

St. William Parish Council  
September 10, 2019

- **Opening Prayer:** The meeting opened with prayer entitled “*Prayer for Blessings on Our Mission.*”
- **Welcome:** Fr. Balash welcomed the members to the meeting and the minutes from the May 14, 2019, meeting were approved as submitted. Fr. Balash informed the members that Mr. Frank DePascale would be joining the Parish Council as the Youth Representative.
- **Ministry/Organization Reports:**
  - **Parish Life** -- **Penny Hudak:** Approximately 110 parishioners attended a Sunday Brunch Cruise on the Nautica Queen in July. The annual School Supply Drive was held in August with the other churches in the area. 72 families/195 students were provided assistance this year. Remaining supplies were delivered to the elementary school building. Upcoming events include the Winter Clothing Drive, September 9 - October 12; and the Thanksgiving Food Drive, October 27 – November 23. These events are coordinated through the Champion Pride Council. St. William will be the distribution center for the Thanksgiving Food Baskets. Darlene Frantz is coordinating the event for the parish. The committee will meet on September 19, 2019, to plan the annual Giving Tree and Parish Appreciation event.
  - **Liturgy Committee** -- **Maureen Scott:** The Liturgy Committee met prior to the Parish Council meeting. Fr. Balash will invite members of the parish to join the liturgical ministry by becoming an Altar Server, Lector, Eucharistic Minister, Usher and Greeter. Workshops for each ministry will be scheduled during October/November for current and new ministers. The committee was informed that Deacon Bob Mintus will begin his ministry as the parish permanent deacon in September. The annual All Souls Remembrance will be held on November 2-3, 2019, at all weekend Masses. The parishes of Trumbull County have decided to join together for this year’s RCIA formation program. RCIA will be held at St. Rose Parish in Girard on Tuesday evening’s beginning in October. Currently there are two potential candidates from our parish for RCIA. Team members will accompany the candidates each Tuesday to the RCIA. The committee began discussing the parish theme for Advent. It was decided that the theme will be “Wonders of His Love.” The bi-annual diocesan Ministry Conference will be held on Saturday, October 19, 2019, at St. Thomas Aquinas High School in Louisville. The committee will meet on October 15, 2019, to continue planning for Advent and Christmas.
  - **Women’s Guild** -- **Theresa Craiger:** Over the summer, the Women’s Guild hosted a Retirement Reception on June 30 for Ann Sprague, and Bob and Marcia Kane; provided breakfast for the Warren Area Teens during their community mission trip; held their annual Rummage Sale, August 1-3 which produced \$7,000 profit; and hosted the annual Parish Picnic, August 11, 2019. The Guild would like to thank the Knights of Columbus for their help with many of the summer events. The Guild held their first meeting of the year on September 4, 2019, with 42 in attendance. Monthly meetings will begin at 6:00 p.m. with refreshments and social time, followed by the business meeting at 6:30 p.m. and conclude with a program or activity at 7:00 p.m. The Guild agreed to fund the church microphone update and outside parking light improvement projects. The Guild will meet next on October 2, 2019, at 6:00 p.m.

- The Guild's annual TNT Night will be on Tuesday, November 12, 2019, at 6:00 p.m. Tickets for the show will be on sale beginning the weekend of October 26, 2019.
- **Finance** -- **Bob Hardman:** The Finance Committee met on August 27, 2019, to review the financial status of the parish for the fiscal year that ended June 30, 2019. Fr. Balash distributed the Parish Financial Report that will be shared with the parishioners on September 14-15, 2019. The parish remains in a positive financial position is approximately \$12,000.00 ahead of our projected budget. The committee will meet on October 29, 2019.
  - **Religious Education** -- **Jennifer Kusmierek:** A catechist retreat was held on August 18, 2019, at St. Thomas the Apostle Church in Vienna for Trumbull County catechists. On August 25, 2019, a catechist meeting was held for those serving in PSR. Mrs. Bette Lloyd and Mrs. Christina Pacurer were introduced as PSR catechists for Grades 2-3 this year. PSR began on September 8, 2019, with the annual Family Meeting. The theme this year will be "Prayer." The pen pal program with other PSR students from other parishes is planned to continue this year along with Secret Prayer Partners. Current enrollment is: Grade K-1 15 students; Grade 2-3 8 students, Grade 4-6 13 students; Grade 7-8 6 students. There are 7 students preparing for the Sacrament of Confirmation this year. On October 13, 2019, students in grades 4-6 will be attending the Holy Fire Retreat at Bowling Green University. On October 27, 2019, the first FFC will be held along with Make A Difference Day on October 26, 2019. On September 25, 2019, the catechists will attend the VIRTUS training program in order to be in compliance with the Safe Environment Policy of the Diocese.
  - **Youth Ministry** -- **Frank DePascale:** Fr. Balash announced that Frank DePascale is the new Youth Representative to Parish Council. Youth Ministry sponsored the Mother's Day Hanging Basket fundraiser and thanked all for their support. The local summer mission trip was a huge success. Twenty-five teens from six parishes joined together to serve those in need in Warren. The week ended with an overnight retreat at St. William. Youth Ministry appreciated the support of the parish for the donation of clothing items for Basement Ministry and to the Women's Guild for providing breakfast. Youth Ministry welcomes two new team members: Deacon Bob Mintus and Ms. Chandler Shoaf. Plans are being made for various events throughout the year. Plans are underway for the annual Senior Pasta Dinner on November 23, 2019, from 1:30-3:30 p.m. at St. Mary Church in Warren.
  - **Knights of Columbus:** -- **Brian McCue:** The Knights collected donations totaling \$1,300.00 for the Measure Up Campaign in May. Officer elections were held in June with the same Knights being elected for 2019-2020 term. The Knights assisted the Women's Guild at the annual Rummage Sale and Parish Picnic. The Knights held their annual picnic on August 24 and attended a Scrappers Game on August 30, 2019. Upcoming events include regular meetings in September; Corporate Communion Mass and Breakfast, September 29; Council meeting with other Knight Councils, September 25; and the annual Knights Corn-hole Tournament, October 5, 2019.
- **Pastor's Report:**
    - **Pictorial Directory Update:** Fr. Balash reported that a draft of the directory has been completed and was being sent for final review.
    - **Parish App:** Fr. Balash reminded members to sign in to the Parish App so that they would receive updates and news regarding Parish Council.

- Deacon Bob Mintus: Fr. Balash informed members that Deacon Bob Mintus would begin serving as Deacon for our parish in September. He will diaconate at one weekend mass every other week through December 2019.
  - VIRTUS Program: Members were informed about the VIRTUS program in the diocese for Safe Environment. All employees and volunteers are required to be trained through VIRTUS and have background checks and fingerprinting done by April 2020 in order to function in any capacity within the parish. Currently all those involved in any ministry/program are being trained and certified. It is hoped that the parish will be 100% compliant as soon as possible.
  - Capital Improvements Update:
    - i. Building Lights: All the lights in the building have been changed over to LED lights with the exception of the short hallway and vestibule. We are currently waiting on the lights to be manufactured for the fixtures.
    - ii. Parking Lot Exterior: The two eastside poles of the parking lot will be changed over to LED fixtures in the near future.
    - iii. Church Carpeting: It is hoped to replace the carpeting in the Church, vestibule, sacristy and short hallway in the near future. The cost for this project is approximately \$50,000.00. Approval has been given by the Finance Committee to use previous Fish Dinner funds for this project. More information and bids are being considered.
    - iv. Microphone Replacement: The wireless microphones in the Church and Social Hall will need to be replaced because of a change in frequency. The Women's Guild has agreed to fund this project.
  - 2020 Parish Calendars: Fr. Balash informed members that Sinchak Funeral Home cannot provide Parish Calendars for 2020. A new sponsor is being considered. The calendars cost \$400-\$500.
  - Diocesan Regionalization Plan: The members discussed the implications of the Diocesan Regionalization Plan for our parish. It was noted that the region St. William belongs too is currently stable until a change in priest staffing occurs. The parish will continue to be in discussion with St. Robert Parish and St. Thomas Parish from our region as well as with the Warren City parishes to continue collaboration and sharing of resources when possible.
  - Parish Council Meeting Dates: Parish Council will meet on the following dates at 7:00 p.m. All dates are Tuesday's: November 5, 2019; January 5, March 10, May 12, 2020.
- **Member Comments:** None

The next meeting of Parish Council will be held on Tuesday, November 5 10, 2019. The meeting was adjourned at 8:15 p.m.