

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, FEBRUARY 8, 2019
FALLIS COMMUNITY HALL

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull - Absent Councillor: Graeme Horne - Via Teleconference</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: n/a</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 1:03 p.m.
2.	AGENDA	
	1-19	<p>MOVED by Councillor Horne that the February 8, 2019 agenda be approved with the following deletion:</p> <p>Delegation – Mike Krim, Assessor (Defer to future meeting)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	2-19	<p>MOVED by Mayor Poulin that the minutes of the December 21, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	BYLAWS	
6.	BUSINESS	
	3-19	<p>MOVED by Mayor Poulin that a 2019 Interim Operating Budget be passed at ½ of the 2018 Approved Operating and Capital Budget, and that this 2019 Interim Operating Budget cease to have any force and effect once the 2019 Operating and Capital Budget is passed.</p> <p style="text-align: right;">CARRIED</p>

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4-19	<p>MOVED by Councillor Horne that the following polices be approved as presented and that the existing policies where applicable be rescinded AND THAT Policy A-COM-DIS-1 item 2 be amended to replace “should” with “will” and add “unless approved by Council”:</p> <ol style="list-style-type: none"> 1. A-ADM-INF-1 Dissemination of Information to the Public 2. A-COM-DIS-1 Landowner Disputes Resolution (as amended) (will rescind policy V-003) 3. A-FIN-TAX-1 Tax Recovery Fees 4. A-FIN-TAX-2 Tax Roll Address Change 5. A-SUM-COD-1 Human Resources Code of Conduct 6. A-HUM-CON-1 Contractor 7. C-PRO-ENF-1 Bylaw Enforcement 8. A-PRO-FIRE-1 Fire Ban Declaration 9. A-REC-PLAY-1 Playground Equipment 10. A-TRA-INSP-1 Road Inspection and Maintenance Policy 11. C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation 12. C-COU-MTG-1 Notification of Council and Committee Meetings 13. C-COU-PAR-1 Public Participation Policy (will rescind policy VI-001) 14. C-COU-POL-1 Council and Administration Policy Development 15. C-FIN-BUD-1 Expenditures not included in Annual Budgets 16. C-FIN-DCA-1 Disposal of Capital Assets 17. C-FIN-PUR-1 Purchasing 18. C-FIN-RES-1 Restricted Surplus and Reserves 19. C-FIN-TEN-1 Tendering 20. C-HUM-REC-1 Recruitment <p style="text-align: right;">CARRIED</p>
5-19	<p>MOVED by Councillor Horne that Emily House and Cathy McCartney be appointed as clerks of the Subdivision and Development Appeal Board, AND THAT Denis Meier, Rainbow Williams, Don Dobing and John Roznicki be appointed as board members of the Subdivision and Development Appeal Board.</p> <p style="text-align: right;">CARRIED</p>
6-19	<p>MOVED by Mayor Poulin that the Summer Village’s 2019 Family & Community Support Services (FCSS) funds distribution be deferred to the next Council meeting.</p> <p style="text-align: right;">CARRIED</p>
7-19	<p>MOVED by Mayor Poulin that Council approve the 2018 Audit Engagement letter between Seniuk & Company and the Summer Village of Silver Sands and authorize its execution.</p> <p style="text-align: right;">CARRIED</p>
8-19	<p>MOVED by Mayor Poulin that Council accept the 2019 Draft Operating and Capital Budget discussion for information and that amendments as discussed be incorporated into the next draft.</p> <p style="text-align: right;">CARRIED</p>

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	9-19	MOVED by Mayor Poulin that the Summer Village forward a letter to Member of Parliament, Jim Eglinski, requesting a pilot project for rural high-speed broadband coverage be considered, whereby investment will increase coverage to all communities within Lac Ste. Anne County boundaries. CARRIED
	10-19	MOVED by Councillor Horne that the Draft Public Participation Plan for the Summer Village of Silver Sands be deferred to the next Council meeting. CARRIED
7.	FINANCIAL 11-19	MOVED by Mayor Poulin that the Income and Expense Statements as at December 31, 2018 be accepted for information. CARRIED
8.	COUNCIL REPORTS 12-19	MOVED by Councillor Horne that the verbal Council reports be accepted for information. CARRIED
9.	ADMIN & PUBLIC WORKS REPORTS 13-19 14-19	MOVED by Councillor Horne that the verbal and written Administration report be accepted for information. CARRIED MOVED by Mayor Poulin that the verbal and written Public Works reports be accepted for information. CARRIED
10.	INFORMATION / CORRESPONDENCE 15-19	MOVED by Councillor Horne that the following Information and Correspondence be accepted for information: a) Reynolds Mirth Richards and Farmer – December 28 th , 2018 letter confirming Bernie Poulin and Liz Turnbull have successfully completed their Subdivision and Development Appeal Board Member Training in accordance with the MGA. b) Community Peace Officer Reports – for December. c) Direct Deposit – January 4 th , 2019 – 2019 first quarter FCSS funds in the amount of \$1,646.00.

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		<p>d) Association of Summer Villages of Alberta – January 7th, 2019 letter on what the ASVA has been doing on members behalf.</p> <p>e) Canada Radio-television and Telecommunication Commission – December 28th, 2018 letter in response to Mayor Poulin’s December 14th, 2018 letter</p> <p>f) Ag for Life – January 2019 letter requesting financial assistance for their rural safety program</p> <p>g) Association of Summer Villages of Alberta – please refer to the January 30th, 2019 email sharing information on their ASVA Provincial Election Strategy</p> <p>h) Alberta Municipal Affairs – January 15th, 2019 letter on submissions for their annual Minister’s Awards of Municipal Excellence</p> <p>i) Alberta Urban Municipalities Association/Alberta Municipal Services Corporation – January 9th, 2019 letter on 2019 Annual Membership Renewal</p> <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR WITH GALLERY	n/a
12.	CLOSED MEETING	n/a
13.	NEXT MEETING(S) 16-19	<p>MOVED by Mayor Poulin that the Regular Council meeting in March be re-scheduled from Friday, March 29th, 2019 to Friday, March 22nd, 2019 at 9:00 a.m.</p> <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	The meeting adjourned at 2:06 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman