**Ayr Minor Soccer Referee and Assistant Referee (Linesman) Training 2017**

**April 22nd (9:30 – 11:00 at NDCC)**

**All Officials:**

1. Always be in uniform at all Ayr Minor Soccer and Twin Rivers games.
   1. Referees - black or yellow referee jersey (2 shirts) – or one of your own, **black soccer shorts,** soccer socks and football cleats, wear a stop watch, bring a pad and pen), bring your whistle, red & yellow cards, and game sheets
   2. Assistant Referees – issued black jersey, **black soccer shorts,** soccer socks and football cleats, can wear ball cap, with the referees permission, to help block out the sun only.
   3. For inclement weather games try and bring black wind pants, black wind jacket, long sleeve black shirts if you have them. Make sure you stay warm especially during the first few weeks of the spring.
2. Introduce yourselves to each other and to both coaches
3. Take your job seriously - no talking to spectators or players during the game, leave your cellphone in your bag (it is not needed during the game)
4. Arrive at the field 20 minutes prior to game time with all of your equipment
   1. Check the field for garbage, rocks, etc. (anything that could harm the players)
   2. Check nets and place corner flags if needed (they will all be centrally located)
5. If you are unable to make the game you accepted, contact Anne Costabile or Alisa Groot immediately, you cannot reassign the game online
   1. Anne’s cell 519.741.4704 or home phone 519.632.9068
   2. Email at [referee@ayrsoccer.ca](mailto:referee@ayrsoccer.ca)
6. All officials must sign the game sheet at the end of the game (failing to do so means you won’t get paid)
7. Rained out or cancelled games
   1. If the game is rained out and the game has started, you will be paid for the game
   2. If game is cancelled and rescheduled in advance you will not get paid

**Additional Responsibilities for the Referee:**

* **Print off your game sheets and bring them with you to the field**
* For u10 – u21 games, ask for the ‘team game book’, check the roster, number of players, any call ups and game suspensions, this needs to be filled out with the game results and signed after every game
* Game scores **MUST** be entered into Power Up sports within **48 hours** of the game
  + Be sure to enter score, issued yellow or red card details by providing the player name and jersey number in the comments section (if no cards were issued please type ‘no cards were issued’)
* A copy of the completed and signed game sheets must be placed in the mailbox at the NDCC by the concession stand within **48 hours** of the completed game

**Twin Rivers Referees (u10 to u21 games):**  
For Twin Rivers games each team has a Team book that lists their games and more importantly any cards issued from previous games. Referees need to check the game book for any red cards from the previous game and any players with 2 yellow cards, players with 3 yellow cards in 3 consecutive games should be at a red card.

The referee will print and bring the official game sheet. The game sheet should be marked up with any substitutes names added; absent players deleted and any players serving suspensions indicated by the coaches. The ref completes his game sheet at the end of the game and in the 2 team books, writes the score, any cards and signs off.

This is crucial so that the team will always have an up to date record of discipline on hand.

**Referee Fees:**

**Ayr Minor Soccer games** (no linesman required for this age group)

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| --- | --- |
| **Age group** | **Fees per game** |
| U4 & U5 | $10.00 |
| U6 | $10.00 |
| U8 | $15.00 |

**Twin River League games** (2 linesmen will be assigned per game)

|  |  |  |
| --- | --- | --- |
| **Age Group** | **Assistant Referee fees per game** | **Referee fees per game** |
| U10 | $10.00 | $20.00 |
| U12 | $12.50 | $25.00 |
| U14 | $15.00 | $35.00 + $15.00\* |
| U17 | $17.50 | $35.00 + $15.00\* |
| U21 | $20.00 | $50.00 |

Please note: \* an additional $15.00 will be paid for travelling into Ayr to referee

**Payment Information:**

1. You will be paid once every 4 weeks. If game results are entered by the 25th of each month, they will be captured in the pay run.
2. Cheques will be processed by the Club Treasurer and mailed to you during the first week of the following month.
3. Referees – enter the game scores into Power Up in order for payment to be processed. Always confirm who the assistant referees were for the game. If scores are not entered, payment will not be processed.
   1. Be sure to complete the comments section
      1. Note any cards issued
      2. Any behaviour infractions
      3. If no cards were issued ‘state no cards issued’

**Few points worth noting:**

**Referees – share this with the coaches at the beginning of the game**

U6 (Crickets) and U8

* Shirts must be tucked in
* Switch ends at half time
* Call hand balls
  + If hand ball infraction in the box, penalty shot
  + If outside the box, defensive players must give the offensive player 10 paces
* Throw-ins
  + For the u6 (Crickets)
    - If needed give them 2 tries to throw it in properly
    - If after the second throw in still incorrect, let them play on
  + For the U8s
    - If needed give them 2 tries to throw it in properly
    - If after the second try still incorrect, switch possession and they throw in

**Referee and Assistant Referees Tasks in Power Up Sports:**

* Accept game assignments (this means check your email regularly)
  + Games will be assigned the latest one week in advance (usually 2 weeks)
  + Accept or decline the assignment within 48 hours (2 days of being assigned)
  + If you do not acknowledge the game within 48 hours it will be reassigned to another official
* Print off your schedule
* Block out any dates you are not available (e.g. the day of your game or practice, vacation, etc.)
* **Referees** 
  + print off game sheets
    - Twin Rivers (u10 – u21) – 1 game sheet
    - Ayr Minor Soccer – 3 sheets (one for each coach and one for you the referee)
  + Enter game scores
    - In the notes section enter any yellow/red card info or any other info that is noteworthy, plus ‘no cards issued’ if that is the case
* **Most importantly** – referees and assistant referees check email often for schedule changes
  + **If you accept a game and do not show up for the game the following disciplinary action will occur**;
    - 1st occurrence (no show) – verbal warning
    - 2nd occurrence (no show) **–** no games will be assigned for a week
    - 3rd occurrence (no show) – no games will be assigned for the season

**Contacts:**

Alisa Groot

Director of Referees

Ayr Minor Soccer

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Anne Costabile

Referee Administration

Ayr Minor Soccer

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