

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF YELLOWSTONE HELD ON TUESDAY, JUNE
23RD, 2015 AT THE SUMMER VILLAGE OF YELLOWSTONE SHOP AT
9:02 A.M.**

<u>Attendance</u> Council				
	Alice Solesbury	Mayor		
	Russ Purdy	Deputy Mayor		
	Brenda Shewaga	Deputy Mayor		
	Administration	Wendy Wildman	CAO	
		Heather Luhtala	Assistant CAO	
	Appointments	Nicky Smith	Fortis Alberta	9:54 a.m. - Discuss Franchise Agreement (arrived at 9:50 a.m.)(left at 10:34 a.m.)
Public at Large	0			
Call to Order	<u>1. Call to Order</u> Mayor Solesbury called the meeting to order at 9:02 a.m.			
Agenda Additions/Deletions /Corrections	<u>2. Agenda Additions/Deletions/Corrections</u> Additions: Under 4. Confirmation of Minutes: b) Special Meeting Minutes of April 28, 2015 Under 7. Action Items: h) Town of Mayerthorpe – Regional Emergency Agency Formation i) Addressing Sign Estimate j) Email – Boat Lift/Dock Inquiry k) Quote on well capping l) Boat Lift/Docks/Items left on MR’s m) Permission to discuss assessment classes with assessor n) Letter to residents re: Holding Tanks Deletions: b) 10:30 a.m. – Joe Duplessie, Hwy 43 East Waste Commission Manager c) 11:00 a.m. – Harold Hirtz – enforcement of bylaws within the Summer Village			
Agenda Motion 64-15 (Agenda)	<u>3. Agenda Adoption</u> Deputy Mayor Purdy – that the June 23, 2015 agenda be approved with the following additions/deletions: Under 4. Confirmation of Minutes: b) Special Meeting Minutes of April 28, 2015 Under 7. Action Items: h) Town of Mayerthorpe – Regional Emergency Agency Formation i) Addressing Sign Estimate j) Email – Boat Lift/Dock Inquiry k) Quote on well capping			

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	<p>l) Boat Lift/Dock/Items left on MR's m) Permission to discuss assessment classes with assessor n) Letter to residents re: Holding Tanks</p> <p>Deletions: b) 10:30 a.m. – Joe Duplessie, Hwy 43 East Waste Commission Manager c) 11:00 a.m. – Harold Hirtz – enforcement of bylaws within the Summer Village</p> <p align="right">Carried.</p>
<p>Minutes Motion 65-15 (Confirmation of Minutes – Regular Meeting)</p> <p>Motion 66-15 (Confirmation of Minutes – Special Meeting)</p>	<p><u>4. Confirmation of Minutes</u> a) <u>Regular Meeting Minutes of May 1, 2015</u> Deputy Mayor Shewaga – that the minutes of the May 1, 2015 Regular Council Meeting be approved as presented. b) <u>Special Meeting Minutes of April 28, 2015</u> Deputy Mayor Shewaga – that the minutes of the April 28, 2015 Special Council Meeting be approved as presented.</p> <p align="right">Carried. Carried</p>
<p>Appointments</p>	<p><u>5. Appointments</u> <u>Nicky Smith – Fortis Alberta - Discuss Franchise Agreement</u> Defer to arrival of appointment (see after Action Item 7h)</p>
<p>Financial</p>	<p><u>6. Financial</u> <u>Cheque Listings</u> n/a</p> <p><u>Bank Reconciliations</u> n/a</p> <p><u>Financial Reports</u> n/a</p> <p><u>Grant Report – n/a</u></p>
	<p><u>7. Action Items</u> a) <u>Fire Services – discussion on discontinuation of services and the County's response, discussion on communication of new services to residents</u> -existing agreement with the County is in place to December 2015 as there was a one-year termination clause and the Summer Village terminated the agreement effective January 2015 -Lac Ste. Anne County declined a mutual aid agreement for fire services, Administration will request a one-way mutual aid agreement as an alternative -CAO met with Sturgeon County, administratively they have verbally agreed to a mutual aid agreement and have no concerns -CAO met with Parkland County, administratively they have verbally agreed to a one-way mutual aid agreement as they advised they have several mutual aid agreements and</p>

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<p>Motion 67-15 (Fire Services)</p>	<p>would not require aid from the Summer Village’s fire services provider -CAO met with Yellowhead County, they advised that geographically, they would likely not be called in for mutual aid as they would have to cross two counties to respond, they did advise, however, that in the event of a major disaster, they would attend without question</p> <p><u>Fire Services – letter of response to LSA County and communication with residents regarding new fire services contract</u> Deputy Mayor Shewaga – that Council approve a letter of response to Lac Ste. Anne County in regards to the current Fire Services Contract and the request for a one-way mutual aid agreement AND THAT a newsletter be circulated informing residents of the new Fire Services provider to include the dates of the termination of the existing and the commencement of the new fires services contract.</p> <p>Carried.</p>
<p>Motion 68-15 (1st Street Sign)</p>	<p>b) <u>1st Street sign – request from a resident on 1st Street that a sign be erected at the corner of Morin Drive and Rge Rd 33 showing 1st Street</u> Deputy Mayor Purdy - that Council approve the purchase and installation of a 1st Street sign to be erected at the corner of Morin Drive and Rge Rd 33.</p> <p>Carried.</p>
<p>Motion 69-15 (Canada 150 Grant Application)</p>	<p>c) <u>Canada 150 Grant Application – the Summer Village has submitted a grant application on behalf of the municipality and the submission needs to be ratified</u> Deputy Mayor Shewaga – that Council approve and ratify the submission of the Canada 150 Grant Application for the ‘Walking Path and Resting Area Upgrades’ requesting \$6,107.00 (grant funds 50% of the project – total project is \$12,214.00 – Summer Village of Yellowstone to fund the remaining \$6,107.00).</p> <p>Carried.</p>
<p>Motion 70-15 (WILD Water Commission)</p>	<p>d) <u>WILD Water Commission – attached is a May 20th, 2015 email on the submission of a letter to Stony Plain & Spruce Grove as was discussed at the Annual Meeting. Also attached is a letter from Spruce Grove and Stony Plain back to Lac Ste. Anne County and Seba Beach in response to their letter. If the Summer Village wishes to support the WILD Water Commission, then a letter should be sent.</u> Deputy Mayor Purdy – that Council accept for information the WILD Water Commission correspondence in regards to Stony Plain and Spruce Grove.</p> <p>Carried.</p>
<p>Motion 71-15 (Security camera)</p>	<p>e) <u>Security Camera – discussion</u> -Xplornet sent the contractor back in to fix, clean up and finish what was not done from the original installation of the internet service. Hometech needs to come back to check on the camera to ensure it is fully operational now that the internet service has been repaired.</p> <p><u>Security Camera</u> Deputy Mayor Purdy – that as Xplornet has repaired the internet service, followup take place with Hometech to ensure the camera is fully operational (Deputy Mayor Purdy to contact Hometech).</p> <p>Carried.</p>

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<p>Motion 72-15 (Hwy 43 East Waste)</p>	<p><u>f) Highway 43 East Waste Commission Annual General Meeting was on June 15th, 2015 – Mayor Solesbury Attended</u> Deputy Mayor Shewaga – that the attendance of Mayor Solesbury be ratified to the Highway 43 East Waste Commission Annual General Meeting that was held on June 15, 2015 in Lac Ste. Anne County AND THAT a letter be sent to the Highway 43 East Waste Commission acknowledging Joe Duplessie for his excellent work since taking over the management of the Commission.</p> <p align="right">Carried.</p>
<p>Motion 73-15 (Encroachment Agreement –S.V. and Wood)</p>	<p>Nicky Smith – Fortis Alberta – arrived at 9:50 a.m.</p> <p><u>g) Encroachment Agreement – between the Summer Village and Wood – this matter had been sent to Council via email, the proposed agreement is attached (Lot 5A, Block 5, Plan 7236KS)</u> Deputy Mayor Purdy – that Council approve the encroachment agreement between the Summer Village of Yellowstone and Leonard and Hilda Wood (Lot 5A, Block 5, Plan 7236KS) and authorize execution of same.</p> <p align="right">Carried.</p>
<p>Motion 74-15 (Regional Emergency Management Agency)</p>	<p><u>h) Town of Mayerthorpe – Regional Emergency Agency Formation – as the group of Summer Village’s have indicated that they wish to participate in a regional agency, each Summer Village needs to pass a motion authorizing their participation in formation of an emergency agency</u> Deputy Mayor Purdy – that Council authorize the Summer Village of Yellowstone to participate in the formation of a Regional Emergency Agency.</p> <p align="right">Carried.</p>
<p>Motion 75-15 (Emergency Management Training Sessions)</p>	<p><u>Emergency Management Training Sessions</u> Deputy Mayor Shewaga – that Council be authorized to attend the Elected Officials Emergency Management Training sessions on July 20th, 2015 or August 8th, 2015.</p> <p align="right">Carried.</p>
<p>Appointments</p>	<p><u>5. Appointments</u> <u>9:54 a.m. - Nicky Smith – Fortis Alberta – to discuss a Franchise Agreement</u> Nicky Smith attended the Council meeting to discuss the Summer Village of Yellowstone entering into a Franchise Agreement with Fortis Alberta Inc. Nicky highlighted the following: -Fortis is the distribution company in Yellowstone and is the main distribution company in 60% of Alberta, individuals can use any retailer they choose -A franchise agreement secures Fortis’ position in the Summer Village and grants Fortis the right to provide distribution access services within the Municipality -by entering into a Franchise Agreement, the Summer Village will be able to apply for sponsorships and grants offered by Fortis and are a priority with Fortis’ maintenance programs -Municipalities can collect up to 20% franchise fees from all utility billings within the municipality, the fees are paid back to the Summer Village monthly and can be used at Council’s discretion, fees can be changed annually. As an example, Nicky advised that a Franchise Fee at 2% in a municipality the size of Yellowstone equates to</p>

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<p>Motion 76-15 (Bylaw 179 – Enter into Franchise Agreement)</p>	<p>approximately \$1.12 per utility bill paid back to the municipality monthly or approximately \$1,600.00 annually. -the Municipality will require a bylaw authorizing the Summer Village to enter into a Franchise Agreement with Fortis (there are advertising requirements prior to 3rd reading) and a Franchise Agreement will need to be signed.</p> <p><u>Bylaw 179 - A Bylaw of the Summer Village of Yellowstone to authorize the Mayor and the Chief Administrative Officer to enter into an agreement granting FortisAlberta Inc. (the “Company”), the right to provide distribution access services within the Municipality.</u></p> <p>Deputy Mayor Purdy - that Bylaw 179 - A Bylaw of the Summer Village of Yellowstone to authorize the Mayor and the Chief Administrative Officer to enter into an agreement granting FortisAlberta Inc. (the “Company”), the right to provide distribution access services within the Municipality with the intention of approving a 3% Franchise Fee effective January 1, 2016 be given 1st reading.</p> <p style="text-align: right;">Carried.</p> <p>Council thanked Nicky for attending the meeting. Nicky hleft the meeting at 10:34 a.m.</p>
<p>Motion 77-15 (Municipal Addressing sign project)</p>	<p>i) <u>Municipal addressing sign estimate</u> Administration presented the municipal addressing sign estimate to Council which would supply each property with a durable reflective address sign and heavy duty posts (to be installed by the municipality). Council requested administration get a quote for the installation of the addressing signs.</p> <p><u>Municipal Addressing Sign Project</u> Deputy Mayor Shewaga - that the estimate and information in regards to the Municipal Addressing signs project be accepted for information AND THAT Administration get a quote for the installation of the signs.</p> <p style="text-align: right;">Carried.</p> <p>j) <u>Email – Boat Lift/Dock Inquiry</u> A resident was inquiring about whether boat lifts off of common pathways were permissible and whether there was a group committee that sets out a pier. -Administration to advise the resident that lifts/piers are put in by private individual and/or private groups of property owners, Council currently has no objection to putting in a pier or boat lift at the end of a Municipal Reserve but must be taken out by September 30th of the year, lifts can be stored on the reserve areas over the winter but must be removed by May 31 of the year -Council directed administration to continue to gather information for a bylaw regarding the storage and placement of boat lifts/docks</p> <p>k) <u>Quote on well capping - discussion</u> There are 3 old hand pumps in the summer village. If Council chooses to have them closed, the process will involve pulling the pumps, pipe chlorination, plugging of the hole, digging and cutting of the casing to 4’ underground and signing off with environment that this has been done. The approximate cost could be as high as \$1,500.00 per pump. Council will wait for the final written quote and determine which hand pumps need to be closed.</p>

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<p>Motion 78-15 (Well capping discussion)</p>	<p><u>Well capping discussion</u> Deputy Mayor Purdy – that Council accept the discussion and information regarding well capping for information. Carried.</p> <p><u>l) Boat Lifts/Docks/Items left on Municipal Reserve property</u> -Administration to send out a notice in the upcoming mail out advising residents that all boat lifts, docks and items stored on the municipal reserves properties must be removed as these items are supposed to be removed by May 31st of each year. Council is prepared to have these items removed at the owners’ expense. -Administration to look for previous bylaws and research what other communities or the MGA has in place for bylaws, policies and legislation regarding placement of boat lifts/docks.</p>
<p>Motion 79-15 (Boat lift/docks left on municipal reserve property)</p>	<p><u>Boat Lifts/Docks/Items left on Municipal Reserve property</u> Deputy Mayor Shewaga – that Administration proceed with the notice to residents in the next mail out in regards to the removal of boat lifts, docks and items left on Municipal Reserves properties. Carried.</p> <p><u>m) Permission to discuss assessment classes with the assessor</u> -Deputy Mayor Purdy would like to discuss sections 297.1 and 297.2 with the assessor in regards to assessment classifications and would like further information from the assessor in regards to waterfront and backlot evaluations -Administration to invite the assessor, Dan Kanuka, to the next Council meeting</p> <p><u>n) Letter to residents regarding holding tank inspections</u> -Administration to send a letter to those properties identified as ‘immediate attention required’ further to the Teck-Era inspection report. In case there has been any error, Administration to request the property owner ensure the accuracy of the report that is attached to their property -Administration to draft the letter and have Council review it before it is sent out -Deputy Mayor Purdy to return the tank inspection binder to Administration</p>
<p>Motion 80-15 (Holding tank inspection letters)</p>	<p><u>Holding tank inspections letters to residents</u> Deputy Mayor Purdy – that Administration draft a letter to those properties who have holding tanks that have been identified in the Teck-Era inspection report as requiring immediate attention. Carried</p>
<p>Information Motion 81-15 (Information Items)</p>	<p><u>8. Information Items</u> Deputy Mayor Purdy – that the following items be accepted for information:</p> <ul style="list-style-type: none"> a. Alberta Beach – May 5th, 2015 letter on Regional Collaboration Program Revenue and Cost-Sharing Study b. Lac Ste. Anne County – April 20th, 2015 letter on final accounting for 2014 FCSS application filed as complete (they apologize for lateness in letter) c. Lac Ste. Anne County – June 8th, 2015 letter on 2005 FCSS application approval for \$1,750.00

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	<p>d. Direct Deposit – April 7th, 2015 notice of \$1,097.00 being deposited which is second quarter FCSS funding</p> <p>e. Highway 43 East Waste Commission – June 15, 2015 Annual Meeting Minutes</p> <p>f. LILSA – thank-you note for \$750.00 contribution</p> <p>g. Yellowstone’s May 27, 2015 thank –you letter to Lac Ste. Anne for road repairs in Gunn at train track crossing</p> <p>h. Community Peace Officer reports – March 2015</p> <p>i. Yellowhead Regional Library – May Executive Board Highlights</p> <p>j. AUMA – April Board news</p> <p>k. ASVA – June 12, 2015 email on how to bring forth resolutions</p> <p align="right">Carried.</p>
<p>Motion 82-15 (In Camera)</p> <p>Motion 83-15 (Out of Camera)</p> <p>Motion 84-15 (No Dumping Sign)</p> <p>Motion 85-15 (Letter to Minister)</p>	<p><u>9. In Camera</u> <u>In Camera Session (legal, contract or personnel items were discussed)</u></p> <p>Deputy Mayor Shewaga – that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 11:42 a.m.</p> <p align="right">Carried.</p> <p><u>Out of Camera</u></p> <p>Deputy Mayor Purdy – that Council Move Out of Camera at 12:15 p.m.</p> <p align="right">Carried.</p> <p><u>No Dumping Sign</u></p> <p>Deputy Mayor Shewaga – that Administration order a “No Dumping of Any Kind” sign for Centennial Park.</p> <p align="right">Carried.</p> <p><u>Letter to Minister</u></p> <p>Deputy Mayor Purdy – that Council defer the decision to approve and execute the letter to the Minister to the next Council Meeting.</p> <p align="right">Carried.</p>
<p>Committee Reports</p>	<p><u>10. Committee Reports</u></p> <p>Deputy Mayor Shewaga:</p> <ul style="list-style-type: none"> -reported that the FCSS Picnic Grant was approved -gave an update on the Regional FCSS Board -attended the Yellowhead Regional Library meeting -has sent out 25 letters to date asking for donations for the 50th Anniversary Celebration, reported there will be a Remax tent and an igloo tent set up, a company has donated beef and styrofoam airplanes, requested permission from Council to give away a Summer Village jacket as a door prize <p>Mayor Solesbury:</p> <ul style="list-style-type: none"> -reported on the East End Bus -discussion on untidy/unsightly properties (Administration to forward information to the Development Officer)

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Motion 86-15 (Committee/CAO Reports)	Deputy Mayor Purdy: -no meetings to report <u>CAO Report</u> -no report <u>Council Committee Reports and CAO Report</u> Deputy Mayor Shewaga – that the Council Committee Reports as verbally presented be accepted for information. Carried.
Motion 87-15 (Next Meeting)	<u>11. Next Meeting</u> <u>Regular Council Meeting</u> Mayor Solesbury – that the next regular Council meeting be scheduled for Tuesday, July 28, 2015 at 9:00 a.m. at the Summer Village shop meeting room. Carried.
Adjournment	<u>12. Adjournment</u> Mayor Solesbury declared the meeting adjourned at 12:40 p.m.

Mayor, Alice Solesbury

Chief Administrative Officer, Wendy Wildman

Upcoming Meetings:

- July 28, 2015 Regular Council Meeting – 9:00 a.m. – Summer Village Shop
- September 23-25, 2015 AUMA Convention – Calgary, AB (All of Council is attending)
- October 17, 2015 SVLSACE – 9:00 a.m. - Fallis Hall