**ROCK CREEK MESA WATER DISTRICT**

**REGULAR MEETING**

**180 Rock Creek Mesa Road**

**August 12, 2020**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday July 8, 2020 at 6:00 PM.

**ATTENDANCE**

Board: Beth McCowen, Sharon Blanding, Billy Joe Stephenson, Melynda Charlick & Christine Carranza

Employees: Jay Jones, Jim Olson, Robert Rogers and Kathy Olson

Excused:

Guests: Judy Schweitzer

**MINUTES**

The minutes for the June 10, 2020 meeting were read by Kathy Olson. Corrections were noted and made. A motion was made to accept and approve the corrected minutes. (Sharon/Billy Joe) all in favor.

**NEW BUSINESS**

* Lee Armstrong resigned his position as Vice President of the Board of Directors.
* A motion was made and a motion passed to appoint Beth McCowen as the new President of the Rock Creek Mesa Water District.
* A motion was made and a motion passed to appoint Melynda Charlick as the new Vice President.
* Christine Carranza and Melynda Charlick took the Oath of Office from the President, Beth McCowen. All paperwork was signed and will be filed. Beth McCowen signed the appointment paperwork to be filed with the state. The board signed a resolution to the new appointments and accepting Glenn Butts resignation as President of the district to become the new Water Foreman – ORC.
* A discussion of confidentiality when attending an Executive Session is strictly adhered to.
* Robert Rogers discussed his concern on how he was going to get the weekend truck after Jay Jones retires. Suggestions were for him to drive his truck to work, use the district truck for rounds and then drive his truck back home. Glenn said that he wouldn’t mind taking the truck to Robert on Friday, Robert would bring him home and then do the same thing on Sunday night. They could work something out. Robert also explained to the board what his position does and the money and time aren’t enough. Robert does not want to work more than 2-3 week ends a month. At this time Robert will continue with his rounds and charging his time as he has done in the past.
* Jim stated that he took the 1993 truck to a dealership to find out what is wrong. Jim has looked at it and replaced some items that he thought might fix it. The dealership gave Jim an estimate of not more than $1400.00. A motion was made, a second to the motion was made and a unanimous vote to have the truck fixed at an estimated cost of $1400.00
* The district purchased a new I phone for the Water Operations area. The cost of the phone was $399.00. Glenn will program the phone to use the text, and to receive emails.
* The district purchased a new computer for the business office.
* The Business Office changed the Personnel Manual to reflect the change in vacation hours allotted to qualified employees. A resolution was signed by the board.
* In a prior meeting, a request from Glenn Butts to change the pay periods from once a month to twice a month. The board voted unanimously to change the pay periods for the employees to the First and the fifteenth of the month beginning July 15, 2020.
* It was reported that the district has filter cartridges from the slow sand filter that we don’t use. It was suggested that we return the unused filters back to the company where they were purchased and receive half of what the purchase price was. A motion was made, a second on the motion was made and a unanimous vote to return the filters and purchase another LT2 filter with the refund money.
* A bid came in for the pipe line concerning boring the dam, cost and type of the pipe: $1.75 for the PVC pipe schedule 40, $1.15 for sewer grade pipe, total for the pipe is $2400.00. $3200.00 to drill and an additional $400.00 if he breaks a bit, then the bid came back that they would do it for $4000.00 to drill and furnish the pipe to go through the dam. We will need a surveyor to survey the elevation to run the pipe so the water will flow.
* Jim suggested that the Slow Sand Filter needs to be painted on the outside. It was discussed that the paint needs to be food grade. Glenn stated that he has some food grade paint that we could use.

**WATER FOREMAN’S REPORT**

**Water Conditions, Jay Jones**

FOREMANS REPORT

* + Jay handed out the monthly report.
	+ The 55,000 gallon tank that is located up the road needs to have a comprehensive inspection this year. Jay stated that he called CW Divers and they will be down sometime next month to do the comprehensive inspection, cost is $750.00.

**BUSINESS OFFICE REPORT
Kathy Olson**

**Multiple handouts and discussion:**

Difference in gallons used

Debit purchases

Water Allotment for the year

Misc. Handouts

Motion made to pay bills: Billy Joe/Sharon

Visitor Comments: No Comments

Respectfully Submitted,

 Kathy Olson

 Business General Manager

 Rock Creek Mesa Water District