

Present

**Judy Sikes, President**  
**Cindy Mihelich, Secretary**  
**Maria Reyes, Board Member**  
**Derrick Blickenstaff, Board Member**  
**Renee Greenway, Treasurer**  
**Beth Thatcher, Board Member**  
**Leon Harwood, Board Member**  
**Mark Lapidés, Board Member**  
**Wayne Hunter, Board Member**  
Mike Atlas-Acuña, Executive Director  
Pat Morales, Human Resources Director  
Mariah Schofield, Chief Financial Officer  
Patricia Potter, Administrative Assistant  
Marisa Duarte, Guardianship Coordinator  
Sandra Montee, QI & Compliance Director  
Trevor Boggs, Case Management  
Terri Martinez, Adult Services Director  
Amber Craig, Case Management  
Melinda Pardo, Early Intervention Director

Absent

**Jan Williams, Past President**  
**Robert Pratt, Board Member**  
**Polly Boggs, Vice President**  
**Jane Garnett, Board Member**  
**David Blickenstaff, Board Member**

**Board Meeting was called to Order by Judy Sikes at 12:03 pm.**

Jan Williams gave her proxy to Judy Sikes. Polly Boggs gave her proxy to Cindy Mihelich.

**Welcome**

Judy and Mike had Marisa introduce her guests. Marisa welcomed Barb Hadley, who is a professor at Colorado State University-Pueblo and serves on our Guardianship Oversight Advisory Committee. Marisa also welcomed Christine Hentze from the Pueblo District Attorney's Office. Christine also serves on the Guardianship Oversight Advisory Committee.

Mike requested that the Board Approve the Section 8 Assessment resolution. This resolution confirms by the Board of Directors that CBE is following Section 8 Regulations and rent guidelines. It was just signed by Mike Atlas-Acuña, Executive Director and Judy Sikes, President to submit to the state.

**Motion to Approve** that CBE is following Section 8 Assessments

<b>Motion to approve that CBE is following Section 8 Assessments</b>	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Mark Lapidés
<i>Passed:</i>	Unanimously Approved

**Action Items**

- Meeting Minutes for July 2019 Board Meeting

**Motion to Approve** July 2019 Board Meeting Minutes.

<b>Motion to approve the July 2019 Board Minutes.</b>	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

**Financials**

Mariah presented the June 2019 Financials. The financials are in draft form and will be posted on the website once they are completed. We are currently waiting on payments from the State in the amount of \$539,000. We just received the May EI payment. The new Great Plains just launched in July 2019 and not all the data from the old system transferred. Of issue is we can't post anything that we receive now in August and apply it to last fiscal year. Mariah has a call into Cal Logan and Rosa to ask how this is going to work. We will technically not be short, but as we are living in two different software programs and we can't post payments that we receive now as it is two different systems.

There will be a difference in assets and liabilities until we close out the year. The agency financial shows we're closing over expended at \$317000 (approx.) until we close out the year and receive payments from the State. Cindy has asked that we looked at tabling this for now instead of voting on something. Renee asked if the state is typically this late. Mariah said that not normally the state isn't this far behind. The state currently owes a reconciliation payment of \$25000 approx. and that is from a year ago. Mike said that we aren't the only CCB going through this. Mariah said that the state will be sending prior year payments and current year payments on one check so that is also another thing that will need to be separated out on the back end. Once these issues are resolved the financials will be updated and posted.

- Motion to table voting on the June 2019 Financials

<b>Motion to table voting on the June 2019 Financials</b>	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- **Motion to Approve** the Executive Director Expense Report June 2019

<b>Motion to approve the Executive Director Expense Report June 2019</b>	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

### **Executive Directors Report**

**Paycom:** We have now had Paycom for a month and the transition is starting to smooth over. There were some challenges, but we expected it. Staff are starting to settle into the new system. Mariah, Patricia, and Pat will be trained on some more features that the system can provide. They are also making some adjustments to some of the features we are currently using. I will continue to keep the board informed.

**Performance Audit:** The Status Report was submitted to the State Auditor's Office (SAO) on July 17, 2019. A copy of the report was also sent to Health Care Policy & Financing. Amy Mckeever, Case Management Supervisor did an excellent job compiling the report and submitting it within the timeframe specified by the SAO.

**New Assessment Tool:** HCPF is currently working on a new assessment tool (Aerial) that will replace the 100.2. Aerial will help 1) Identify personal goals, 2) Identify health & safety issues, 3) Choose the best Waiver and/or State Plan, 4) Identify supports, & 5) address problems that may come up. HCPF will conduct a series of trainings/testing on system design, system development, and system testing, and training content. It is the intent to allow time for case managers to become experts in the new process in phases. Some of the larger CCB's are involved with the initial pilot with the goal to work through difficulties that are identified. The goal is to go live in 2022. Between now and then a lot of work and training will be needed.

**Targeted Case Management Billing:** HCPF is working on changing the current billing process from fee for services to per member per month (PMPM). We are all excited about this new billing procedure because it will take a lot of pressure off of case managers to bill in 15 minute increments. It is possible that this will be implemented sometime in 2020.

**Baltimore Court Apartment:** Now that CBE is the owner of the apartment complex we have started to put a plan in place to increase revenue and to begin some renovations that are needed to the property. An example is having to mud jack in areas where the concrete has shifted. We secured several bids from contractors and selected Straight Line Construction who will begin the work on July 30<sup>th</sup>. We have also implemented a rent increase that meets HUD standards.

Mike wants to add that during the Coalition Development Meeting with HCPF they are planning on changing the payment methodology for Case Management. According to them it is supposed to start in October. The new methodology they are proposing will be really good. We haven't received any changes in writing.

Judy wants to thank everyone for being there for her.

### **Upcoming Events**

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| <ul style="list-style-type: none"> <li>• August 28, 2019 – BASS End of Summer Picnic</li> <li>• September 12, 2019 – CBE Agency Day (Pueblo Zoo)</li> <li>• October 31, 2019 – BASS Halloween Party</li> <li>• November 7, 2019 – BASS Fashion Show</li> <li>• November 13, 2019 – BASS Thanksgiving</li> <li>• November 2019 – CBE Thanksgiving (Date TBA)</li> <li>• December 18, 2019 – BASS Christmas Party</li> </ul> | <ul style="list-style-type: none"> <li>• February 2020 – BASS Super Bowl Party TBA</li> <li>• February 2020 – BASS Valentine's Party TBA</li> <li>• February 2020 – Awareness Day at the Capital TBA</li> <li>• March 2020 – BASS St. Patrick's Day Party TBA</li> <li>• March 2020 – Blizzard Run TBA</li> <li>• May 2020 – BASS Cinco De Mayo Party TBA</li> </ul> |
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**Public Comment**

**Motion to Adjourn at 12:17 pm**

<b>Motion</b> to adjourn at 12:17 pm	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Patricia Potter, AA  
Recording Secretary

\_\_\_\_\_ Date: \_\_\_\_\_  
Mike Atlas-Acuña, ED  
Colorado Bluesky Enterprises, Inc.

\_\_\_\_\_ Date: \_\_\_\_\_  
Cindy Mihelich  
Board Secretary

COLORADO BLUESKY ENTERPRISES, INC.  
 EXECUTIVE DIRECTOR EXPENSE REPORT  
 JULY 2018 - JUNE 2019

	FOOD	LODGING	MISC	ADVERT	AUTO	TOTAL	
Jul-18	\$ 115.99		\$ 285.12			\$ 401.11	* Misc - New pager phone
Aug-18	\$ 78.07	\$ 440.24				\$ 518.31	* Two attended Alliance
Sep-18	\$ 31.34					\$ 31.34	
Oct-18	\$ 72.60	\$ 373.50				\$ 446.10	* Two attended Alliance
Nov-18			\$ 50.00			\$ 50.00	* Annual Fee
Dec-18	\$ 80.30	\$ 174.62			\$ 20.00	\$ 274.92	* Two attended Alliance
Jan-19	\$ 79.72	\$ 329.30				\$ 409.02	
Feb-19	\$ 214.28					\$ 214.28	
Mar-19	\$ 43.48	\$ 170.93			\$ 14.76	\$ 229.17	
Apr-19	\$ 106.53	\$ 415.86	\$ 311.49			\$ 833.88	* Alliance Annual Meeting Reg/2 Attend Monthly Alliance
May-19	\$ 69.27	\$ 589.89				\$ 659.16	* Two attended Alliance
Jun-19	\$ 363.86	\$ 335.59			\$ 16.19	\$ 715.64	
						<b>\$ 4,782.93</b>	