tool	-199.00
Bill Pmt -Check	09/21/2020	12401	DTA Solutions LLC	-125.00
Bill Pmt -Check	09/21/2020	12402	Forest Grove Fire Co	-2,780.67
Bill Pmt -Check	09/21/2020	12403	Independent Alarm, Inc.	-613.37
Bill Pmt -Check	09/21/2020	12404	Major Petroleum Ind.	-563.33
Bill Pmt -Check	09/21/2020	12405	Mes PA	-1,811.00
Bill Pmt -Check	09/21/2020	12406	My-Lor Inc	-18.31
Bill Pmt -Check	09/21/2020	12407	Mykola Myronowskyj	-321.82
Bill Pmt -Check	09/21/2020	12408	Nat Alexander Company, Inc.	-260.00
Bill Pmt -Check	09/21/2020	12409	Public Saftey Outfitters	-1,904.70
Bill Pmt -Check	09/21/2020	12410	Staples	-210.61
Bill Pmt -Check	09/21/2020	12411	TransUnion	-50.00
Bill Pmt -Check	09/21/2020	12412	Verizon Wireless 197	-60.32
Bill Pmt -Check	09/21/2020	12413	Vineland Auto Electric	-2,058.79
Bill Pmt -Check	09/21/2020	12414	Witmer Public Safety Group Inc	-650.00
Transfer	09/26/2020			31,000.00
Total Newfield Na Bk 0505				17,042.53
Newfield Savings 9924				
Deposit	09/09/2020			1,306.71
Transfer	09/26/2020			-31,000.00
Total Newfield Savings 9924				-29,693.29
TOTAL				-12,650.76



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3:20 PM
09/21/20
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-9,020.36
Newfield Savings 9924	581,446.49
Total Checking/Savings	572,426.13
Total Current Assets	572,426.13
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,562,568.13
LIABILITIES & EQUITY	1,562,568.13