

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
PUBLIC HEARING AND REGULAR MEETING MINUTES
August 9, 2018 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice-Chairman Fendley called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Steve Martin and Brian Fendley were present. Commissioner Moyle was absent from the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and White Peterson Attorney William F. Gigray were also present.

Approval of Meeting Agenda and Postings: Robin Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on August 7, 2018, at Star Fire Station #1, Star Fire Station #2 and the District website.

Comm. Martin moved to accept the report of the agenda postings and to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Comm. Fendley reported that the Board had reviewed the draft Minutes of the Regular Meeting held on July 12, 2018, as presented, and found them to be consistent with what occurred at that meeting.

Comm. Fendley moved to approve the Minutes of the Board Meeting held on July 12, 2018. Comm. Martin seconded the motion, motion passed unanimously.

Financial Reports: Robin Ward provided a report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$156,802.80 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Comment/Special Presentations: None

Joint Star Development Impact Fee Advisory Committee: Attorney Gigray provided a Resolution for consideration.

Comm. Martin moved to adopt Resolution 2018-154 Providing for the Joint Development Impact Fee Advisory Committee as a Standing Committee and Appointing Initial Members. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Public Hearings:

Adoption of Impact Fee Study and Capital Improvement Plan: Comm. Fendley moved to open the public hearing. Comm. Martin seconded the motion, motion passed with a unanimous voice vote. The public hearing was opened at 7:05 p.m.

- District Administrator Ward reported that the legal notice of the public hearing was published in the Idaho Statesman on July 24, 2018, and the Idaho Press Tribune on July 24, 2018. Affidavits of publications are on file with the District.
- The Star Fire Protection District Idaho Impact Fee Study and Capital Improvement Plan, dated June 30, 2018, was presented.
- Public Input – None

Comm. Martin moved to close the public hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. The public hearing was closed at 7:06 p.m.

Attorney Gigray provided and discussed proposed resolutions, pertaining to the implementation of impact fees, for the Commissioners to consider.

Comm. Fendley moved to adopt Resolution 2018-155 Approving the Star Fire Protection District Capital Improvement Plan and Requesting the Star City Council to Adopt the Star Fire Protection District Capital Improvements Plan. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved to adopt Resolution 2018-156 Approving and Authorizing the Chairman to Execute the City of Star/Star Fire Protection District Intergovernmental Agreement to Collect and Expend Development Impact Fees for the Fire District Systems Improvements. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

District Policy Code Update:

Comm. Martin moved to adopt Resolution 2018-157 Amending the Star Fire Protection District Policy Code by the Addition of Title 25 Providing for the City of Star Joint Development Impact Fees, Amending Title 10 by the Addition of a New Chapter 3 Providing for the City of Star Joint Development Impact Fee Advisory Committee, Amending Section 1 of Chapter 4 of Title 5 Providing for the Appointment of District Administrator. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Adoption of Impact Fee: Postponed Indefinitely

2019 Budget Hearing: Public hearing was rescheduled for August 20, 2018, at 4:00 p.m. due to lack of public notice being published.

Staff Reports:

Chairman of the Board: Chairman Moyle was absent from the meeting.

Vice Chairman/Secretary of the Board: Comm. Fendley reported that he had attended the ACCESS JPA Executive Board meeting.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Maintenance Division – Dusty Ballantyne was out on vacation and suffered an injury. We are currently interviewing for a technician, if we move forward with hiring another person as planned, that will help during this time that Dusty has limited capabilities.
 - Have been talking with the City of Star, had planned on scheduling a public hearing for September 4, now it has to be moved to October 2nd due to their full calendar.

- Vacant Vitamin Factory - 1st Interstate Bank is now the owner, we are waiting to hear back from them on whether or not we will be able to make an offer. They currently have an offer on it.
 - The fence has been moved at Station 2 and we brought in gravel, now BLM is parking on the new lot.
 - Mr. Gigray didn't care for the way the proposed lease from Maverick Towers, we have communicated some options to them and will continue to explore those.
- **Prevention:**
 - Community is still growing at a fast pace ongoing new interest in commercial and residential.
 - **Training:**
 - Joint training calendar is working well for Star.
 - The 2019 training calendar is complete.

Firefighters Union Representative: Nothing new to report.

District Administrator: Robin Ward had nothing additional to report.

Attorney Report: Attorney Gigray provided an updated report on current items being worked on. His report is attached.

- **Impact Fees –** Meeting with Ada County Commissioners went well, he has been in contact with the Prosecutors Office and will provide them with all the information for review. He also met with Anne Wescott, Meridian may be postponed for 6 months or so. Gigray asked the Board if they would like to continue forward without them, and they all agreed that, yes, they see no reason to hold up the process. He has also been working with the Canyon County entities and plans to have a discussion with the Canyon County Commissioners to discuss those impact fees.

Committee Reports:

- **Impact Fee Committee:** As reported earlier, the meeting with Ada County Commissioners and the surrounding Districts went very well, we will be moving forward with that process. The meeting and public hearing with the City of Star is scheduled for October 2, 2018.
- **Budget Committee:** The committee will be working on a strategic five year plan and budget forecast. The public hearing for the 2019 Budget has been rescheduled due to lack of public notice being published.
- **Negotiations Committee:** Negotiations are complete, Commissioners have reviewed the proposed changes. Currently waiting for the final vote by the Local to be completed, plan to be ready for consideration of approval at the next meeting.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA -** Continued discussions about Lexipol online Fire District Policy Codes being available, hope to be able to consider in 2019.
- **ACCESS (Ada County City EMS System) JPA:** Ward reported that a Resolution was available to authorize the Chairman to sign the Restated and Amended JPA for ACCESS.

Comm. Martin moved to adopt Resolution 2018-159 Authorizing the Chairman to Execute the Restated and Amended Joint Powers Agreement for the Coordinated and Cooperative Provision

of Emergency Medical Services in Ada County. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

New Business:

- **Policy Code Update:** Title 6, Chapter 1 and Chapter 5 postponed until the September meeting.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Comm. Fendley moved to convene into Executive Session under Idaho Code 74-2016 (1) (b) and to have Chief Timinsky, Robin Ward and Attorney Gigray remain in the session. Comm. Martin seconded the motion, a roll call vote was taken and passed unanimously. Commissioners convened into executive session at 7:35 p.m.

Comm. Fendley moved to come out of Executive Session. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Comm. Fendley resumed the regular meeting at 7:40 p.m. and announced that information was received during the Executive Session in regards to the purposes for the session and no action was taken.

Announcement of the Next Meeting:

Comm. Fendley announced that the special meeting to hold the Budget Hearing would be August 20th at 4:00 p.m. at Station 2, and the next regular meeting is scheduled for September 13, 2018, at 7:00 p.m. Star City Hall.

Comm. Marcin moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:41 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the September 13, 2018, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by Ward
- Attorney's Report and Memo's