

**BRIGHTWATER HOMEOWNER'S ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE**

REQUEST FOR HOME IMPROVEMENT APPROVAL

In an effort to provide and protect each homeowner's rights and values, it is required that any homeowner considering improvement and/or changes to their property must submit plans for the improvement and/or change and a REQUEST FOR HOME IMPROVEMENT APPROVAL. If any improvement and/or change is made without written approval, the Architectural Control Committee has the right to ask the homeowner to remove or modify the improvement and/or change. COMPLETE THIS FORM IN DETAIL OR IT CANNOT BE PROCESSED AND WILL BE RETURNED AS A DENIAL. YOU WILL BE NOTIFIED IN WRITING OF THE COMMITTEE'S DECISION; PLEASE DO NOT CALL FOR DECISIONS.

Name of Owner(s): _____ Home Phone: _____

Property Address: _____ Work Phone: _____

Mailing Address (if not same as above): _____

Section: _____ Lot: _____ Block: _____

1. Type of Improvements:

- | | | |
|-------------------------|----------------------------|-----------------------|
| _____ awnings | _____ gazebo | _____ sky light |
| _____ basketball goal | _____ gutters | _____ solar screens |
| _____ birdhouse | _____ landscaping | _____ spa |
| _____ burglar bars | _____ patio cover | _____ storage shed |
| _____ deck/patio | _____ playground equipment | _____ storm doors |
| _____ exterior lighting | _____ roofing | _____ storm windows |
| _____ exterior paint | _____ room additions | _____ swimming pool |
| _____ fences | _____ satellite dish | _____ window cover |
| _____ gate | _____ siding | _____ yard decoration |
| _____ other: | | |

2. Who will do the actual work on this improvement: _____

3. Attach a picture, sketch or architectural plan with this form, showing the street, house and lot lines. Include a copy of your plat with the improvement and/or change indicated on the plat. If the improvement or change will be an additional room, patio cover, gazebo or similar addition, draw two views of the proposed project showing its relationship to the home and property lines. If applying for pool or spa, an architectural plan with specifications and permit from Missouri City must be submitted with this application.

4. Location: (in relation to home)

_____ Front _____ Back _____ Side _____ Garage

5. Structural Size: _____ Height _____ Width _____ Length

6. What color is your home: Brick: _____ Paint: _____

7. Check off materials to be used in the construction of your proposed project and include details of type/color/etc. Attach one sample of each paint color, shingle or screen material to be used. For example, if you are building a storage shed, check off all materials to be used as well as associated colors/types and other details.

MATERIAL	TYPE/COLOR/ETC.
<input type="checkbox"/> Paint	_____
<input type="checkbox"/> Stain	_____
<input type="checkbox"/> Lumber	_____
<input type="checkbox"/> Brick	_____
<input type="checkbox"/> Shingle	_____
<input type="checkbox"/> Cement	_____
<input type="checkbox"/> Pipe	_____
<input type="checkbox"/> Screen	_____
<input type="checkbox"/> Fabric	_____
<input type="checkbox"/> Fence	_____
<input type="checkbox"/> Electrical	_____
<input type="checkbox"/> Other	_____

Please sign under the appropriate wording:

- (A) I UNDERSTAND THAT THE ACC WILL ACT ON THIS REQUEST AS QUICKLY AS POSSIBLE AND CONTACT ME REGARDING THEIR DECISION. I AGREE NOT TO BEGIN THE PROPERTY IMPROVEMENT AND/OR CHANGE UNTIL THE ACC NOTIFIES ME OF THEIR APPROVAL.

Signature of Homeowner

Date Submitted	Construction Date	Completion Date
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If this is a re-submittal of one previously denied, attach copy of denial letter.

- (B) THE IMPROVEMENT/CHANGE(S) STATED HEREIN HAVE ALREADY BEEN COMPLETED.

Signature of Homeowner

Date Submitted	Completion Date
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RETURN COMPLETED APPLICATION TO:

Crest Management
 17171 Park Row, Suite 310
 Houston, TX 77084
 281-579-0761